

Meeting Minutes Feb 21st 2023 7pm

Attendees: Don Anderson, Karen Gnagey, Louie Martin, Sandy Miller, Brian Witherite (by Phone) Brianna Knieriem, Marc Valentine (by phone)

Public meeting opened at 7:02 PM

Executive Session:

- Gnagey Litigation
- Broadway Street Project
- DEP discussion
- Staff discussion

Public comment.

Mark Ferris (trustee) from the Meyersdale Little League Association discussed the T-Ball Field. The Field is in need of maintenance; however, the Little League Association does not want to put money into repairs or any new updates because the MMA owns the field. Mr. Ferris asked about leasing the field for a 10-year lease.

Louie discussed what maintenance was needed for upkeep and wanted to know if there was a possibility of a lease. There is a lot of safety concerns at the field, especially for the kids.

Don- how long has that field been there. Karen 50 years.

Marc said if we are going to continue to own it we need a lease, we need to think about donating it. Don states if we did not need that property in 50 years, we should not need it we should donate it to the Little League. Louie asked to have it surveyed. Marc agrees to have it surveyed and donate it.

Marc have it surveyed, gift it to the Little League.

Karen is going to ask Tom Kelley about the survey

Karen makes the motion we get a quote or two about surveying and look at the potential to donate it to the Little League. Louie seconds the motion. Motion carried approved by all.

January 17th meeting minutes- Motion to approve by Louie Martin, second by Karen Gnagey. Motion carried approved by all.

Bills Paid report/Bank Statements/Profit and Loss Statement-Motion to approve by Sandy Miller, second by Louie Martin. Motion carried approved by all.

Commonwealth of PA letter: Commonwealth of PA letter outlining suggestion to add fluoride to the water system. If a motion is carried to approve, stopping the addition of fluoride in the future would not be an option.

- Discussion was held by the board, Karen Gnagey requested to table the motion for now, Louie Martin second the motion. Motion was tabled approved by all.

Watchguard firewall renewal

- Brianna Knieriem watchguard is on the web for the firewall, there was a 3 year subscription which is now going to be up. Brianna will find out what watchguard covers.
- Karen Gnagey made the motion for Brianna to spend up to 450.00 at her discretion, Louie Martin second the motion. Motion carried approved by all.

Audit Review

- The board reviewed and discussed the annual audit. Sandy Miller made the motion to approve the audit and close for the year. Karen Gnagey second the motion. Motion is carried approved by all

Citco water contract

- Chemical pump went down around Thanksgiving, USDA pump is back in Illinois being repaired. Citco has a program where they will supply us with pumps since we buy our chemicals there. Chemicals would be an upcharge but they would supply the pumps. They promised to give us an extra pump in the beginning but now say no they can bring one if ours breaks down. Chlorine pump is about 1200.00 There are 6 pumps at the water shed. Terry would like to have the pump on the shelf for when we need them as a spare. He would like to have a spare pump for the chemicals we need on hand.
- Citco has a larger chemical tank that they can monitor and refill when needed which is less delivery charges for us.
- Terry is more comfortable staying with what we have but would like to have permission to buy 2 spare pumps.
- Louie makes the motion Terry can negotiate with Citco and if he does not feel satisfied then he can order 2 additional spare pumps not to exceed 3,000.00 per pump. Sandy second the motion. Motion carried with all in favor

Customer request for billing

- Brian is requesting a process or organized structure about what we should do when someone requests an exception due to leaks, due to the number of requests we have had lately.
- Brian is going to work with Terry and Bri to create a form

Billing

- Karen presented several Somerset County Municipal Authorities billing cycles
- Louie Martin noted it would cost over 5,000.00 more per year to bill in less cycles than we are now
- Don Anderson noted less than quarterly billing would put stress on the office staff
- Karen asked about auto readers. Terry- Auto readers do not pick up from the vehicle all the time, we use touch readers and can complete a street in 2 hours.

Water Leaks- Marc

- If there is a difference in the reading we send a note, we need to pay better attention once she sends the letter out to note if we are hearing any communication- Nobody but the MMA is to touch the water meters.
- We will not refund money like the last water leak

Facebook

- Sandy is to work with Bri to create the MMA Facebook page, Motion made by Louie Brian second the motion. Motion carried approved by all

Safety Equipment

- Louie Martin shared the safety equipment that the fire department uses (cones and reusable flairs) for an example of what our field employees could have. Purchase price for cones and flairs is around 600.00
- Terry is going to review what the field has in storage and let the board know what is needed

Water and sewage report- Terry

- Back wash tanks were cleaned
- Mowers are serviced and ready for spring
- Matt Bittner would like to have a rural work shop on September 23rd for Meyersdale, Garrett and Salisbury
- The truck that was damaged is repaired and in use

Engineer Report -Brad

- Consent order- Marc is meeting with the DEP attorneys. The DEP does not agree with the 1. flow monitoring meter, 2. lack of documentation other than receiving the CAP report.3. They are untrusting of everything we say due to prior board decisions.
- Smoke and Dye /Cleaning and Televising. Snyders have completed about 88%. Karen made the motion we pay Snyders payment #5 35,461.47 Sandy second the motion. Motion was carried by all in favor.
- We were approved for 20 taps in 2023
- Upper Broadway project- Karen asked if anyone talked to the property owners about who is responsible for paying the bill, Brad feels the owners will probably be responsible but defers to Steve Spokart for the answer, Don asked Brad to reach out to Steve to find out who is responsible. Marc questioned why this would be different than the fairground project, Brad advised there was special planning for that.
- BID for the project- Don made a motion to award the BID to Glen Johnston Inc for the amount of 136,284.00 motion was second by Louie Martin. Motion was carried by all in favor

Adjournment 9:32 Motion made by Louie, Karen second

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Sandy Miller
Sandy Miller MMA Secretary

5-16-23
Date