

January 18, 2022 – Regular Meeting

The meeting of the Meyersdale Municipal Authority was called to Order by Chair, Don Anderson, at 6:00 p.m. Attending Board Members were Brian Witherite, Karen Gnagey, and Sandy Miller. Board Member Pat Murray in attendance via speaker phone and Solicitor Marc Valentine was also present.

Executive Session started at 6:02 p.m. and was ended at 7:00 p.m.

Chair Anderson began the public meeting at 7:05 p.m. and opened the floor up to anyone from the public that had comments or questions. None had any comment.

Chair Anderson turned meeting over to Solicitor Marc Valentine about election of officers. Solicitor Valentine suggested not voting for all new officers because of our annual starts on July 1st and if we would vote for officers before that it would mess with the audit of things for this year. He stated he was all for the voting of a new Vice-Chair but that would be all he would suggest voting on that evening but, he would vote for the rest at the start of the annual year.

Solicitor Valentine made a motion for a nomination for Vice-Chair. Don Anderson nominated Brian Witherite for Vice-Chair and Pat Murray 2nd the nomination. Solicitor Valentine asked if there was any other nomination or discussion on this nomination. No other nominees or discussion was brought forth. Brian Witherite accepted the position of Vice-Chair and the motion was carried.

Chair Anderson introduced newly appointed Board Member, Sandy Miller. Sandy replaced Barry Yoder who term ended at the end of 2021. Sandy stated that newly hired Office Manager, Brianna (Bri) Knieriem was her niece and that she was not involved in the hiring process. She also stated if matters would come up dealing with Ms. Knieriem that she would recuse herself from the matter.

A motion was made to accept the November 16, 2021 meeting minutes by Mr. Witherite, 2nd Ms. Murray and duly passed

A motion was made to accept the November 26th, 2021 special meeting minutes by Mr. Witherite, 2nd Ms. Murray and duly passed.

A motion was made to accept the December 21st 2021 meeting minutes by Ms. Murray, 2nd Mrs. K. Gnagey and duly passed.

Chair Anderson reported to the Board that at the beginning of January we did take delivery of the new F-350 Dump Truck that was purchased at Tri-Star of Somerset.

Chair Anderson made mention that at the last meeting on December 21, 2021 to advertise the 1985 International Dump Truck for bids and to be opened at our February 15, 2022 meeting.

Chair Anderson brought to the attention of the Board about Flagger Training for the employees. Which will be held Friday, March 11, 2022.

Chair Anderson stated that Mr. Witherite brought up about lettering for our Vehicles so that when we are out people know who is out there. Terry and Mrs. K. Gnagey said that they believed Sonya Weimer did the Borough Trucks and see how much that would cost for four trucks.

A motion was made by Mr. Witherite to see how much it would be to get 4 Municipal Authority Trucks decaled by Sonya Weimer 2nd by Mrs. Miller and duly passed.

Chair Anderson discussed about getting Credit Cards from Somerset Trust Company.

A motion was made by Mrs. K. Gnagey that we get two Credit Cards from Somerset Trust Company 2nd by Ms. Murray and duly passed.

Chair Anderson brought to the attention of the board about the landlord and tenants' situation. Mrs. K. Gnagey discussed information about how to take care of this matter without rewriting any regulations. Solicitor Valentine suggested talking to the landlord about this and report back about the findings at next meeting.

Chair Anderson turned over the meeting to Office Manager, Bri Knieriem, to discuss the system she needed to get the files off the Quickbooks system and onto the new Quickbooks system.

A motion was made by Mrs. K. Gnagey to allow Office Manager Bri Knieriem to pay Transaction Pro to export and import files from the old Quickbooks to the new Quickbooks 2nd by Ms. Murray and duly passed.

An idea of what bills were paid from October 2021 to December 2021 was given to the board by Office Manager Bri Knieriem. She stated she will have copies of this for the board and solicitor at the next meeting in February.

Water report: Matt stated that we began the run water list for the first list of people. He also said that he started the annual water report that is due in March. There will be a water plant evaluation on March 15. There is testing for the hires available. The new hires do not want the company cell phones so we will have to look at getting rid of two phones. Matt said we need a new spare wheel and tire for the new dump truck.

A motion was made by Mrs. K Gnagey to get a new tire and wheel for the new dump truck 2nd by Mrs. Miller and duly passed.

Matt stated that some of the pumps for our systems is not working properly and requested we get a new ones ASAP. It was brought up that maybe it should not wait until next meeting in case something major happened.

A motion was made by Mrs. K. Gnagey to get the two pumps that were needed for the plants 2nd by Mr. Witherite and duly passed.

It was brought up about getting the new hires and the old employees new reflexive winter jackets and proper safety attire. Get a price and report at next meeting.

Sewer report: Terry reported that on the sewer end everything was going well and nothing new to really report. He did report that the heater in the sewer plant working properly and probably needed either fixed or replace. Chair Anderson told Terry to check the cost of the of a new heater for the plant. He also stated he was asked about one of the Borough workers if they could borrow the new Dump Truck to remove snow from in front of the Monument one day.

A motion was made by Mrs. K. Gnagey to allow Meyersdale Borough to use the dump truck to move snow with assistants from the Municipality 2nd by Mr. Witherite and duly passed.

Chair Anderson brought to the attention of board about writing a letter the DEP requesting 20 sewer taps for the upcoming year. He reviewed it with the engineer (Brad) and sent it out the week January 10, 2022.

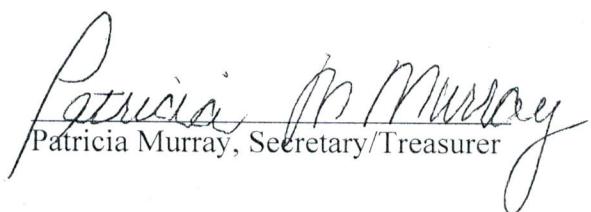
Engineer Report: Brad reviewed the report that the DEP required and what we have and haven't done yet that is expected. He stated that the CAP report is due January 30, 2022 and that he needed the report to let them know. Bri said she would get with the guys and get that information to him ASAP. Brad suggested to start thinking about advertising of bids over the winter for the Televiser and clean sanitary system that needs completed by 2023. He also stated there are a few grants that are unfolding and it is going to bring a lot of money for sewer and water. Brad brought up about a bill that is in the works about how to regulate water and sewer rates.

A motion was made by Mrs. K. Gnagey to allow the engineer (Brad) to finalize letter to be sent to the DEP 2nd by Mrs. Miller and duly passed

Solicitor report: Solicitor Valentine stated said everything he wanted to discuss in executive session.

It was stated that the First Monday in February will be the workshop meeting.

A motion was made by Ms. Murray to adjourn the meeting 9:06 P.M. 2nd by Mrs. K. Gnagey and duly passed.


Patricia Murray, Secretary/Treasurer 02/22/2022
Date