

ORC: _____
OAC: _____
CFSR: _____
Board: _____
Other: _____

Next Review Date: 2/24

Last Reviewed: 2/21

Review Responsibility: Board and Administrative Policies Committee

FCCS PROCEDURE

NO.: 11A

SUBJECT: RISK MANAGEMENT

Approved by: Executive Council

Effective Date: 9/24/07

Date(s) of Revision: Sep 2, 2014

Responsible for Implementation: Risk Management Committee

Through the Risk Management Committee the agency identifies, analyzes and manages the nature, severity and frequency of risks that may expose clients, staff members or the agency itself to harm. Agency leadership takes action by identifying risks and learning from challenges.

Procedures:

- 1) The **members of the Risk Management committee** are the members of Executive Council as well as the Chair of the Child Risk Review Committee, the Chair of the Safety Committee and a designee from the Federation of Franklin County Children Services Employees.
- 2) The **Chief Legal Counsel serves as chair**. In the Chair's absence, the Executive Director serves as Chair.
- 3) The Risk Management Committee is responsible for **reviewing reports from the Child Risk Review Committee and the Safety Committee** as well as **preventing and managing risks** that may expose clients, staff or the agency itself to harm.

- 4) The Risk Management Committee makes decisions and designates responsibilities for **reducing and preventing risk as well as strengthening the agency** based on risk reports and knowledge.
- 5) The Risk Management Committee will **meet a minimum of four (4) times per year**, preferably quarterly. In addition, when warranted, risk management and prevention issues are **handled during weekly Executive Council meetings**.