

Meyersdale Municipal Authority

November 18th, 2025

Regular Meeting Minutes

1. The Regular Monthly Meeting for the Meyersdale Municipal Authority opened at 6:00 p.m. Board Members present were Don Anderson, Jack Gauntz, Sarah Jones, Brian Witherite, and Barry Yoder. Solicitor Valentine was also present

2. Executive Session:

Executive session took place from 6:00 p.m. to 7:05 p.m. Personnel matters were discussed.

3. Public Comment

A. Art Darnell

Art presented the Board with a request for another extension on the Pressure Test for the GI Dayroom. He gave the Board a layout of the GI Dayroom and explained what they are planning to do to get the pressure test done. They are in contact with plumber and it is going to be a very extensive process and the plumber that is going to do it is busy up until at least February.

A motion was made to table the request for another extension on the pressure test for the GI Dayroom until December's workshop/special meeting by Barry, seconded by Sarah, and duly passed.

Tim Mostoller (a township supervisor) had a question for the Board about sewer taps. A discussion was held on the matter with Solicitor Valentine and Brad from EADs explaining how the DEP has us on a CAP program and the process of eventually a new sewer plant.

4. Engineer Report:

B, C(5,6), I (2), J(1,2,4,5,6), L (2,3,5) R

C 5. The flow meter that are in town will be pulled and then the data will be analyzed and the once EADs has that information together Brad will have a packet of information for the Board of the all the finding.

6 The EADs crew is getting information together with information that they gathered for the portion of the CAP order. Once they have this information it will be presented to the Board for review.

J 1 Sherman Street project is almost ready to go out for bids. This project needs to be completed by the end of September 2026.

2. Keystone Street Project working on getting environmental reports for this project. Initially wanted to bid this project and the Sherman Street project together but because of time and permitting they will need to be bid on separately.

6. New grant to replace the old dump truck with a new one.

A motion was made to allow EADS to submit the grant request for \$126,204 to purchase a new F600 Dump Truck by Don, second by Jack, and duly passed.

L.2. Removal of the silt at the Upper intake has been completed.

5. Conference with the DEP about the Water Plant Evaluation Results

A discussion was held on the finding that the DEP feels needs to be addressed. Everyone agrees to get what needs done to be taken care of.

R. A discussion was held on the matter of how many EDUs the Schools new Field House may need.

A motion was made to look into water exploration with the addition of 3 well sites near the water plant by Don, seconded by Jack, and duly passed

5. Water/Sewer Report

- Finished the Sewer line at 203 Hill Street.
- Cleaning of Filter 1 up at the Water plant will take place on Thursday
- Rick and Tyler Sechler are do for their 3 years class. When one comes available, they will sign up for it.
- Going to get some black topping taken care of before the snow flies
- The
- Mark and Terry meant Roger McKenzie at one of his properties on Beachley Street. He is looking to sell the property, and he was wondering if he could capped the sewer line and cap it so a pressure test would not have to be done. The board discussed the matter. He would need to formally make a request to the Board with his attention and then the Board would discuss the matter.

6. Old Business:

A. Update on Security at building

Brian stated that he had made a few inquiries about a few cameras. It was discussed to look into a few more options.

B. Pressure testing

A discussion was held on this matter. Solicitor Valentine said he believes we should go back to the original process. He will try to have that for the Boards view at the next meeting.

C. Smoke and Dye

The second round of letters have been sent out. There have been some people reaching out to the office to get the matter taken of.

D. Flood Recovery Expenses Update

Brian stated he has been in contact we some representatives from the state and hopefully he will get some information about what we can do here soon.

E. Website

It is up and running. Working on getting more things added to the page.

F. Handbook

Marc handed out rough draft of the new handbook at the meeting. A discussion was held on what was taken out and a few new things that were added. A further discussion will be held at a workshop/special meeting.

G. Right to know

A discussion was held on the right to know process. If someone requests any information send them the proper form and then follow the proper process to make sure, we are doing things correctly.

H. Employee Certification/ Licensing Compensation

A discussion was held on this matter. It was voted on at a previous meeting to compensate the employee at the time of receiving notification that the employee passed their test.

I. Operation Certification Center:

A discussion was held on this matter. In order for the employee to be voted on at the meeting for them to receive their licenses all paperwork must be turned in not later than the date that is stated on the website.

J. Employee Payroll options and deductions

A discussion was held on this matter. Just making sure all deductions and contributions are made at the proper time for the employees.

K. Cell Phone and Credit Card accounts

A discussion was held on this matter. Brian is going to try and contact AT&T. Solicitor Valentine stated that if we can't get anywhere we may have to get a Judge to sign off on something and take care of it that way. Sarah is going to stop into the

office and get the information from the Credit Cards that we do not use and see if she can taken care of. Solicitor Valentine stated that we may need to go the same route with the credit cards as the phones by getting a Judge to sign off on something at states the proper information.

7. New Business

A. Bills Paid Report/ Profit and Loss/ Bank Accounts

A motion was made to accept the Bills Paid Report as presented by Sarah, seconded by Don, and duly passed

B. October 21st Regular Meeting Minutes

A motion was made to approve the October 21st Regular Meeting Minutes by Don, seconded by Barry, and duly passed. Brian abstained was not present at the meeting.

C. Pressure test extension request and bill forgiveness 411 Grant Street

The property is being sold, and Solicitor Valentine is requesting an extension on the pressure. The buyer is going to be the one doing and paying for the test.

A motion was made to grant the pressure test extension for 411 Grant Street by Jack, seconded by Don and duly passed.

A discussion was held on the leak at the property. Solicitor Valentine is asking for a deduction on the sewer overage since it was determined that the water did not enter the sewer at the time of the leak.

A motion was made to forgive the sewer overage in the amount of \$912.06 by Don, seconded by Brian, and duly passed.

8. Solicitor Report

Solicitor Valentine stated that he had no business for this portion of the agenda.

A motion was made to end the regular session of the meeting at 8:48 p.m. by Sarah, seconded by Jack, and duly passed

A motion was made to go back into executive session at 8:48 p.m. by Sarah, seconded by Jack, and duly passed.

The Board came out of executive session at 10:02 p.m.

A motion was made on Personnel action in executive session regarding compensation to each Licensed Field Employee, Terry Baker, Mark Sechler, Tyler Sechler, and Rick Lyons, a one-time performance-based normalization pay raise of \$2.72 per hour starting with the pay period of Monday December 29th, 2025 by Don, seconded by Sarah, and duly passed

A motion was made to set up interviews for the 3 applicants that turned in applications.

A discussion was held on if we got more application in the meantime what should we do. A discussion was held.

An amended motion was made to set up interviews with the three current applicants on Tuesday December 2nd, 2025 at 6:15 p.m. by Don, second by Jack, and duly passed.

A motion was made to adjourn the meeting at 10:08 p.m. by Sarah, second by Brian, and duly passed.



Meeting Minutes Prepared by
Bri Knieriem

12-16-25
Date