

January 20th, 2026

Regular Meeting Minutes

1. A motion to open the Regular Meeting at 6:01 p.m. was made by Barry, seconded by Don, and duly passed.
Board Members present were Don Anderson, Jack Gauntz, Sarah Jones, Brian Witherite, and Barry Yoder. Solicitor Valentine was also present.

2. Public Comment:
 - A. Travis Shaulis
Mr. Shaulis had a few questions regarding the sewer line replacement that will be taking place on Sherman Street and that will also be going through the Church of the Brethren Parking lot. The church is planning on paving their parking lot this summer/fall and they were wondering if this project would interfere with their paving project. Ethan from the EADs group stated that this matter would be talked about in the Engineer's Report if he could stay for that. He also questioned an abandoned pond that is on a property above the church. He was wondering if the lines to that pond ran down into the church lot. With the paving project they weren't sure if something would happen to that line if it would cause an issue with parking lot. Solicitor Valentine said he would investigate the matter.

 - B. Eric Minnick
Eric stated that he sent out an email with the Estimate for his house and a list of lost items that the Board requested at the Workshop/Special Meeting he attended earlier in the month. He did state that he did not get it out until 5:20 p.m. which was after hours. Bri stated that she left at 4:30 p.m. so she would not have gotten to have it for tonight's meeting. She stated that she would forward it to the Board in the morning so they could look at it.

3. Engineer Report
Items discussed in the report were as follows: A, B (5,6), D, E, G (1,3,4,5), H (2,3), I, J

B The next COA Report is due at the end of January. A discussion was held on the EDUs used for the year. Brian stated that he went to the School Board Meeting and explained the steps that needed to be taken. Solicitor Valentine stated that he was in contact with Dr. Karlie out at the school and he forwarded all the Modules that he feels they need to fill out. Solicitor Valentine also stated that the only thing the MMA is requiring the school to

do is the pressure test. All other things are on the school to complete. It was stated that EADs should still stick with 12 EDUs just to be safe on the MMA end.

G. 1 A discussion was had on the Sherman Street Project. Ethan stated that the upper part of this project will have to be a total line replacement which means the road will have to be dug up and the line completely replaced. The lower part of the project should be a line rehab, meaning there should not be any cutting of the road to fix it. This is where the church lot comes into play. This would mean that they should not have to cut the pavement on the church parking lot. This project is to be completed by September 30th, 2026. Travis Shaulis from the church stated that the paving project was to take place earlier than that, but he would think that there probably wouldn't be a problem moving the date so that they are not working at the same time. Ethan did say they can't guarantee the lot won't have to be torn up but it shouldn't have to be.

G, 4 A discussion was held on the two options that EADs presented regarding the Grant money that was received for the 7th Ave and Sherman Street Sewer project. Since we did not receive the whole amount that was requested EADs looked at 2 options that they presented to the Board that would work with the funding that we did receive. Discussion was held on both options presented.

A motion to accept the Option 1 proposal that EADs presented with a estimated cost of \$261,980.00 was made by Sarah, seconded by Barry, and duly passed.

G,5 The MMA did not receive the grant money requested for the water line replacement on Beachley Street. Don stated that this project is a high priority so when it is time to submit for another grant this is one we should try again for.

Ethan presented the Board with a Slide show presentation regarding the Hydraulic Evaluation and Capital Planning. A discussion was held on possible funding to support some of these upcoming deadlines that are going to need to be meant with the MMA CAP. Discussion was held on possibility of having to raise the rates for MMA customers. Not that we want it to come to that but some funding we could possibly receive could require it. Jack asked if all these projects that we are already spending money on would need to be replaced with this plan. Ethan stated that they would not have to because most of them are being done to help with CAP. Don asked if we would get this new plant and everything would some of the Summit Township people that are not the system be able to tap in. A question was asked about updating the existing plant. A discussion was held on this matter

The Engineers Report and the Hydraulic Evaluation and Capital Planning Slide show are available at the MMA Office.

4. Water/Sewer Report

- Started the Run Water List
- Had a few small line breaks
- Did the pressure test on the Main Street Laundry Mat.
- Dennis and Terry are looking in PH Probes at the Water Plant. Terry will have the cost of the hopefully at the next meeting. A question was asked if we would need a permit to replace them. EADs will investigate that and get back to Terry.
- There are few things at the Water Plant that need a paint touch up. Terry asked if it would be ok for him to get a few gallons of paint for that. It is an operational thing so it would be ok.
- Terry stated that the maps for the Distribution System are old. Some of the lines are not even on them. Could we work with EADs to get everything updated. A discussion was held on the matter.

5. Old Business

A. Handbook

Move to have discussion on this matter at a Workshop/Special Meeting

B. Pressure Testing

As Terry stated in his report, the Car Wash pressure test has been completed and will move forward with the next steps. Solicitor Valentine stated if we are consistent with everything, we are good. There was a discussion on how we are trying to handle Sherriff Sales and Tax Sales and pressure test requirements.

C. Website

Bri stated that everything is going good with the website. Donna has been able to get meeting minutes and agendas uploaded.

6. New Business

A. Election of Officers

- Chair
- Vice Chair
- Secretary
- Treasurer

Solicitor Valentine took over the meeting at this point. Solicitor Valentine stated how the process works. Solicitor takes the nominations for Chair and Vice Chair, then after that the Chair takes over for the nominations for the Secretary and Treasurer.

A motion to nominate Brian Witherite for the Chair position was made by Don Anderson, (Brian accepted the nomination), seconded by Sarah, and duly passed

A motion to nominate Don Anderson for the Vice-Chair position was made by Jack, (Don accepted the nomination), seconded by Sarah, and duly passed.

At this point Chair Brian took over the nominations.

Solicitor Valentine discussed the purpose of the Secretary of the Board.

A motion to nominate Sarah Jones for the Secretary position was made by Brian, (Sarah accepted the nomination), seconded by Barry, and duly passed.

Solicitor Valentine discussed the purpose of the Treasurer. Unless there are bylaws in place you cannot combine the Secretary and Treasurer positions.

A motion to nominate Barry Yoder for Treasurer position was made by Sarah, (Barry accepted the nomination), seconded by Don, and duly passed.

B. Bills Paid Report/ Profit and Loss/ Bank Accounts

There was a question on the Tribune Democrat bill. It was explained that it was for the advertisement for the Part-Time office position.

A motion to accept the Bills Paid Report as presented was made by Don, second by Barry, and duly passed.

C. Approval of the December 16th, 2025 Meeting Minutes

A motion to approve December 16th, 2025 Meeting Minutes with the amendment of line item 6D was made by Sarah, second by Jack, and duly passed

D. Sherman Street Sewer Project

A discussion was held on this matter in the Engineer Report. Ethan did state that they were going to try and go through Co-Star for this but there were too many stipulations for the bidding process that it would have been too much.

E. Audit Review

Solicitor Valentine told the Board to take the Audit booklet home and review it and then approve it at the next meeting.

A motion to table the Audit Review until the next meeting was made by Barry, seconded by Sarah, and duly passed.

7. Solicitor Report

Solicitor Valentine stated he has a meeting coming up with the Windmill company. No Board action is needed currently for this meeting.


8. Executive Session

A motion to end Regular session part of the meeting and go into Executive Session at 8:33p.m. was made by Brian, second by Don, and duly passed.

A motion to go back into Regular Session at 9:13 p.m. was made by Sarah, seconded by Barry, and duly passed.

9. Adjournment

A motion to adjourn the meeting at 9:23 p.m. was made by Barry, seconded by Jack, and duly passed


Meeting Minutes Prepared by
Bri Knieriem

2/17/2026
Date