



DESIGN REVIEW COMMITTEE
APPLICATION FOR PROJECT REVIEW

Owner/ Builder Name:	_____	Email (*required)	_____
Address of Proposed Improvement:	_____	Contact Phone: (*required)	_____
Architect:	_____	Email and Phone (required)	_____
Landscape Architect	_____	Email and Phone (required)	_____

Description of Improvements:

Attach any additional documentation as needed. See following page for additional information.

APPLICANT CERTIFICATION:

I hereby attest that I am either an owner or a legally-designated agent of the owner and that the information contained in this application is true and correct; and further acknowledge that any approval action by the DRC based on inaccurate or incomplete information may be cause for invalidation of said approval.

Name: _____ **Date:** _____

Please consider providing the following information as appropriate:

1. Drawing or illustrations showing design of proposed improvement.
2. Scale drawing(s) or architectural plans showing exact dimensions of improvement.
3. Brochures or images
4. Type of material to be used.
5. Color scheme(s)
6. Landscaping plans in detail that abides by the Montane Design Guidelines.

****Please provide as much information and detail as possible when submitting the application. This will ensure a timely response****

SUMBIT TO:

Email: mdrc@lyonsridgemetro.org

Mail: Montane Design Review Committee

8390 E. Crescent Parkway Suite 300
Greenwood Village, CO 80111

NOTICE OF COMPLETION:

The Notice of Committee Action is valid for one (1) year from the date of approval. Please notify the M-DRC of completion of the project. Once Notice of Completion is given to the M-DRC, the M-DRC and any impacted owner has 60 days to review the project for conformance with the Montane Design Guidelines, do a final walk thought, make comments, issue an Acceptance Letter, or appeal approval of the M-DRC or the completed project. Basic Notice of Completion to the M-DRC should include the following:

Dear M-DRC. This is notice of completion for the submitted project at the address as follows:

Homeowner Name: _____

Street Address: _____

Basic summary of improvement(s): _____

Date of M-DRC original approval: _____

Notice is submitted this ____ Day of ____, 20__ of final work completion.

Submitted by: _____

Signature: _____