

***LYONS RIDGE METROPOLITAN
DISTRICT
COMMUNITY COMMITTEE***

COMMITTEE CHARTER

July 7, 2017

Advisory committees are a structured way for individual citizens to share their opinions and perspectives, study issues, and develop recommendations in a focused, small group. Their primary purpose is to provide judicious advice, from a citizen perspective, to the District Board of Directors. Committee activities may include study of critical issues, hearing public feedback, and reviewing staff recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the District Board of Directors.

The Lyons Ridge Metropolitan District (LRMD) Community Committee (CC) is an advisory committee for the Board, and is intended to be a forum for resident discussion and feedback and is structured for individual district residents to share their opinions and perspectives, study issues, and develop recommendations in a focused, small group environment. The CC activities are intended to be resident driven and directed.

If you require additional information pertaining to the Community Committee, please contact me at 303-486-1377.

Eric Hecox
District General Manager

District Announcement.

The Board of Directors of Lyons Ridge Metropolitan District ("Board") has resolved to create a committee of Lyons Ridge community members to foster public input and provide recommendations to the Board on matters of community significance.

1. **Creation of Committee.** The Board hereby creates the Lyons Ridge Metropolitan District Community Committee ("CC") to be comprised of a Chair and up to five (5) additional individuals. The Chair and members of the CC will be appointed by the Board as follows:

(a) The Board will appoint a Chair of the CC.

(b) The Chair will recommend to the Board additional members of the CC, and the Board will appoint members of the CC in consultation with the Chair.

(c) All members must be residents or owners of property within the District.

(d) Each member of the CC shall serve without compensation.

(d) A representative of the District Manager will serve as a point of contact for the CC and be an advisory member of the CC. The advisory member may attend the meetings of the CC on an as needed basis and subject to availability, but will not be required to be at all of the meetings.

2. **Duties and Responsibility of CC.** The CC is intended to be a forum for resident discussion and feedback and to provide recommendations to the Board on specific topics.

(a) The Chair, is responsible for organizing all CC meetings and structuring them in such a way as to foster resident discussion, input, and feedback.

(b) The members are responsible for synthesizing resident input and formulating recommendations to the Board.

(c) The Board may accept or reject any recommendations of the CC in its sole discretion.

(d) The advisory member is responsible for responding to questions from the Chair, providing information to the CC, and attending CC meetings from time to time.

3. **Operating Guidelines:**

(a) No financial commitments will be made by the CC.

(b) It is understood that all CC members are strictly a volunteer role and position.

(c) CC members may not receive any financial contribution, commitment or consideration directly or indirectly from the District, nor any individual, agency, company and/or source.

(d) The CC will engage the advisory member and District staff through the Chair.

(e) The CC members will direct any and all media inquiries to the District Manager.

(f) The CC will not incur any expenses, including meeting room rental space fees, unless budgeted for and appropriated by the Board. At the time of formation of the CC, the Board has not appropriated any funds for use by the CC. The Board will work with the Chair to budget for CC expenses in future years.

(g) The CC will appoint a meeting secretary or note taker for every meeting, for the purpose of providing, archiving and documenting general activities of each CC meeting to the Board, and as necessary identify and highlight any and all CC recommendations and/or decisions.

(h) Neither the CC nor any member of the CC shall speak or act on behalf of the Lyons Ridge Metropolitan District or the Board, unless formally given such authority for specific and time-limited purposes.

(i) CC members will support the legitimacy and authority of all Board decisions – regardless of personal position on the matter, and when presenting their personal opinions or positions, CC members will state that they are presenting their personal opinions.