

Selene Hanna

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EDUCATION

California State University, Fullerton
BA in Finance and Entrepreneurship
Cumulative GPA 3.83

May 2021

EXPERIENCE

CSUF Associated Students Inc. - Fullerton, CA

August 2019- Present

Board of Director – Treasurer Secretary

- Plan weeklong events with BICC for 9,000 business students to pursue equality and inclusivity
- Oversee a \$9 million-dollar budget and delegate finances based on student needs
- Deliberate resolutions with 15 board members to ultimately improve 40,000 students' lives

Alt Financial Network - Irvine, CA

January 2017- Present

Licensed Real Estate Professional

- Negotiate contracts between buyers and sellers to finalize an equitable sale
- Prepare listings for Multiple Listings Service to market and sell property
- Administer contracts for principles during escrow to assure privacy and satisfaction

Mihaylo College of Business and Economics - Fullerton, CA

August 2019- May 2020

Student Assistant

- Create projects and connect with faculty to grow student engagement with the Assistant Dean
- Organize logistical information for 20 student clubs to maintain systematic success
- Review Mihaylo Tutoring Center budget and assess expenses to generate future budget plan

CSUF Residential Engagement - Fullerton, CA

August 2018- May 2019

Resident Advisor

- Upheld university policy with 43 advisors to maintain campus safety for over 2,000 residents
- Advised and counseled 40 undergraduate students throughout academic school year
- Programmed events on diversity, alcohol, and drug abuse to promote communal growth

CSUF Mihaylo Tutoring Center- Fullerton, CA

August 2018- May 2019

Front Desk Coordinator

- Controlled approximately 50 streamlined appointments to ensure organized workflow
- Facilitated needs of tutors and tutees for an effective learning experience
- Expressed a positive attitude with students to build a pleased atmosphere

HONORS AND MEMBERSHIPS

- CSUF Dean's List Spring 2018- Spring 2020
- CSUF Real Estate Association Spring 2018- Spring 2020
 - *Community Coordinator*
- THINKTogether Non-Profit Organization Summer 2017- Summer 2019
 - *Ambassador*

SKILLS

- Proficient in Microsoft PowerPoint, Word, and Excel
- Productive with iMovie and Photoshop
- Skilled in marketing design (VistaPrint, Canva)