

MEYERSDALE MUNICIPAL AUTHORITY
MEETING MINUTES - NOVEMBER 19, 2024

The meeting was called to order by Chairman Witherite at 6:01 p.m. Roll call was taken, MMA members that were present: Brian Witherite, Don Anderson, and Barry Yoder. Sandy Miller called in to participate by phone. Louie Martin was absent. Solicitor Marc Valentine was also present. Barry Yoder made a motion to go into Executive Session which received a second from Don Anderson. All members voted in favor of going into the executive session. Marc Valentine had several items regarding personnel and operations that he wished to discuss with the board. At 7:03 p.m. Don Anderson made a motion to leave the executive session. Barry Yoder made a second. All members voted to end the executive session.

At 7:06 p.m. Barry Yoder made a motion to open the regular session. Don Anderson seconded, and all three members present voted in favor. Board member Sandy Miller, who had participated by phone for the executive session, was unable to participate in the regular session.

PUBLIC COMMENT:

Only one member of the public was present. Ron Ackerman, Meyersdale Boro Council Member, wanted to tell us that we were welcome to use the meeting room free of charge after we moved our office to our maintenance building next year. The board thanked him and the Borough for that.

ENGINEER REPORT:

Brad Stinebiser from EADS presented a written report to all board members. There was discussion on 5 flow meters and 4 overflow meters in our sewer system. He recommended that our staff be looking for I & I in wet weather this fall and winter. Snyder Environmental Services was reminded to submit a final invoice for the project they completed several months ago. Brad will try to visit and check the final restoration work that they did on the High Street Project soon. EADS is working on the design and PA DEP Part 2 Water Quality Management Permit Application for the Sherman Street Sewer Project that we will be receiving a grant to do. They are also working on design plans and DEP permitting for the Corps of Engineers Grant. It will be a grant for \$503,000. As per our direction they have also compiled a list of other water and sewer projects for us to submit grants for. The board also had discussion with Brad regarding proposed future work to be done at the water plant. Brad will check out some other possible vendors on prices for materials.

WATER & SEWER SUPERVISOR'S REPORT

Supervisor Terry Baker reported on the rehabilitation of two wells during the past several weeks. Well #1 had 400 feet of pipe replaced and its pump. We are now able to get 20 GPM from this well. Well #2 had 260 feet of pipe replaced and the pump. It is now pumping 50 GPM. Both the wells pipe and pumps were 30 or more years of age. The water level in Crystal Lake is up about 6 inches since we had the recent rainfall. A starter in the Industrial Park Pumping Station went bad and will have to be replaced. A control panel for the generator also needs to be replaced. On December 10 Rick Lyons and Tyler Sandy will be attending a flagger training course. On December 11 Tyler Sechler, Rick Lyons, and Tyler Hetz will be starting a 12 - week sewer class to help them pass licenses for sewer.

OLD BUSINESS

Items A. & B. regarding approval of the October 15 and November 5 meeting minutes were not able to be voted on since minutes were not available. A motion to table both items was made by Barry Yoder and seconded by Don Anderson. Motion carried.

Item C. Marc Valentine said he, Sandy Miller, And Bri Knieriem have had discussion regarding it. They will soon report back to the board.

Item D. Terry Baker stated that work on the Office Update at the shop will get started as soon as we get approved for a credit account with Berlin Lumber. There was some discussion by board members. All were not pleased with this when we told them we would pay them by check for each delivery of material.

NEW BUSINESS

Item A. Don Anderson made a motion to accept the Bills Paid/Profit& Loss/Bank Account statements as printed. Brian Witherite seconded the motion. Motion passed.

Item B. Well Update. Terry Baker stated that our water situation is better since the rehabbing of our two wells that he previously reported on. There was discussion by everyone regarding our wells and the drought situation we are in. Brad Stinebiser reported that our wells were put in in the 1990's. Jim Casselbury and his firm were involved with us. There was a potential issue with us affecting the wells of houses near Keystone Crossing along the CSX Railroad. This resulted in pumping restrictions for us. Don Anderson suggested that we should explore the possibility of establishing another well, possibly near the Miller Run Road Trailhead Parking Lot. Possibly we could get a grant to do this. Terry Baker and Marc Valentine stated this would possibly result in lower operational costs. Brad Stinebiser will look through old records from the 1990's to report back to us on this matter.

Item C. Drought Contingency Plan – Terry Baker provided us with a copy of this about 10

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days ago. Marc stated that it needs updated because it is around 25 years old. Everyone agreed that this would be a good topic for future workshop/meeting.

Item D. MMA Regulations – Marc reported to the board that some of our regulations need updated and or revised. He will do this and report to us in the future.

A motion was made by Don Anderson and seconded by Barry Yoder to amend the agenda for four additional items. The motion passed. These items are Items E. F. G. H.

Item E. Nursing home on Sherman Street – With the planned future sewer project on Sherman Street it is important that homes and businesses correct their violations that were detected by pressure testing, and smoke and dye testing. The nursing home was a facility with numerous violations. The area of the planned project needs to be monitored for I and I during dry weather periods in the months ahead of the project to locate some trouble areas.

Item F. - There was also discussion on properties that did not respond to 2nd notices on violations that were sent out several months ago. A motion was made by Barry Yoder and seconded by Don Anderson to send a letter out giving people until June 1, 2025 to make necessary repairs. Motion passed.

Item G. – Recording of Minutes – Marc Valentine spoke about the importance of having minutes available for all minutes. He recommended that we start to keep recorded minutes of all our meetings in addition to written minutes. Barry Yoder made the motion to keep digital recorded minutes. Don Anderson made the second. Motion passed.

Item H. – Applying for LSA Grant – Brad Stinebiser made two recommendations to us for the LSA Grant Program. The first was to replace sewer lines near 7th Avenue from the Cemetery down to Beachley Street. The second was to apply for a vacuum truck to be used by our staff to clean out pipes when needed in the sewer system. There was discussion between board members, Marc, Terry, and Brad. After weighing out the pros and cons the board decided to go with the 7th Avenue Project. We felt there was a slim chance that we would be awarded two grants during this round. Don Anderson made the motion to choose the 7th Avenue Project with the addition of adding the request for 3 water shutoff valves in the project for the intersection at Beachley Street and 7th Avenue. According to Terry Baker the current valves do not work, and this area will have to be excavated for the project anyway. It is a good decision to replace them when we do the project. Barry Yoder made a second. Motion passed. Brad will price out the valves and add to the proposal.

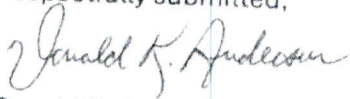
SOLICITOR'S REPORT – Marc Valentine reported that we filed our report on lead and copper water lines. Customer Bruce Clites has failed to make payments on his overdue water bill as he had promised. A payment plan had been set up with him which he had

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failed to follow through with. Brian Witherite made a motion to contact him and tell him he needs to pay his current account off to avoid shutoff. Barry Yoder made a second. Motion passed.

With no further business at 9:18 p.m., a motion was made by Barry Yoder and seconded by Don Anderson to adjourn. Motion passed.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Donald K. Anderson".

Donald K. Anderson – Vice-Chairman