

**Meeting Minutes Meyersdale Municipal Authority  
Regular Meeting**

**September 19th, 2023**

**6 P.M. Executive Session**

**7 P.M. Regular Meeting**

**Meyersdale Community Center Meeting Room.**

**Present-** Don Anderson, Karen Gnagey, Sandy Miller, Brian Witherite

**Absent-** Louie Martin

Solicitor Valentine present via phone

**Executive Meeting**

- Brian made the motion to go into executive session at 6:02 pm Sandy 2nd the motion. Motion passed by all in favor.

**Executive Session Discussion**

- Discussed applications for new hire
- Workshop on October 3rd to review the applications and start the interview process.

7:12 Brian made the motion to come out of executive session, Karen second the motion.

Motion passed by all in favor.

7:15 regular meeting was called to session by chair Don Anderson.

**Public Comments**

- Wendy Kelly asked for an extension on pressure testing for the trailer court on Salisbury Street. Attorney Barbera has the money in the escrow account for the testing. Karen made a motion to extend the pressure testing for 60 days, Sandy second the motion. Motion passed by all in favor.

**Old Business**

- Approval of the August 15th, 2023 regular meeting minutes. Brian abstained he was absent for the meeting. Karen made the motion to pass, Don second the motion. Motion passed by all in favor.
- Approval of the September 5th, 2023 workshop/special meeting minutes. Sandy made the motion to pass, Brian second the motion. Motion passed by all in favor.
- Amend the June 6th 2023, workshop/special meeting minutes. Karen made the motion to pass, Sandy second the motion. Motion passed by all in favor.
- Approve amended June 6th, 2023 workshop/special meeting minutes. Brian made the motion to pass, Sandy second the motion. Motion passed by all in favor.

## **New Business**

- Personnel Matter- Applications for new hires. Workshop/special meeting will be held on October 3rd, 2023
- Bills paid report- Brian made the motion to pass, Karen second the motion. Motion passed by all in favor.
- Auditor Agreement- Discussion was held for the annual auditor's agreement. Karen made the motion to accept the agreement, Sandy second the motion. Motion passed by all in favor.
- Security System for MMA grounds- Discussion was held to determine the route to take for a security system that will cover the water and sewage plant, Thomas Street shop, pump station on Charles Street. Terry and Bri are going to work together to ask for pricing as the prices reviewed appear to be a wide range.
- Office Space- The EADs engineers have the drawings of our proposed need, Karen noted we are not building on. We have two options the board would like to review, and the scope that Karen shared with the board. EADs will prepare an estimate of construction, Karen meeting with engineers to review what the proposed construction would entail. Marc noted anything over 22,000. would need to go out for BID.
- Pressure, Smoke and Dye Testing- Brian had to leave the meeting for a work-related issue, he was asked a question about who performed the smoke and dye testing on his new property. The question is, would this be a conflict of interest since he is on the board and the authority is who performs the testing. Sandy made the motion to table the discussion until Brian was present at the next meeting, Karen second the motion. Motion passed by all in favor.
- 615 North Street Extension-Grinder and pressure line have to meet standards. Brad does not feel anyone will connect to this line; it should be small-diameter piping. Marc is going to assist Bri in sending a letter.
- Upper Broadway Street Connection- Marc sent an email to the redevelopment authority, Brad agreed EADs is good to go". The residents will have 1 year to tap in with no fee.

## **Water Sewage Report- Terry Baker**

- Terry discussed the pressure testing, 2 water main breaks, and several issues the field staff have worked on this month.

## **Engineer Report**

- Brad from EADs is going to reapply for Keystone Street Project- Karen made the motion to reapply, Sandy Second the motion. Motion passed by all in favor.
- DEP is in agreement with pushing dates back to complete the request, per Marc.
- Bri and Tyler are reviewing availability to take tests on line to be able to input data and documentation.

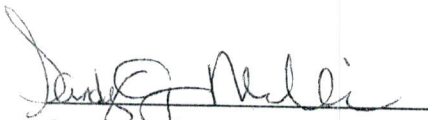
- Brad reviewed the engineer report that can be seen at the MMA office

Brian

- Brian was called to work at 7:29 PM and had to leave the meeting

#### Adjournment

- At 8:56 Karen made the motion to adjourn the meeting, Sandy Second the motion.  
Motion passed by all in favor.

  
Sandy Miller MMA Secretary

12-19-2023  
Date