

Next Review Date: 12/20

Last Reviewed: 12/17

Review Responsibility: Board and Administrative Policies Committee

Other Handbooks: Region 2D

FCCS PROCEDURE

NO.: 3N

**SUBJECT: WORKER SAFETY RISK
MANAGEMENT PROTOCOL**

Approved by: Executive Council

Effective Date: June 14, 2004

Date(s) of Revision: Feb 19, 2008; Mar 21, 2011; Oct 14, 2014; Dec 4, 2017

Responsible for Implementation: All Staff

Worker Safety Risk Management Protocol

Purpose

The purpose of the Worker Safety Risk Management Protocol is to identify at risk situations and establish general operating procedures to best respond to case situations. This includes the following goals:

- To reduce risk of harm to staff and clients in situations that are identified as conflict oriented or where loss of control can result in physical harm;
- To provide a framework that reinforces worker and client safety;
- To provide standard responses to potential risk situations;
- To build an agency culture to assess levels of risk on a continual basis.

The Agency has identified case situations where there is a higher risk of safety issues to workers due to the nature of the procedures and has developed protocols in the following five areas:

- Removal of children for placement – Policies and Procedures 3N.01
- Cases where mental health issues, domestic violence, and/or drug/alcohol are factors contributing to abuse/neglect of children – Policies and Procedures 3N.02

- Notifying parents/custodians of court hearings – Policies and Procedures 3N.03
- Informing parents of PCC plans or filing – Policies and Procedures 3N.04
- Notifying parents/family of a child's death – Policies and Procedures 3N.05
- Safety resources and tools available to utilize potential safety concerns – Policies and Procedures 3N.06