

March 18th, 2025 Regular Meeting Minutes

The Meyersdale Municipal Authority Regular Meeting was called to order at 6:03 p.m. Board Members present were Don Anderson, Chair Brian Witherite, and Barry Yoder. Solicitor Valentine was not present.

A motion was made to into public session at 7:00 p.m. by Don, 2nd by Barry, and duly passed

Public Comment:

Tara from Mosholder Insurance presented to the Board them information about the Insurance Policy for the MMA. A discussion was had on a few of the items on the policy.

No other comment was made from the public.

Engineers Report:

Items discussed on the Engineer's Report C (4,5), E, J, K (1,2,3,5), M (2,3,4), R, S.

M 2, Discussion was had on doing a PNDI for the upper intake Silt Removal.

M 3, Discussion was had on the Clarifiers and the Media Replacement at the Water Plant.

M 4, Discussion was had on getting a permit to replace the gravel bar by the gate at Well 96-1.

S Discussion was had on the new Well options for the MMA.

A motion was made to allow The EADS Group to pay the \$500.00 application fee for the Keystone Street and the Sherman Street Grant Permits by Don, 2nd by Barry, and duly passed.

Water Sewer Report:

- The three field employees who are taking the classes had their final class March 12th, 2025. They will be taking their test on March 28th, 2025 in State College.
- The Stream Current Prob at the Water Plant needs calibrated so someone is coming to do that.
- Fire extinguishers need recertified at the shop.
- Fixed the leak on Keystone Street and that seemed to help with the usage up at the Plant.
- The office at the shop should be ready for Final Inspection next week.
- Mark and Terry's Flagger Licenses are expiring soon. There is a class in Bedford in April. Terry was wondering if it was ok if they went to that so they are up to date with there licenses. The Board is ok.
- The dump truck is going to Tri-Star to have the brakes looked at.

Old Business:

- A. Approval of the February 18th, 2025 Regular Meeting Minutes
The Board reviewed the Regular Meeting Minutes.
A motion was made to approve the February 18th, 2025 Regular Meeting Minutes as presented by Barry, 2nd by Don, and duly passed.
- B. Workshop
A discussion was had on whether to have the April 1st, 2025 Workshop/Special Meeting. It was decided to have the meeting unless something changes.
- C. Well Exploration
This item was discussed in the Engineer's Report.
- D. Website Status
Bri stated she will work on it and have a status at the Workshop/Special Meeting
- E. Truck Bid Status
A discussion was had on the bid for the sale of the 2012 F350 Ford Truck.
A motion was made to advertise for sealed bids for the 2012 Ford F350 as is and to receive bids until April 14th, 2025, contact the office for see the truck during business hours by Brian, 2nd by Barry, and duly passed.
- F. Letter of Compliance
A discussion was had on the matter of the 2nd notice of violation for the Smoke and Dye testing. Bri stated her and Solicitor Valentine have been working it and hope to have the letters out soon.
- G. Office Move
A discussion was had on the office move timeline. Bri presented the Board with a desk from Bontay.
A motion was made to purchase a desk from Bontay at the cost of \$543.00 by Don, 2nd Barry, and duly passed.

New Business:

- A. Bills Paid/Profit & Loss/Bank Account
The Board reviewed the information presented.
A motion was made to accept the Bill Paid Report by Barry, 2nd by Brian, and duly passed.
- B. Budget Process.
A discussion was had on the budget process. Bri will get information together and present it to the Board at the Workshop/Special Meeting.
- C. Records Retention
A discussion was had on how we will retain the records once we move to the new office. Bri will look into places that may make documents digital and get rid of the papers.
- D. Water Plant
This was discussed in the Engineer Report

E. Corrective Action Plan

A discussion was had on how to stay ahead of the deadlines on the CAP.

F. Keystone Street Sewer Project Meeting

A discussion was had on a time to have a meeting with Scott about the Keystone Street Sewer Project. Everyone will look at their schedules and get back to Bri and then she will contact Scott and go from there.

Solicitor Report:

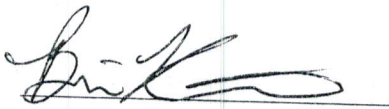
There was no Solicitor Report due to the absent of Solicitor Valentine.

Before adjournment

A motion was made to move forward with item M (2&4) on the Engineer Report to allow The EADS Group to get information on permits for thee named items by Don, 2nd by Barry, and duly passed

Adjournment:

A motion was made to adjourn the meeting at 8:35 p.m. by Barry, 2nd by Don, and duly passed.



Meeting Minutes Prepared by
Business Manger Bri Knieriem

4-18-25

Date