

July 19th Regular Meeting Minutes

The meeting opened with an executive session at 6:02 p.m. and ended at 7:08 p.m. Open session began at 7:15 p.m. Board Members in attendance were Don Anderson, Karen Gnagey, Sandy Miller, and Pat Murray. Brian Witherite was present by speaker phone. Solicitor Valentine was also present.

Executive Session:

Chair Anderson informed the public of the items that were discussed in the executive session. The items discussed were ongoing litigation issues.

Public Comment:

Chair Anderson opened the floor to public comment. No one had anything to discuss.

Old Business:

A. Approval of the May 17th, 2022 Meeting Minutes

Ms. Murray raised awareness of grammatical errors within the May meeting minutes. The Board discussed the errors. Solicitor Valentine stated as long as errors do not affect the outcome of the wording it is ok to accept the minutes noting changes can be made after that.

A motion to accept the May 17th, 2022 meeting minutes with corrections being made was made by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

B. Approval of the June 21st, 2022 Meeting Minutes

Ms. Murray raised awareness of grammatical errors within the June meeting minutes. The Board discussed these errors.

A motion to accept the June 21st, 2022 meeting minutes with corrections being made was made by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

New Business:

A. Election of officers

The Board discussed the election of officers, a decision was unanimously made to hold the election at the January 2023 regular meeting.

B. Mark Sechler passing test

The Board is awaiting Mark's certification.

C. Bills Paid Report.

The Board reviewed and discussed the Bills Paid Report.

A motion to accept the bills paid in the amount of 101,267.69 was made by Mrs. Miller, 2nd by Mrs. K. Gnagey, and duly passed.

D. Review Quotes for the Zero Turn Mower for the Field Employees

Water Authority Employee Terry Baker presented several quotes for a new zero mower that will be used by the field employees. The Board discussed quotes for a new mower.

A motion to accept the quote of \$9604.46 from Peter-Boy Engine Services out of Meyersdale was made by Mr. Witherite, 2nd by Ms. Murray, and duly passed.

E. Sourcewell

Board Secretary Bri Knieriem updated the Board about products that could be purchased through Sourcewell

F. Advertising the 1985 Chevrolet Pickup Truck

The Board discussed selling the 1985 Chevy Pickup truck. A decision was made to advertise it for bid. Any bids received will be opened at the August Board meeting

A motion to advertise the 1985 Chevrolet Pickup truck with the disclaimer (as is) was made by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed

G. Replacing the Chevrolet Pickup Truck

The Board discussed replacing the 1985 Pickup Truck. It was agreed to table until further investigation into the spec and price of a new pickup truck.

A motion to table the truck discussion until further information is gathered was made by Mrs. Miller, 2nd by Mr. Witherite, and duly passed.

H. How to bill people for filling their pools

Mrs. K. Gnagey informed the Board she was asked about the billing for filling pools. The Board had a discussion. Solicitor Valentine weighed in with legal advice. The board agreed unanimously not to change the current billing.

I. Property Transfers that need pressure testing

A discussion was held surrounding properties that require pressure testing that as of today have not been completed. Solicitor Valentine noted that he is in the process of gathering information concerning the properties that have not been tested.

Updates on the following properties:

202 Broadway St passed the pressure test on 5/10/2022

245 Broadway St., 312 Sherman St., 608 Second St., 611 & 613 Second St. These have not yet been tested

Solicitor Valentine stated for the record when structures are built on vacant lots the code enforcement office will complete the pressure test.

J. USTIF Underground Tank

This item was discussed in the Engineer's Report

K. Opening of bids for the roof on the Water Plant.

No bids were submitted, and the Board discussed how to advertise the proposal.

A motion to amend the agenda within 24 hours and add discussing the readvertising of the Water Plant Roof Proposal was made by Mr. Witherite, 2nd by Ms. Murray, and duly passed.

The Board discussed options for replacing the roof.

A motion to readvertise the Water Plant Roof Proposal with the option of either 30-year architectural asphalt shingles or steel within the time frame of December 31, 2022, was made by Mr. Anderson, 2nd by Mrs. K. Gnagey, and duly passed

L. Other Items for discussion:

No other items need to be discussed.

Water Report: Given by Terry Baker

- Terry advised that an inspection of the interior water plant will take place at the end of July
- The Field employees contacted the participants that the lead and copper test will be picked up on July 20th, 2022.
- Water leaks were fixed this month on Keystone St. and Glade City Rd.
- Terry was informed by DEP of a possible violation concerning the water sample. Terry contacted Pat at The EADS Groups he found it was actually an error on DEP's end.
- Riser for manholes and gate boxes will need to be ordered due to new paving of the road.
- Someone asked Terry about gathering firewood from where they timbered. The board discussed and agreed not to allow this request for now.

Sewer Report: Given by Terry Baker

- The only update is pressure tests are being scheduled

Engineer Report:

Brad stated that the next CAP report is due to the DEP on July 30th, 2022. Attached to the engineer's report is a draft of the letter. Other items discussed in the report were. C (3&4), J (1), K, M, N (1, 2, & 3), and O.

A meter was still out of service but was fixed and will be installed next Tuesday.

A motion to resubmit the letter to the Army Corp of Engineers as recommended by Brad was made by Ms. Murray, 2nd by Mrs. Miller, and duly passed

A motion to allow someone to come in and look at getting the underground tank removed at the Water Plant was made by Mr. Witherite, 2nd by Mrs. Miller, and duly passed.

The Engineer's Report is available at the Meyersdale Municipal Authority's office.

Solicitor Report:

Solicitor Valentine stated that he is working on the items needed for the pressure test form. He outlined items to be discussed at the August 6th workshop meeting. The Board discussed budget plans for future years.

A motion to adjourn the meeting at 8:49 p.m. was made by Ms. Murry, 2nd by Mrs. K. Gnagey, and duly passed.

Bri Knieriem

Minutes Prepared by Bri Knieriem
Office Manager

10/12/22
Date