

Meyersdale Municipal Authority
November 4th, 2025 Workshop/Special Meeting Minuets

1. A motion was made to open the meeting at 6:00 p.m. by Don, seconded by Jack, and duly passed.

Board members in attendance were Don Anderson, Jack Gauntz, Brian Witherite, and Barry Yoder. Solicitor Valentine was also in attendance. Board member Sarah Jones was absent.

2. Executive Session:

A motion was made to move executive session to the end of business by Don, second by Barry and duly passed.

3. Public Comment:

There was no public comment

4. Business:

A. 6 North Street Water Forgiveness

The owners of the property were present at the meeting. A discussion was had on the matter.

A motion was made to forgive the sewage portion in the amount of \$118.11 by Don, second by Jack, and duly passed.

B. Hiring Parttime office help

A discussion was had on this matter. At the time of the workshop there were no applicants. Solicitor Valentine stated that he did advertise it in the Tribune Democrat at the cost of \$1308.00 dollars. He did think it was going to be on Indeed site but it was not but it was on the Tribune Democrat website. A discussion was held on other ways to advertise.

A motion was made to advertise on the MMA website for 30 days by Brian, second by Barry, and duly passed.

C. Drought Watch Issued by the State

A discussion was held on this matter. The State sent out a letter stating that Somerset County was included in the drought watch for the state. Currently everything seems good at Crystal Lake just need to keep an eye on things.

D. Update on FEMA and PEMA

Brian has had some discussion on the matter with a few state and county officials and trying to get things going for this item. Hopes to have another update at Regular Meeting.

E. Pressure Testing

Discussion was held on the matter. Solicitor Valentine suggested returning to the original process when this began. He will have some update at the Regular Meeting

F. Holiday Days

A discussion was held on the holidays that the MMA employees have.

A motion was made to give the MMA employees the day after Thanksgiving and the day after Christmas off this year by Brian, seconded by Jack, and duly passed.

G. Handbook

Solicitor Valentine stated he hopes to have a revamped copy to present at the next meeting.

A motion was made to amend the agenda to include an Engineer Report by Don, seconded by Barry, and duly passed.

A motion was made to add Item H Engineer Report to Business by Brian, seconded by Jack, and duly passed.

H. Engineer Report

Brad from EADs gave an update on the current grants that the MMA are applying for. Discussion had on the quote that Don received from TriStar for a F600 Dump Truck that the MMA would like to purchase if rewarded with the grant money that is being requested.

Brad stated that Berkey Excavating is working on removing the Silt from the Upper Intake at the Water Plant.

A discussion was held on going from surface water to well water.

The DEP sent out an email regarding the Water Plant Evaluation that was completed in September. They would like to set up a meeting to discuss the findings by November 23rd, 2025 then they would like a response on how we are going to fix the issues discussed in the meeting by December 8th, 2025 and they would like the issues that they presented to be fixed by February 25th, 2026. There was a discussion on some of the issues that need to be addressed. Bri will reach out to the contact person and see if a meeting can be set up before our next meeting in two weeks.

5. Solicitor Report

Solicitor Valentine stated that he and Bri went over a few accounts that the Auditor was questioning, and he stated that if they were older than 5 years get said to adjust the accounts and to let the Auditor know. He also stated that some were credits less than \$1 so they adjusted as well.

Discussion was held on the property on Clay Street. I will not have a pressure test but there will be money escrowed for the bill and the lien, but Marc is suggesting that the Board do a Rule Change for blighted properties with large amounts owed. He will have the suggested rule change hopefully for the next meeting.

A motion was made to go into executive session at 7:20 p.m. by Barry, seconded by Jack, and duly passed.

A motion was made to go back into regular session at 8:37 p.m. by Barry, seconded by Jack, and duly passed.

A discussion was held in executive session regarding Personnel items. The Board will get the economic numbers in reference to the request made by Supervisor Baker and Mr. Sechler. These advisements will be added to November 18th, 2025 meeting agenda and the Board will act on these economic advancement discussion of the MMA employees at the meeting. Solicitor stated the reason for doing this is to look at it as a whole and try to keep everyone in line economically.

A motion was made to adjourn the meeting at 8:39 p.m. by Don, second by Barry, and duly passed.



Meeting Minutes Prepared by
Bri Knieriem

12-16-25

Date