

Today's Date _____

Creative Moments Catering

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Event Date: _____

Event Time: _____ Rental Time: _____

Function : _____

Location: _____ Address: _____

Servings: _____

Colors: _____

Menu

Price per person _____ Buffet _____ Plated _____ Stations _____ Butler _____
Disposable _____ China +\$3.00 _____

Rentals

Table Linen Rentals

90x156in Rectangle \$18.00	x _____ = _____	Color _____
120in Round \$14.00	x _____ = _____	Color _____
Table Runners \$5.00	x _____ = _____	Color _____
Sequin Runners \$10.00	x _____ = _____	Color _____
Overlays \$5.00	x _____ = _____	Color _____
Sequin Overlays \$15.00	x _____ = _____	Color _____
Napkins \$0.50	x _____ = _____	Color _____
Chair Covers \$2.50	x _____ = _____	White _____ Black _____ Ivory _____
Chair Sashes \$1.00	x _____ = _____	Color _____
Table Mirrors \$2.00	x _____ = _____	10inch Round
Charger Plate \$0.75	x _____ = _____	Silver _____ Gold _____
China \$3.00	x _____ = _____	Silver _____ Gold _____
Soft Bar \$1.50	x _____ = _____	Includes cups, napkins, stirrers, juices, sodas, and fresh fruit
Bartender \$100.00	x _____ = _____	Per bartender for entire event
Disc Jockey \$400.00	x _____ = _____	
Event Lighting \$575.00 and up	x _____ = _____	Color _____
GOBO Lighting \$300.00	x _____ = _____	
Chocolate Fountain \$250.00	x _____ = _____	Color _____ Additional \$25.00 for color
Candy Buffet \$4.00	x _____ = _____	Includes bags, candy, and setup
Cake Cutting \$25.00	x _____ = _____	
Reception Centerpieces	x _____ = _____	
Greenery \$75.00	x _____ = _____	Optional flower arrangement for food tables
Travel Fee _____		
Ice \$75.00 and up _____		
Food: _____		
Rental: _____		
Bar: _____		
DJ: _____		
Lighting: _____		
Candy: _____		
Cake: _____		
Centerpieces: _____		
China: _____		

\$200.00 non-refundable deposit due to hold date

Subtotal:
 Gratuity Fee 20%
 Tax 8%:

Grand Total:

Payment due 4 weeks prior to function

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Additional Comments