

May 17th, 2022 Regular Meeting Minutes

The Regular Monthly Meeting for the Meyersdale Municipal Authority was called to order by Chair, Don Anderson at 6:03 p.m. Attending Board Members were Karen Gnagey, Sandy Miller, and Pat Murray. Solicitor Valentine was also present. Board Member Brian Witherite was not present at the meeting.

A motion was made to go into executive session at 6:03 p.m. by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

Items discussed in the executive session Solicitor Valentine updated the Board on current litigation items going on.

A motion was made at 6:23 p.m. to go into regular session by Mrs. K. Gnagey, 2nd by Ms. Murray, and duly passed.

Old business:

A motion was made to approve the April 4th, 2022 Special Meeting minutes by Mrs. Miller, 2nd by Mrs. K. Gnagey, and duly passed.

A motion was made to approve the April 19th, 2022 Regular Meeting minutes by Ms. Murray, 2nd by Mrs. Miller, and duly passed.

New Business:

Secretary Bri explained the breakdown of the bills.

A motion was made to approve the bills paid made by Ms. Murray, 2nd by Mrs. Miller, and duly passed.

Secretary Bri explained that the old office supply place, Tri-County Office Supply, was no longer doing office supplies. Bontay Business Products, Inc. is the company that supplies the Borough with its supplies. The owner stopped in and supplied her with a catalog.

A motion was made to utilize Bontay Business Products, Inc. for the office supplies as needed by Mrs. K. Gnagey, 2nd by Ms. Murray, and duly passed.

Solicitor Valentine suggested adding to next month's agenda making a resolution that covers items like the office supplies so that they can just be taken care of.

Mrs. K. Gnagey also stated about adding ongoing additional items for discussion.

Solicitor Valentine explained that there are classes available for the Board through The Authorities, which is, the PA Municipal Authorities Association. He feels it will be good for the

Board to take the Sun Shine Law class and maybe a class on the operational side when it comes to the authority. Classes are available online and most are free.

Solicitor Valentine discussed matters with the board at 345 Main Street and the old Slammers Building. They still have money owed to them. Solicitor Valentine suggested making a motion to forgive these bills so that the auditors have something to move on with these two accounts.

A motion to forgive the water and sewer bills for the old Slammers account was made by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

After the motion, it was brought up that 345 Main Street was forgotten in the first motion.

A motion to include 345 Main Street in the forgiving of the bills was made by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

Chair Anderson got the members of the public that showed up informed as to what was going on in the meeting. Public comment was brought after a few members of the public came to the meeting. Bill Mckenzie made a few comments and the Board took them into consideration.

Deb Barron from NFP discussed the new Health Plan options for the Municipal Authority Employees. Mrs. K. Gnagey had a question about the Isolved benefits. Deb explained what the Isolved was and how it worked.

A motion was made to retain the current Health Plan by Ms. Murray, 2nd by Mrs. K. Gnagey, and passed with Mrs. Miller abstaining from the vote because Secretary Bri is her niece.

Chair Anderson informed others from the public that entered the meeting what was going on and asked if any of them had any comments. There were none so the meeting continued.

There was a discussion on extensions for pressure testing on three different properties. Mrs. K. Gnagey asked a question about who would be responsible for paying the fee. Solicitor Valentine suggested getting back to the original form that was to be in place so that the funds would be escrowed for the pressure test. More discussion was had on this matter and what will need to be done to make this possible. Solicitor Valentine suggested approving 326 Main Street and the 121 Large Street ones but not the 176 Cuba Street extension until we know who will be paying for it the Seller or the Buyer. Mrs. K. Gnagey stated she would feel better knowing for sure that money from 121 Large Street was being escrowed before approving that one. Martha Albright from Remax realtor stated she will call her broker and get right back to the Board.

A discussion was had about getting new credit cards from Somerset Trust and canceling the old Credit Cards from Capital One. Solicitor Valentine stated that he had made several attempts to get ahold with nothing to show. He does recommend moving forward with getting the credit cards from STC. He suggested adding to the meeting next month to do a written resolution and

then Solicitor Valentine will send it to the company. The Board needs to get ahold of Somerset Trust Credit Cards.

A motion was made to get Municipal Credit Cards through Somerset Trust Company was made by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

The matter of USTIF was discussed. Solicitor Valentine questioned Terry about our underground fuel tank that we are paying for through the USTIF. It was questioned whether or not we could get this tank taken care of since we no longer are using it. The Engineer will look into this and see if any permits are needed to get this tank taken care of.

Doxo pay is another way to make payments online. The issue with Doxopay, Solicitor Valentine stated is that the Authority isn't getting every payment that is being made on this site. It also is charging an additional fee for people to use it. No one remembers signing up to approve this though. A discussion was had on the matter but there is no way to prevent this so nothing was done.

A discussion was had about Talen Energy on the electric bills. Solicitor Valentine suggested the Board member come in and look at the electric bills and see what it is. It is a fee from a different company on the bills. Not sure why it is there so we need to address this matter as well and see what to do about that.

AT&T discussion was had with the Board about the phone bills and the issues with the Field Employee phones. A resolution letter would help with the process of allowing this to happen. Solicitor Valentine recommended making a motion to allow Bri, Terry, and Mark to go over to the AT&T store and get the phones taken care of, and then next month the resolution letter to help get Secretary Bri the ability to take care of things online.

A motion was made to allow Bri, Terry, and Mark to go to the AT&T store and manage the phones of the Field Employees and get rid of the two unused lines by Mrs. K. Gnagey, 2nd by Ms. Murray, and duly passed.

The board heard more information about 121 Large Street. Martha Albright, from Remax Realtor, requested the Board give the realtor 5 business days to get something in writing stating there will be money held back in escrow.

A motion was made to extend the pressure test for 326 Main Street by Mrs. Miller, 2nd by Ms. Murray, and duly passed.

A motion was made to allow the extension of the pressure test on 121 Large St. contingent upon receipt of a letter guaranteeing compliance with the pressure test by Mrs. K. Gnagey, 2nd by Mrs. Miller, and duly passed.

A motion was made to deny the 176 Cuba Street extension until notified who will be responsible for the test Buyer/Seller by Mrs. Miller, 2nd by Ms. Murray, and duly passed

212 Keystone Street owner picked up one pressure test but it should need two to be correct. Secretary Bri will get ahold of the owner and let them know that it will need two different pressure tests.

It was discussed how the pressure test works and when one needs to be done.

Terry discussed with the Board that Columbia Gas is going to be replacing lines on Sherman Street and was requesting if they could dump the fill down by the dump site. A discussion was had and the Board felt that it wouldn't be a good idea.

A motion was made to not allow Columbia Gas to dump the fill from their Sherman St project by Ms. Murray, 2nd by Mrs. Miller, and duly passed.

It was requested that the Board make a motion to add an extension of a pressure test to the agenda for 608 Second St.

A motion was made to add a pressure test extension for 608 Second St. to the agenda by Mrs. Miller, 2nd by Ms. Murray, and duly passed. Mrs. K. Gnagey abstained from the vote.

It was discussed that the Buyer will be responsible for the pressure test after the signing.

A motion was made to extend the pressure test for 608 Second Street by Mrs. Miller, 2nd by Ms. Murray, and duly passed. Mrs. K. Gnagey abstained from the vote.

Mark Sechler passed his last water test so he is now fully licensed for the water plant. It was suggested to add to the agenda for next month to adjust his pay.

Water Report:

The Flushing of the lines went well the past week. There was one fire hydrate that will need torn down and rebuilt. Other than that, it went well. The plant has been running well with no issues. The timber crew has moved in behind the plant, they will be timbering in there until July and backing out until this winter.

Sewer Report:

There was a sewage problem on Beachley Street and a concrete slab will have to be replaced. The PH at the sewer plant has been high the last little while. Terry requested Brad's assistance to see if we can get it down. If it goes any higher, we could be in violation and get fined. Lisa Milsop got a hold of Terry and stated that there was illegal discharge from the sewer plant. Terry stated that there hasn't been and sent her the readings she requested. He hasn't heard back from

her so that is a good sign. Solicitor Valentine asked if it was based on the reporting or how she heard about this. Terry stated someone drove by and saw green water coming from the discharge. The flow was turned up on discharge because of the heavy rain we were to get but they have done that before and had no issues.

Engineer Report:

The items that were discussed in the report were C, J, K, M, and N. The Engineer's report is available in the Meyersdale Municipal Authority office. A discussion was had on getting the bid request out for the Televising/Cleaning of the lines. The pre-bid meeting would be on June 6, 2022. The bids would then be opened on June 17th, 2022 at 11:00 a.m.

Mrs. Miller left the meeting at 8:12 p.m.

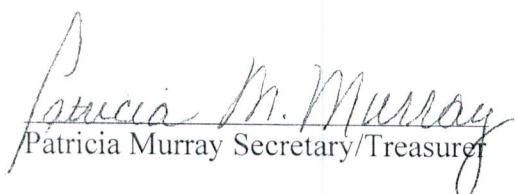
A motion was made to advertise the request for proposals for the Televising/Cleaning of the sanitary sewer system by Mrs. K. Gnagey, 2nd by Mr. Anderson, and duly passed

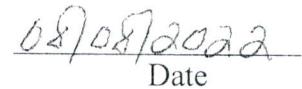
Brad said that all the items that were sent out for repair came back and were installed. One of the sensors was still faulty so it had to be sent back again for repair a second time. A discussion was had about the Broadway Street Project.

Solicitor Report:

Solicitor Valentine and the Board discussed what items were needed for the roof on the Water Plant proposal. It will be put on June's meeting agenda to vote on, put out for advertisement, and then opened at July's meeting.

A motion to adjourn the meeting at 8:41 p.m. was made by Mrs. K. Gnagey, 2nd by Ms. Murray, and duly passed.


Patricia Murray Secretary/Treasurer


Date