

**Meyersdale Municipal Authority**

**October 21<sup>st</sup>, 2025**

**Regular Meeting Minutes**

1. The Meyersdale Municipal Authority Regular Meeting opened at 6:03 p.m. A motion was made to go into executive session at 6:04 p.m. by Sarah, seconded by Barry, and duly passed executive session ended at 6:58 p.m. Board Members present were Don Anderson, Sarah Jones, Jack Gauntz, and Barry Yoder. Solicitor Valentine was also present. Board Member Brian Witherite was absent.

2. Executive Session:

Personnel matters were discussed in executive session.

3. Public Comment:

No public comment was made

4. Engineer Report

Items in the Engineer's Report that was discussed. C (5,6), I, J (1,2,3,4,5,6), L (2,3), P, Q, & R

C5 The five-flow meter that were installed will be removed in December of 2025 and the data that was collected will be analyzed and EADs will put together a packet of information for the Board to review and discuss next year.

J1 Discussion held on the next steps that need to be taken for the Sherman Street Sewer line project. The DEP issued the Permit for this project. Project is being prepared for bid. Discussion will need to be had on the Right of ways that will be needed. Brad plans to have the Bid authorized for advertisement at the next meeting in November.

J2 Keystone Street Sewer Project's permit was submitted with the Sherman Street Project. Although we wanted to try and to bid on this project and the Sherman Street Project, we may not be able to do this because of the Sherman Street Project deadline approaching.

J6 A discussion was held on possible options for a new PA DCED Local Share Account Statewide Grant for 2025. A few options were discussed for new equipment that the

MMA employees may need. The deadline to submit this information is at the end of November.

L2 Removing the Silt from the Upper Intake at the Water Plant. Dave Berkey from Berkey Excavating said they will try and get it done before the end of the year.

L3 Upgrades to the Water Plant. The Plant Evaluation was performed, and we are waiting for those results to move forward on options.

The Engineer's report is available for viewing at the MMA office during office hours.

#### 5. Water/Sewer Report

- Terry talked to Ed from the DEP about possibly going to a Well System. It is possible but there are some steps and testing that the DEP needs to do to see if that would be a good option for us.
- Work on the new sewer line up on Hill Street is taking place.
- New concrete saw came and Todd from L/B Water is going to come and demonstrate it on Thursday if anyone is interested in coming and seeing it
- Terry shut the Well off up at the Water Plant it is holding its own with the dry weather we have been having.
- The new permit for the sewer plant went into effect this month at the Sewer Plant. A new aerator system was put in place to help meet some of the new requirements. Also, a meter down at the sewer plant and a new one cost around \$1500.00. Terry stated it is needed to do some of the new motoring that we need to do. The Board stated it is operational so Terry can go ahead and order it.

#### 6. Old Business:

##### A. Update on Surveillance

Working on getting what we need to get this process moving forward.

##### B. Pressure Testing

A discussion was held on this matter. Bri is working on getting updates on some of the extensions that were granted.

##### C. Smoke and Dye

The second round of letters were sent out. Bri is getting some calls regarding them. Marc has been in contact with the Nursing Home about their violation. He is looking into it and trying to get them to understand they must comply.

##### D. Flood Recovery Expenses

Brian was not present at the meeting to discuss his findings so it will be placed on the next agenda for discussion.

E. Website

It is up and running we are working on getting some more information on it, but it has all the basic information right now.

7. New Business:

A. Bills Paid Report

Bri provided Solicitor Valentine with a copy of all of the bills that were on the bills paid report incase any Board member wanted to view them.

**A motion was made to accept the Bills Paid Report as presented by Barry, seconded by Sarah and duly passed.**

B. New Board Member

Don introduced the new Board Member Jack Gauntz

C. Approval of September 16<sup>th</sup>, 2025 Regular Meeting Minutes

**A motion was made to approve the September 16<sup>th</sup>, 2025 Regular Meeting Minutes by Barry, seconded by Sarah, and duly passed**

D. 10 North Street Water Forgiveness

A discussion was held on this matter.

**A motion was made to table this matter until more information is gathered by Sarah, seconded by Barry, and duly passed.**

E. Status of Part time Employee Advertisement

The ad was placed in the Tribune Democrat. As of today no one has responded to the ad. Bri and Solicitor Valentine are working on a list of duties.

F. Xoom Energy

Bri explained what Xoom Energy was to the Board. It is an alternat supplier of energy for the electric company. She explained that there are a good many businesses in town that have or going with this program. The Board was not interested in it at this time so no motion was made.

G. Handbook

A discussion was made regarding this matter. Solicitor Valentine said he was revamping things in it. Sarah also said she is looking at things that need to be changed and will bring the ideas to the next meeting.

H. Right to Know process

Solicitor Valentine stated that we use the state of Pennsylvania's right to know process. This is the process that has always been used unless someone wants to make a change to the process nothing needs to be done with this action item. The Board Members present all agreed to keep using the same Right to Know process.

I. Employee certification/licensing compensation

A discussion was held on the process of how the employees were compensated for passing a test.

**A motion was made to approve a dollar raise per license at the date un which the employee receives proof of the passing of the exam for said license by Barry, seconded by Sarah, and duly passed.**

J. Operational Certification Center

Discussion was held on this matter.

A discussion was held on the matter of compensation of the pay for Tyler Sechler and Ricky Lyons for passing tests for the next licenses.

**A motion was made to give a separate check to compensated Tyler Sechler a two dollar raise for the two licenses that he passed and Ricky Lyons a one dollar raise for the one license that her received dating back to September 24<sup>th</sup>, 2025 which is the date they received emails that they passed their exams by Sarah, seconded by Jack, and duly passed.**

K. Employee payroll options and deductions

**A motion was made to table this action item by Sarah, seconded by Don, and duly passed.**

L. Cell phone and Charge Card Accounts

Solicitor Valentine will work on a Resolutions for these items. He hopes to have it by the next meeting. Two Board Members go to AT&T store and present the documents

8. Solicitor Report.

Solicitor Valentine stated he is working on an Amendment for the Water Rules Sewer Rules. The New Rule would change the rules about blighted properties that have liens to them. Next meeting this can be discussed further.

Before adjournment a discussion was held on Don looking at a price new dump truck for the MMA for the grant that Brad presented in his report.

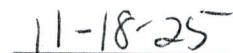
**A motion was made to get information and a price for a F650 Dump Truck for the MMA through a grant that EADs is helping with by Don, seconded by Sarah, and duly passed.**

9. Adjournment

**A motion was made to adjourn the meeting at 8:38 p.m. by Barry, seconded by Sarah, and duly passed.**



Meeting Minutes Prepared by  
Bri Knieriem



Date