

MANNING MUSIC STUDIO

Lucy Manning
21 Horseshoe Drive
Saratoga Springs, NY 12866
Telephone: (757) 646-0877
Email: lucymnng@gmail.com
Website: www.manningmusicstudio.com

Studio Agreement

TIME: Lessons are 30 minutes (an option for 1st year students), 45 minutes, or 1 hour in length. Lessons begin the first week of September and end the first week of June.

FEES and PAYMENT:

30 minute lessons = \$35/lesson
45 minute lessons = \$52/lesson
1 hour lessons = \$70/lesson

Please make checks payable to LUCY MANNING. You may also pay for lessons via a direct bank deposit. Invoices are emailed the last week of each month. Payment is due on or before the first lesson each month.

CANCELLATIONS: *There are no refunds for missed lessons.* I will do my best to reschedule an approved missed lesson. If this is not possible, the lesson fee will be credited to next month's invoice.

If your child misses school due to illness, please do not attend a lesson that day. Occasionally I may need to reschedule a lesson due to a performance conflict, but I will give you as much notice as possible.

STUDIO CONTACT: Telephone and Email information are posted above. You can also reach me on my website at www.manningmusicstudio.com by clicking the Questions button under the Contacts tab. Please restrict calls between 9AM and 9 PM.

STUDENT RESPONSIBILITIES: Be punctual for weekly lessons with instrument, music, and the provided notebook. Practice daily at home for the recommended amount of time. Purchase music as needed. Attend monthly Studio Classes. Each student must have a music stand, metronome (free apps are fine), and access to a full length mirror

MY RESPONSIBILITIES: Provide instruction tailored to each student's needs. Provide performance opportunities.

PHOTOS: May I publish photos of your child in print/social media, or on my website? _____ (yes or no)

I understand and accept the Studio Policies:

Parent Signature

Date