

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – January 25, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of December 28, 2021 Board Meeting Minutes **Action**
 - b. Authorization to Write Off December 2020 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney’s Report.....Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Line Maintenance & Construction Contract Kooney Duncan
 - b. 2022 Annual Meeting Venue Jia Johnson
11. WFEK Report Ken Autry
12. Other Business Brent Franks
13. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC.
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma January 25, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G Jana Burris, District B Debbie Cody, District F
Bill Woolsey, District D Ken Autry, district I
Jarred Campbell, District A Perry Thompson, Jr. District E

Stacy Nichols was absent.

There being a quorum, President Brent Franks presided and called the meeting to order at 9:03 a.m.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, Information System Administrator.

2. Invocation and Pledge and Allegiance

Upon call from President Franks, Perry Thompson, Jr. gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

Mr. Franks introduced Bill Cody.

4. Consent Items

- a. **Approval of December 28, 2021, Regular Board Meeting Minutes**
- b. **Authorization to Write off Uncollected Accounts for December 2020.**

Motion by Debbie Cody
Seconded by Jana Burris

To approve the December 28, 2021, Regular Board Meeting Minutes and Write-Off of Uncollected Accounts for December 2020 in the amount of \$2,425.39

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

Service and Construction

- East and west service crews completed 512 jobs.
- Construction and maintenance crew completed a total of 30 cases in addition to a 5-day underground project at Beavers Bend.
- Maintenance crews completed 23 cases, changed out bad poles, and built new jobs.

- Contractors have several developments are under construction.
- Line maintenance contractor continues with pole change out and maintenance work.
- Staking several developments in the CEC service area.

Right of Way

- CEC Right of Way crew completed Bethel Sub Feeder 3 and moved to Broken Bow Lake Dam tap. The crew completed clearing 133.45 miles for the year.
- Contract crews cleared 18 miles on Unger Sub along Highway 109 west to Unger Road. Clearing 18 miles. A second crew continued work on the Darwin Sub Feeder 3 in the Miller Jumbo and Dozier Road area clearing 15 miles.

Safety and Fleet

- The Operations Department took part in Hazard Communication and Recognition and Eye Safety Training.
- CEC continues to maintain an excellent safety record. For the year CEC has worked 316,649.34 hours and driven 7,941,852.00 miles since a lost time accident.

Information Technology

- Mapping project continues
- Upgrades to server operating systems.

Customer Service

- A total of 3,460 calls taken. Average daily calls 173
- Year to date kiosk payments 2,821
- 3,577 Paperless billing accounts.
- 871 Prepaid accounts
- 6,520 Smarthub accounts

Member Services

- Participation in community events and meetings.
- Summary of Loan program for our members
- Promotion of Youth Power Energy Camp

6. Financial Report

The December 2021 Financial report was given Mrs. Moffatt.

- December Revenue \$4,399,891, YTD Revenue \$52,521,319
- December Cost of Power 2,935,780, YTD Cost of Power \$33,401,953
- YTD total Cost of Electric Service \$46,822,095
- YTD Operations and Maintenance Expenses \$4,029,400
- December Total kWh Sales 39,032,396, Revenue from December Electric Sales \$4,360,387
- December WFEC kWh Purchased 39,107,771, WFEC Power Cost \$2,761,829, Average Cost per kWh \$0.0706
- 4 Year Active Service Comparison YTD: 2021 - 20,534 active services, 2018 - 18,820 active services

7. Attorney's Report

Mr. Wolf did not have a report.

8. CEO Report

Mr. Duncan reported on several topics and virtual meetings he attended.

- OAEC Managers Meeting
- Cooperative Broadband Coalition Meeting
- WFEC Board Meeting and Committee Meeting
- WFEC Managers Meeting
- Reviewing potential online safety training along with hands on safety requirements

- CEC and WFEC moving forward on Chahta Substation
- Estate Capital Credits paid in 2021 \$146,434.55

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jarred Campbell at 10:01 a.m.

Seconded by Bill Woolsey To enter Executive Session. The motion carried.

Motion by Jana Burris at 11:48 a.m.

Seconded by Jarred Campbell To reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. Line Maintenance & Construction Contract

Motion by Bill Woolsey

Seconded by Perry Thompson, Jr.

To approve an additional year 2022-2023 to C & M Electric, LLC contract for Line Maintenance and Construction based on their proven work performance and pricing the last 2 years.

The motion was approved without discussion. Motion carried.

b. 2022 Annual Meeting Venue

Motion by Ken Autry

Seconded by Debbie Cody

To approve the Annual Meeting be held at the fairgrounds in Antlers on September 24, 2022

The motion was approved without discussion. Motion carried

11. WFEC Report

Mr. Autry gave a brief WFEC report.

12. Other Business

No other business to discuss

13. Adjournment

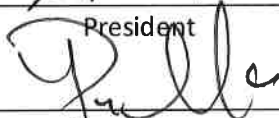
There being no further business to be discussed, upon a motion made by Jana Burris and seconded by Perry Thompson, Jr. The meeting was adjourned at 12:16 pm.

Board Expenses Reported for January 1 through January 25, 2022

Bill Woolsey	\$585.10
Ken Autry	\$1,031.25
Brent Franks	\$585.10
Debbie Cody	\$568.72
Perry Thompson, Jr.	\$558.78
Jarred Campbell	\$602.65
Jana Burris	\$615.52



President



Secretary/Treasurer

2-22-22

Date

2-22-22

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – February 22, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of January 25, 2022, Board Meeting Minutes..... **Action**
 - b. Authorization to Write Off January 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Raymond James Financial Review Craven Green, Raymond James Investments
7. Financial Reports..... Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEC Power Bill
 - d. Review of Check Register
8. Attorney’s Report..... Frank Wolf
9. CEO Report..... Kooney Duncan
10. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
11. **Action Items**
 - a. 2022 Property Liability D & O Renewal Guy Dale
 - b. Meter Replacement Dale Smith
 - c. Strategic Planning Session Kooney Duncan
12. OAEC Report Jana Burris
13. WFEC Report Ken Autry
14. Other Business Brent Franks
15. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC.
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma February 22, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Debbie Cody, District F
Jarred Campbell, District A	Stacy Nichols, District C	Ken Autry, District I
Perry Thompson, District E	Bill Woolsey, District D	

There being a quorum, President Brent Franks presided and called the meeting to order at 9:03 a.m.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, Information System Administrator.

2. Invocation and Pledge and Allegiance

Upon call from President Franks, Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of January 25, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write off Uncollected Accounts for January 2021.**

Motion by Jarred Campbell
Seconded by Perry Thompson, Jr.

To approve the January 25, 2022, Regular Board Meeting Minutes and Write-Off of Uncollected Accounts for January 2021 in the amount of 5,035.92

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

Service and Construction

- Coordinating material and equipment for Choctaw Nation Hochatown Adventures project.
- Hwy 3 Part B, ODOT Road Project estimated to be complete by mid-March.
- East and west service crews completed 574 cases
- East and west construction crews completed 26 cases
- Maintenance crew completed 26 cases
- Contract crews continue working underground developments, three phase conversions, pole changeouts and maintenance.

- The staking department completed 98 appointments system wide, staked 67 jobs and released 63 jobs for construction.

Right of Way

- CEC Right of Way crew completed the Tablerville tap and began on Mt. River Feeder 2 and areas north of Highway 70 clearing a total of 20 miles.
- Contract crews cleared 27 miles on Unger Sub south of Boswell and Highway 109. A second crew continued work on the Darwin Sub Feeder 3 in the Miller, Jumbo to county line road clearing 5.5 miles. This crew has stopped trimming to get caught up on mulching in the area.

Safety and Fleet

- The Operations Department took part in the monthly safety training.
- CEC continues to maintain an excellent safety record.

Information Technology

- Upgrades to server operating systems continue

Customer Service

- A total of 4,222 calls taken. Average daily calls 201
- 1,670 services orders
- 3,679 paperless billing accounts
- 6,589 Smarthub accounts
- Total of 2,792 transactions taken at the Hugo, Idabel, and Antler's offices.

Member Services

- Participation in community events and meetings.
- Summary of Loan program for our members
- Promotion of Youth Power Energy Camp and Youth Tour.

6. Raymond James Financial Review

Motion by Ken Autry

Seconded by Debbie Cody

To move to the next agenda items and return to the financial review when representatives of the Raymond James investments arrive.

Motion approved without discussion. Motion carried.

At the conclusion of the CEO Report, Craven Green, Investment Executive and George Wolfe, Financial Advisor, was granted the floor to give the Raymond James Investments Financial review.

7. Financial Report

The January 2022 Financial report was given Mrs. Moffatt.

- January Revenue \$4,827,986
- January Cost of Power 3,659,157
- January Total kWh Sales 41,965,437, January 2021 Total kWh Sales 45,951,220
- January 2022 Revenue from electric sales \$4,788,633, January 2021 \$4,808,261
- January 2022 WPEC kWh Purchased 54,408,011, WPEC Power Cost \$3,485,206, Average Cost per kWh \$0.0641
- 2022 active services; 20,627, active services in 2021, 19,834. A difference of 793.

8. Attorney's Report

Mr. Wolf indicated he was working with Mr. Duncan on a matter.

9. CEO Report

Mr. Duncan reported on several topics and virtual meetings he attended.

- OAEC Board Meeting and Managers Meeting
- WFEC Board Meeting and Committee Meeting
- Preparations for the impact of Winter Storm Landon
 - Very little damage or outages
- CEC and WFEC moving forward on Chahta Substation
- Staff is preparing for the 2021 financial audit
- Work Order training has been scheduled in March. Several departments will be attending.

At the conclusion of the CEO Report the board of trustees returned to Agenda Item #6, the Raymond James Financial Review.

10. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 11:01 a.m.

Seconded by Ken Autry To enter Executive Session. The motion carried.

Motion by Jana Burris at 11:40 a.m.

Seconded by Debbie Cody To reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

11. Action Items

a. **Property Liability D & O Renewal**

Motion by Bill Woolsey

Seconded by Jana Burris

To approve a two-year renewal for Choctaw Electric Cooperative's Property Liability, D & O with Federated Insurance based on coverage pricing.

The motion was approved without discussion. Motion carried.

b. **Meter Replacement**

Motion by Ken Autry

Seconded by Debbie Cody

To approve the 4-year UMT Meter upgrade.

The motion was approved without discussion. Motion carried

c. **Strategic Planning Session**

Motion by Debbie Cody

Seconded by Jana Burris

To approve a Strategic Planning Meeting following the regular board meeting March 29, 2022.

The motion was approved without discussion. Motion carried.

11. OAEC Report

Ms. Burris. gave the OAEC report.

12. WFEC Report

Mr. Autry gave the WFEC report

12. Other Business


No other business to discuss

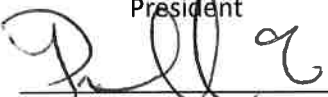
13. Adjournment

There being no further business to be discussed, upon a motion made by Jana Burris and seconded by Stacy Nichols. The meeting was adjourned at 11:56 pm.

Board Expenses Reported for February 1 through February 22, 2022

Bill Woolsey	\$585.10
Ken Autry	\$1,031.25
Stacy Nichols	\$641.26
Brent Franks	\$1,025.40
Debbie Cody	\$568.72
Perry Thompson, Jr.	\$558.78
Jarred Campbell	\$602.65
Jana Burris	\$1,118.38



President


Secretary/Treasurer

3-30-2022
Date
3 29 2022
Date

CHOCTAW ELECTRIC COOPERATIVE
Special Board Meeting of the Board of Trustees
Held in Training Room of CEC in Hugo Oklahoma
March 29, 2021 - Immediately Following Regular Scheduled Board Meeting

AGENDA

1.	Meeting Called to Order & Roll Call	<i>Brent Franks</i>
3.	Introduction of Guests	<i>Brent Franks</i>
4.	Strategic Plan Review Review Cost-of Service Study Impact of Cost-of-Service Study	Guernsey, Electric Utility Analysis
5.	Adjournment	

CHOCTAW ELECTRIC COOPERATIVE, INC.
P. O. Box 758 – Hugo, Oklahoma 74743

Special Meeting Minutes of the Board of Trustees

The special meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma on March 29, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Stacy Nichols, District C	Ken Autry, District I
Perry Thompson, District E	Bill Woolsey, District D	
Jana Burris, District B	Debbie Cody, District F	

Jarred Campbell, District A was absent.

There being a quorum, President Brent Franks presided and called the meeting to order at 1:00 p.m.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, Rickey Bowen, Information System Administrator and Jacob Johnson, Distribution Engineer, Guy Dale, Safety and Loss Control Coordinator, Darin Kirkes, supervisor of Maintenance and Hilary Pound, Billing and Customers Service Supervisor.

2. Introduction of Guests

Mr. Duncan introduce Justin Procter of Guernsey Electric Utility Analysis.

3. Strategic Plan Review

Mr. Franks gave the floor to Mr. Proctor for the Strategic Plan Review.

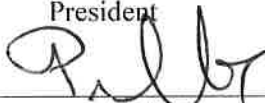
Discussion took place throughout the meeting concerning the CEC Cost of Service Study.

4. Adjournment

There being no further business to be discussed, upon a motion made by Stacy Nichols and seconded by Debbie Cody. The meeting was adjourned at 4:22 pm.



President



Secretary/Treasurer

4-26-22

Date

4-26-22

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – March 29, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of February 22, 2022, Board Meeting Minutes..... **Action**
 - b. Authorization to Write Off February 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Housing Authority Report and Commissioner Appointment Kooney Duncan
 - b. Purple Wave Auction Guy Dale
 - c. 2022 Right of Way Spray Contract..... Darin Kirkes
 - d. Bear Ridge Development Kooney Duncan
 - e. Cabins of Carter Creek Development Kooney Duncan
 - f. Woodland Lakes Development..... Kooney Duncan
 - g. DOT Hwy 3 Road Project Part A Jake Johnson
11. WFEK Report Ken Autry
12. Other Business Brent Franks
13. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC.
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma March 29, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Stacy Nichols, District C	Ken Autry, District I
Perry Thompson, Jr. District E	Bill Woolsey, District D	
Jana Burris, District B	Debbie Cody, District F	

Jarred Campbell, District A was absent.

There being a quorum, President Brent Franks presided and called the meeting to order at 9:05 a.m.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, Rickey Bowen, Information System Administrator and Jacob Johnson, Distribution Engineer.

2. Invocation and Pledge and Allegiance

Upon call from President Franks, Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of February 22, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write off Uncollected Accounts for February 2021.**

Motion by Stacy Nichols
Seconded by Perry Thompson, Jr.

To approve the February 22, 2022, Regular Board Meeting Minutes and Write-Off of Uncollected Accounts for February 2021 in the amount of \$8,538.77.

Approved without discussion. The motion carried.

5. Department Reports

Prior to Mr. Duncan's report of department activities Jacob Johnson, CEC Distribution Engineer reviewed the current Department of Transportation road projects and the Construction Work Plan.

Mr. Duncan gave an account of current department activities.

Service and Construction

- East and west service crews completed 457 cases
- East and west construction crews completed 39 cases

- Maintenance crew has been changing out bad poles and completing some maintenance work in the Eagletown area.
- Contractor completing pole change out at the Bethel substation and performing maintenance at the Unger substation.
- Contract crews continue working underground developments, and three phase conversions.
- The staking department completed 80 appointments system wide, staked 53 jobs and released 46 jobs for construction.

Right of Way

- CEC Right of Way crew worked at the Mt River Substation east of Broken Bow clearing 17.6 miles.
- Contract crews are nearly finished with the Unger Sub south of Boswell clearing 35.6 miles. A second crew continues work on the Darwin Sub Feeder 3 in the Miller, Jumbo to county line road mulching and cleanup in the area. Right of Way clearing began at Valliant Sub Feeder 3 clearing 15.25 miles.

Safety and Fleet

- The Operations Department took part in the monthly safety training that included jobsite inspection, job briefing, and safety manual review.
- Staff also took part in an off-site meter and safety training.
- CEC continues to maintain an excellent safety record.

Information Technology

- Upgrades to server operating systems continue.
- Security camera installation
- Mapping project

Customer Service

- A total of 3,994 calls taken. Average daily calls 200
- 1,187 services orders
- 3,797 paperless billing accounts
- 6,707 Smarthub accounts
- Total of 2,569 transactions taken at the Hugo, Idabel, and Antler's offices.

Member Services

- Participation in community events and meetings.
 - Rotary speech contest
 - Hosted OK Southeast Meeting
 - Hugo and Idabel Chamber of Commerce
- Summary of Loan program for our members
- Smarthub app. promotion on Facebook, radio, and newspaper.

6. **Financial Report**

The February 2022 Financial report was given by Mrs. Moffatt.

- February Revenue \$5,633,517
- February Cost of Power \$3,671,135
- Total Cost of Electric Service \$4,954,549
- February Total kWh Sales 51,740,160, February 2021 Total kWh Sales 50,762,558
- February 2022 Revenue from electric sales \$5,596,021, February 2021 \$5,039,380
- February 2022 WFEC kWh Purchased 48,392,575, WFEC Power Cost \$3,497,185, Average Cost per kWh \$0.0723
- 2022 active services; 20,669, active services in 2021, 19,855. A difference of 814.

7. **Attorney's Report**

Mr. Wolf did not have a report.

8. CEO Report

Mr. Duncan reported on several topics and virtual meetings he attended.

- OAEC Legislative Day at the Capital
 - Discussed proposed legislation with elected officials
 - Corporation Commission updates
 - HB 3835 – Pole Attachment – Negative impact for electric cooperatives.
- WFEC Board Meeting and Committee Meeting
- Preparations for the impact of Winter Storm Landon
 - Very little damage or outages
- CEC, WFEC and the Choctaw Nation moving forward on the Chahta Substation
- The 2021 CEC Financial Audit took place
- Work Order training was held for the accounting department and other staff.

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Bill Woolsey at 10:10 a.m.

Seconded by Jana Burris To enter Executive Session. The motion carried.

Motion by Ken Autry at 11:41 a.m.

Seconded by Jana Burris To reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. **Housing Authority Report and Commissioner Appointment**

Motion by Perry Thompson, Jr.

Seconded by Bill Woolsey

To approve the 2021, annual report for the Housing Authority of Choctaw Electric and reappointment of the housing board of commissioners until date of term expiration.

Curtis Rose	March 2024	Britni Hudson	March 2023
Larry Brown	March 2024	Jessica Dominguez	March 2023
Bryant Rickman	March 2023	(resident commissioner)	

The motion was approved without discussion. Motion carried.

b. **Purple Wave Auction**

Motion by Stacy Nichols

Seconded by Debbie Cody

To approve the listed equipment for auction using Purple Wave online auctions

The motion was approved without discussion. Motion carried

c. **2022 Right of Way Spray Contract**

Motion by Ken Autry

Seconded by Perry Thompson, Jr.

To approve the proposal and any required documents with Progressive Solutions, LLC for the 2022 Right-of-Way Herbicide Application.

The motion was approved without discussion. Motion carried.

d. Bear Ridge Development

The Bear Ridge project was initially awarded to another contractor and approved at the September 2021 board meeting. The contractor is unable to begin construction on the project and has released it back to CEC. Blackout Power has agreed to accept construction of the project based on their revised bid.

Motion by Bill Woolsey
Seconded by Debbie Cody

To approve Blackout Power to begin construction on the Bear Ridge Development project based upon their revised bid.

The motion was approved without discussion. Motion carried.

e. Cabins of North Carter Creek Development

Motion by Debbie Cody
Seconded by Jana Burris

To approve D & H Electrical Contractors based on work order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

f. Woodland Lakes Development

Motion by Jana Burris
Seconded by Debbie Cody

To approve D & H Electrical Contractors based on work order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

g. DOT Hwy 3 Road Project Part A

Motion by Stacy Nichols
Seconded by Bill Woolsey

To approve D & H Electrical for the ODOT Highway 3 Project Part A line relocation and Texar Line Clearance for the projects right-of-way clearing.

The motion was approved without discussion. Motion carried.

11. WFEC Report

Mr. Autry gave the WFEC report

12. Other Business

Mr. Autry suggested having Mark Faulkenberry, VP Marketing and Member Relations at one of the monthly board meetings to discuss WFECs system and operating procedures. He will confirm availability with Mr. Faulkenberry.

13. Adjournment

There being no further business to be discussed, upon a motion made by Jana Burris and seconded by Perry Thompson, Jr. The meeting was adjourned at 12:09 pm.

Board Expenses Reported for March 1 through March 29, 2022

Bill Woolsey	\$585.10
Ken Autry	\$1,031.25
Stacy Nichols	\$641.26
Brent Franks	\$670.20
Debbie Cody	\$568.72
Perry Thompson, Jr.	\$558.78
Jarred Campbell	\$00.00
Jana Burris	\$722.85

President

Secretary/Treasurer

4-26-22
Date
4-26-22
Date

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma April 26, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Ken Autry, District I
Jarred Campbell, District A	Stacy Nichols, District C	
Perry Thompson, Jr. District E	Debbie Cody, District F	

There being a quorum, President Brent Franks presided and called the meeting to order at 9:03 a.m.

Council for the cooperative, J. Frank Wolf, II was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, supervisor of Accounting, and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Upon call from President Franks, Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

Mr. Autry introduced Mark Faulkenberry, WFEC Vice-President, Marketing and Member Relations.

4. Consent Items

- a. **Approval of March 29, 2022, Regular Board Meeting Minutes**
- b. **Approval of March 29, 2022, Special Board Meeting Minutes**
- c. **Authorization to Write Off March 2021 Uncollected Accounts**

Motion by Perry Thompson, Jr.

Seconded by Debbie Cody

To approve the March 29, 2022, Regular Board Meeting Minutes and the March 29, 2022, Special Board Meeting Minutes and Authorization to Write Off March 2021 Uncollected Accounts in the amount of \$9,384.74.

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. Service and Construction
 - Finalizing construction planning and coordination for the Choctaw Nation Hochatown project.
 - Highway 3 Part B ODOT project is complete.
 - East and west service crews complete 548 cases.
 - East and West Construction crew complete 40 cases.
 - Maintenance crew complete 18 cases.
 - Contract crews are working on 5 development projects.
 - Contractor maintenance work at Unger Sub and pole change out at Bethel Sub Feeder 1.
- b. Right of Way and Service Quality
 - In-house crew worked on Mt. River Sub Feeder 2 clearing 22.5 miles.
 - Three contract crews cleared several miles in March; Darwin Sub Feeder 3, 39.5 miles, Valliant Sub Feeder 3, 20.1 miles and cleanup is nearly finished at the Unger Sub.
- c. Safety and Technical Operations
 - Jobsite crew visits took place
 - Began Safety-U Training
 - CEC has maintained its priority on safety with nearly 3 years with no accidents.
- d. IT System Report
 - Substation communication upgrade project
 - Security installation at offices
- e. Customers Service and Billing
 - 4,035 incoming calls in March. Average daily calls 176.
 - YTD kiosk payments made – 893
 - 1,706 service orders made. 1,533 contact tracking cases created
 - 3,797 paperless billing accounts, 892 prepaid billing accounts and 6,815 Smarthub users.
- f. Member Services
 - Energy Efficient, Storm shelter and Small Appliance loans were reviewed.
 - Member services took part in several school and community activities.
 - Communication report included Facebook, radio, and newspaper announcements.

6. Financial Report

The February 2022 Financial report was given by Mrs. Moffatt.

- March Revenue \$5,243,247. YTD revenue \$15,704,750
- March Cost of Power \$3,034,268, YTD Cost of Power \$10,364,561
- Total kWh Sales for March 2022 - 43,643,246. March 2021 kWh Sales 41,493,694
- March WFEC kWh Purchased 43,363,296, WFEC Power Cost \$2,860,318, Average Cost per kWh \$0.0660.
- March 2022 Active Services 20,700, March 2021 Active Services 19,939

7. Attorney's Report

Mr. Wolf and Mr. Duncan are reviewing contracts.

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WPEC Report
 - WPEC Committee Meeting and Board Meeting
 - Strategic Planning Session – Future Power Generation
- OAEC Report
 - OAEC Annual Meeting
 - OAEC Board Meeting
- Meeting with Senator George Burns and other business leaders discussing the possible expansion of a transmission gas pipeline.
- Roundtable discussion with Congressman Markwayne Mullin – current activities in Washington D.C.
- CEC Member Appreciation Days held in Hugo, Idabel, and Antlers offices.

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Debbie Cody at 9:42 a.m.

Seconded by Bill Woolsey To enter Executive Session. The motion carried.

Motion by Jana Burris at 10:43 a.m.

Seconded by Debbie Cody To reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. 2021 Financial Audit Review and Approval

David Copeland, Bolinger, Segars, Gilbert and Moss, L.L.P reviewed the Choctaw Electric Cooperative Audit Report.

Motion by Jana Burris

Seconded by Bill Woolsey

To approve the clean 2021 Financial Audit report as presented by Bolinger, Segars, Gilbert and Moss, L.L.P.

The motion was approved without discussion. Motion carried.

b. Collective Bargaining Contract

Motion by Bill Woolsey

Seconded by Perry Thompson

To approve the two-year IBEW Local 1002 Agreement as presented.

The motion was approved without discussion. Motion carried.

c. CEC Drug & Alcohol Policies (D.O.T. & Non-D.O.T)

After review of the Drug and Alcohol Policies there was discussion and questions about the some of the policy revisions.

Motion by Perry Thompson, Jr.

Seconded by Jana Burris

To approve the DOT Anti-Drug & Alcohol Misuse Plan-FMCSA and the Drug and Alcohol-Free Workplace and Abuse Policy & Non-Regulated Testing Program as stand-alone policies replacing the current Union and Non-Union Drug Policies included in the CEC Employee Policy Handbook.

The motion was approved without discussion. Motion carried.

d. CFC Integrity Fund

Motion by Ken Autry

Seconded by Debbie Cody

To approve a donation of \$1,000 to the Cooperative System Integrity Fund.

The motion was approved without discussion. Motion carried.

e. Electronic Lock Replacement

Motion by Bill Woolsey

Seconded by Perry Thompson, Jr.

To approve the replacement of electronic locks using Salto Access Control based on their bid.

The motion was approved without discussion. Motion carried.

f. Carter Mountain West Phase II Development

Motion by Debbie Cody

Seconded by Jana Burris

To approve Blackout Power for the construction of the Carter Mountain West Phase II Development based on their work order estimates and labor bids.

The motion was approved without discussion. Motion carried.

g. Chrystal Lake Ranch Development

Motion by Perry Thompson, Jr.

Seconded by Bill Woolsey

To approve Blackout Power for the construction of the Chrystal Lake Ranch Development based on their work order estimates and labor bids.

The motion was approved without discussion. Motion carried.

OAEC Report

Ms. Burris gave a report on the OAEC Annual Meeting and OAEC Board Meeting.

11. WFEC Report

Mark Faulkenberry, WFEC Vice-President, Marketing and Member Relations presented a WFEC informational presentation to the board of trustees.

12. Other Business

There was no Other Business to discuss.

13. Adjournment

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Bill Woolsey. The meeting was adjourned at 12:15 pm.

Board Expenses Reported for April 1 through April 26, 2022

Bill Woolsey	\$635.10
Ken Autry	\$656.16
Stacy Nichols	\$691.26
Bent Franks	\$635.10
Debbie Cody	\$770.20
Perry Thompson, Jr.	\$608.78
Jarred Campbell	\$602.65
Jana Burris	\$853.27



President

5-31-22

Date



Secretary/Treasurer

5-31-2022

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – April 26, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of March 29, 2022, Board Meeting Minutes..... **Action**
 - b. Approval of March 29, 2022, Special Board Meeting Minutes..... **Action**
 - c. Authorization to Write Off March 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEC Power Bill
 - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. 2021 Financial Audit Review & Approval..... David Copeland,
..... Bolinger, Segars, Gilbert & Moss, LLP
 - b. Collective Bargaining Contract..... Kooney Duncan
 - c. CEC Drug & Alcohol Policies (D.O.T. & Non D.O.T.) Jennifer Boling
 - d. CFC Integrity Fund..... Kooney Duncan
 - e. Electronic Lock Replacement..... Guy Dale
 - f. Carter Mountain West Phase II Development..... Kooney Duncan
 - g. Chrystal Lake Ranch Development Kooney Duncan
11. OAEC Report Jana Burris & Kooney Duncan
12. WFEC Report Kooney Duncan
13. Other Business Brent Franks
14. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – May 31, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of April 26, 2022, Board Meeting Minutes..... **Action**
 - b. Authorization to Write Off April 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Audit Engagement Approval for Year End 2022 Kooney Duncan
 - b. Choctaw Nation Project Jake Johnson,
 - c. Haworth Right of Way Maintenance Darin Kirkes
 - d. 3-Creeks Development Kooney Duncan
 - e. Primary Overhead Conversion Project Kooney Duncan
 - f. Eagles Nest Ranch Phase I & II Development Kooney Duncan
11. WFEK Report Ken Autry/Kooney Duncan
12. Other Business Brent Franks
13. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma May 31, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Ken Autry, District I
Jarred Campbell, District A	Stacy Nichols, District C	
Perry Thompson, Jr. District E	Debbie Cody, District F	

There being a quorum, President Brent Franks presided and called the meeting to order at 9:05 a.m.

Council for the cooperative, J. Frank Wolf, II was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Upon call from President Franks, Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of April 26, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off April 2021 Uncollected Accounts**

Motion by Stacy Nichols.
Seconded by Ken Autry

To approve the April 26, 2022, Regular Board Meeting Minutes and authorization to Write Off April 2021 Uncollected Accounts in the amount of \$2,511.68.

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. Service and Construction
 - Hwy 3 ODOT project part B is complete and beginning work on Part A

- Numerous developments, county road and ODOT highway projects are in progress
 - Conversion project underway that will support development and growth in the service area.
 - East and west service crews completed 457 cases
 - Maintenance crew completed 22 cases
 - East and west construction crew completed 36 cases and 3 days of storm work
 - Contract crews are working on 6 development projects, two are nearly complete.
 - Contractor maintenance work at Bethel 95% complete.
- b. Right of Way and Service Quality
- In-house R.O.W. clearing east of Broken Bow in the Craig Road area and around the Tyson Feed Mill. Crews then moved to the Hochatown Sub Feeder 3 clearing south from the two-way feed to Golf Course Rd. The R.O.W. crew cleared a total of 12.5 miles in April
 - Contract R.O.W. crews cleared 8 miles in the Centerpoint area on the Darwin Sub Feeder 3. Crews also worked on the Valliant Sub Feeder 3 in the Rufe area for a total of 13.5 miles.
- c. Safety and Technical Operations
- Because of employees commitment, CEC has maintained an excellent safety record for nearly 3 years.
- d. IT System Report
- No cyber security reports or incidents reported
 - Communication upgrades continue
 - Outside security system being installed
- e. Customers Service and Billing
- Total incoming calls 4,070 with an average of 203 per day.
 - 1,455 service orders
 - 1,421 contact tracking cases
 - 3,921 paperless accounts
 - 6,934 Smarthub users
 - Total in-office transactions 2,509
- f. Member Services
- Preparing for annual meeting

6. Financial Report

Ms. Moffatt gave the April 2022 Financial report.

- April Revenue \$4,265,787, YTD revenue \$19,970,537
- April Cost of Power \$2,667,374, YTD Cost of Power \$13,031,934
- Total kWh Sales for April 2022 38,310,293, April 2021 kWh Sales 36,033,997
- April 2022 WFEC kWh Purchased 35,532,673, April 2021 kWh Purchased 36,721,299.
- April 2022 WFEC Power Cost \$2,493,423, Average cost per kWh 0.0702. April 2021 WFEC Power Cost \$2,271,689, Average cost per kWh 0.0619

7. Attorney's Report

Mr. Wolf did not have a report

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Report
- OAEC Report
 - Safety and Loss Control meeting
 - Public Relations Crisis workshop
- WFEC and Weyerhaeuser easement
- CEC, WFEC and Choctaw Nation moving forward on the Chahta Substation
 - Several logistical activities are taking place.
- Policy review
- Kiamichi Technology Center
 - Supporting development of the new Lineman Program beginning in July.

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Debbie Cody at 10:27 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Bill Woolsey at 12:19 p.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. **Audit Engagement Approval**

Motion by Bill Woolsey

Seconded by Perry Thopson, Jr.

To approve the annual audit engagement from Bolinger, Segars, Gilbert and Moss, L.L.P. for the year ending December 31, 2022.

The motion was approved without discussion. Motion carried.

b. **Choctaw Nation Project Overhead and Underground Conversion**

Motion by Perry Thompson, Jr.

Seconded by Jana Burris

To proceed with the project and review with the board of trustees upon completion.

The motion was approved without discussion. Motion carried.

c. Haworth Right of Way Maintenance

Motion by Bill Woolsey
Seconded by Debbie Cody

To approve the Add-On Right of Way clearance to the Texar Line Clearance contract for the remaining 17.33 miles of the Haworth Sub Feeder 4, Pleasant Hill, using the 2021 contract price.

The motion was approved without discussion. Motion carried.

d. 3-Creeks Development

Motion by Jarred Campbell
Seconded by Jana Burris

To approve D & H Electrical Contractors, Inc. for this project based on Work Order estimates, and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

e. Primary Overhead Conversion Project – Craig Road

Motion by Debbie Cody
Seconded by Jared Campbell

To approve Blackout Power on the construction of the Overhead Primary conversion project and approve CEC sharing the cost with the developers for converting the existing single phase to three phase service.

The motion was approved without discussion. Motion carried.

f. Eagles Nest Ranch Phase I and II Development

Motion by Perry Thompson, Jr.
Seconded by Jana Burris

To approve Canyon Power Solutions for this project based on Work Order Estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

11. WFEC Report

Ken Autry gave the WEFEC report.

12. Other Business

a. Rock Creek Bridge Project

Motion by Ken Autry

Seconded by Jarred Campbell

To approve the Rock Creek Bridge project using the CEC In-House crew for the right of way clearing and C & M Electric for the line relocation.

The motion was approved without discussion. Motion carried.

13. Adjournment

There being no further business to be discussed, upon motion made by Bill Woolsey and seconded by Jana Burris. The meeting was adjourned at 12:33 pm.

Board Expenses Reported for May 1 through May 31, 2022

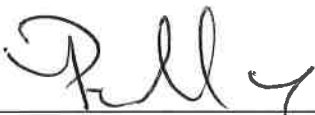
Bill Woolsey	\$585.10
Ken Autry	\$1,031.25
Stacy Nichols	\$641.26
Bent Franks	\$585.10
Debbie Cody	\$568.72
Perry Thompson, Jr.	\$558.72
Jarred Campbell	\$602.65
Jana Burris	\$983.52



President

6-28-2022

Date



Secretary/Treasurer

6-28-2022

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – June 28, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of May 31, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off May 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
 - Washington D.C. Youth Tour Report Jia Johnson
6. Financial Reports Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEC Power Bill
 - d. Review of Check Register
7. Attorney's Report Frank Wolf
8. CEO Report Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Capital Credit Retirement Kaitlyn Moffatt
 - b. M. Richards Development WO #167185 Kooney Duncan
 - c. Hidden Pines Development WO #160085 Kooney Duncan
 - d. Update DOT Hwy 3 Part A Road Project Jake Johnson
11. OAEC Report Jana Burris
12. WFEC Report Ken Autry/Kooney Duncan
13. Other Business Brent Franks
14. Adjournment Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma June 28, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Ken Autry, District I
Jarred Campbell, District A	Stacy Nichols, District C	
Perry Thompson, Jr. District E	Debbie Cody, District F	

There being a quorum, President Brent Franks presided and called the meeting to order at 9:07 a.m.

Council for the cooperative, J. Frank Wolf, II was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Hilary Pound, Billing and Customer Service Supervisor.

2. Invocation and Pledge of Allegiance

Upon call from President Franks, Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of May 31, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off May 2021 Uncollected Accounts**

Motion by Perry Thompson, Jr.
Seconded by Jana Burris

To approve the May 31, 2022, Regular Board Meeting Minutes and authorization to Write Off May 2021 Uncollected Accounts in the amount of \$2,511.68.

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities and an update on issues concerning material and supply delivery. He also answered questions concerning the Service Interruption report which gives a description of disruptions in electric service.

- a. Service and Construction
 - 3-phase conversion taking place on the Choctaw Nation project.
 - Staking Hwy 259-part A ODOT road project.
 - East and west service crews trimming hot spots and completed 537 cases
 - Maintenance crew completed 17 cases
 - East and west construction crew completed 46 cases.
 - Contract crews are waiting for 4/0 primary wire to complete 3 projects.
 - Contractor maintenance work at Unger Sub for pole change out.
- b. Right of Way and Service Quality
 - In-house R.O.W. crews clearing areas in Smithville for a line relocate then moved to wild Horse Mountain to clear access for pole changeouts.
 - Contract R.O.W. crews have suspended trimming to catch up on mulching areas that were trimmed a while back.
- c. Safety and Technical Operations
 - CEC continues to maintain an excellent safety record for nearly 3 years.
- d. IT System Report
 - No cyber security reports or incidents reported
 - Communication upgrades continue
 - Outside security system being installed
- e. Customers Service and Billing
 - Total incoming calls 4,022 with an average of 192 per day.
 - 1,545 service orders
 - 1,334 contact tracking cases
 - 4,055 paperless accounts
 - 7,048 Smarthub users
 - Total in-office transactions 2,565
- f. Member Services
 - Washington D. C. Youth Tour Report
Jia Johnson, Director of Member Services and Public Relations reported on the Washington D. C. Youth Tour. The 3 students who attended prepared a video telling of their experiences during the tour.

6. **Financial Report**

Mr. Duncan gave the May 2022 Financial report.

- May Revenue \$3,956,323 YTD revenue \$23,926,860
- May Cost of Power \$3,262,157, YTD Cost of Power \$16,294,091
- Total kWh Sales for May 2022 35,248,367, May 2021 kWh Sales 34,815,238
- May 2022 WFEC kWh Purchased 40,932,567, May 2021 kWh Purchased 37,579,359.
- May 2022 WFEC Power Cost \$3,088,206, Average cost per kWh 0.0754. May 2021 WFEC Power Cost \$2,247,426, Average cost per kWh 0.0598
- May 2022 Active Services 20,807, May 2021 Active Services 20,045.

7. Attorney's Report

Mr. Wolf did not have a report

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Report
- OAEC Report
 - OAEC Managers Meeting
- Cooperative Broadband Coalition Meeting
- Supply chain issues
- Kiamichi Technology Center
 - New Lineman Program
- Potential new load in CEC service area.
- CEC, WFEC and Choctaw Nation moving forward on the Chahta Substation
 - Several logistical activities continue
- Policy review

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Ken Autry at 10:19 a.m.

Seconded by Debbie Cody to enter Executive Session. The motion carried.

Motion by Jana Burris at 11:21 a.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. Capital Credit Retirement

Motion by Stacy Nichols

Seconded by Bill Woolsey

To approve a Capital Credit General Retirement year 1992 for \$1,038,968.64, half of 1993 for \$566,766.43 and a WFEC retirement year 1996 for \$16,584.21 and WFEC 1997 for \$109.09.

The motion was approved without discussion. Motion carried.

b. M. Richards Development WO #167185

Motion by Debbie Cody

Seconded by Perry Thompson, Jr.

To approve D & H contractors, Inc for this project based on Work Order estimates and Labor Bids from the contractor

The motion was approved without discussion. Motion carried.

c. Hidden Pines Development WO #160085

Motion by Jana Burris

Seconded by Jared Campbell

To approve Blackout Power for this project based on Work Order estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

d. DOT Hwy 3 Part A Road Project Revision

Motion by Perry Thompson, Jr.

Seconded by Jana Burris

To approve Blackout Power for completion of the ODOT Highway 3 Project Part A line relocation.

The motion was approved without discussion. Motion carried.

11. OAEC Report

Ms. Burris gave the OAEC report

12. WFEC Report

Mr. Autry gave the WFEC report

13. Other Business

The CoBank Energy Directors Conference is July 11 -14 in Chicago, Illinois. Mr. Franks made a request to attend.

Motion by Ken Autry

Seconded by Jana Burris

To approve Brent Franks attendance at the CoBank Energy Directors Conference.

The motion was approved without discussion.

14. Adjournment

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Ken Autry. The meeting was adjourned at 11:33 pm.

Board Expenses Reported for June 1 through June 28, 2022


Bill Woolsey	\$585.10
Ken Autry	\$972.25
Stacy Nichols	\$641.26
Brent Franks	\$670.20
Debbie Cody	\$568.72
Perry Thompson, Jr.	\$558.78
Jarred Campbell	\$602.65
Jana Burris	\$952.17



President

7-26-22

Date



Secretary/Treasurer

7-26-2022

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – July 26, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of June 28, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off June 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WPEC Power Bill
 - d. Review of Check Register
7. Attorney's Report.....Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Meter Proposal Revision Kooney Duncan
 - b. Stone River Development WO #166892..... Kooney Duncan
11. WPEC Report Ken Autry/Kooney Duncan
12. Other Business Brent Franks
13. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma July 26, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Ken Autry, District I
Jarred Campbell, District A	Stacy Nichols, District C	
Perry Thompson, Jr. District E	Debbie Cody, District F	

There being a quorum, President Brent Franks presided and called the meeting to order at 9:09 a.m.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Upon call from President Franks, Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of June 28, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off June 2021 Uncollected Accounts**

Motion by Ken Autry.

Seconded by Jana Burris

To approve the June 28, 2022, Regular Board Meeting Minutes and authorization to Write Off June 2021 Uncollected Accounts in the amount of \$4,121.38

Approved without discussion. The motion carried.

- After approval of the Consent Items, Choctaw Electric Cooperative member Terry Dyson of Nashoba arrived and was introduced.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. Service and Construction
 - ODOT Hwy 3-part B project complete

- ODOT Hwy 3-part A and Hwy 259 project in progress.
- Two loads of 4/0 wire delivered, and an additional load is expected. December will be the next date for wire delivery. Current delivery will allow completion of developments in progress.
- Hochatown line extension project was discussed.
- Staking Technicians completed 116 staking appointments, staked 80 jobs and released 76 jobs for construction.

At the conclusion of the report Mr. Duncan discussed the Nashoba Sub outage

b. Right of Way and Service Quality

- In-house R.O.W. crews worked on Hochatown Sub Feeder 3 and the Carson Creek tap on Feeder 4, clearing a total of 9.7 miles.
- Contract R.O.W. crews have been mulching areas on the Darwin Sub Feeder 3 in the Farris area. Crews were also mulching and cleaning up at the Valliant Sub Feeder 3 in the Rufe and Ringold area.

c. Safety and Technical Operations

- CEC continues to maintain an excellent safety record for nearly 3 years.
- Monthly Safety Training
- Fleet maintenance reviewed

d. IT System Report

- No cyber security reports or incidents reported
- Communication upgrades continue
- Computer upgrades for Staking Technicians

e. Customers Service and Billing

- Total incoming calls 4,207 with an average of 192 per day.
- 1,677 service orders
- 1,413 contact tracking cases
- 4,202 paperless accounts
- 7,183 Smarthub users
- Total in-office transactions 2,721

f. Member Services

- Attended and participated in school and community activities
- Analyzed blink reports
- Staff is assisting with staking and mapping.

6. Financial Report

Mrs. Moffatt gave the June 2022 Financial report.

- June Revenue \$4,968,559 YTD revenue \$28,895,419
- June Cost of Power \$3,570,500, YTD Cost of Power \$19,864,591
- June 2022 kWh Sales 41,762,149, June 2021 kWh Sales 38,885,435
- June 2022 WFEK kWh Purchased 45,040,553, June 2021 kWh Purchased 44,484,604.
- June 2022 WFEK Power Cost \$3,396,550, Average cost per kWh 0.0754. June 2021 WFEK Power Cost \$2,750,613, Average cost per kWh 0.0618
- June 2022 Active Services 20,870, June 2021 Active Services 20,114.

Mrs. Moffatt informed the board that Capital Credit retirement checks will be mailed August 15, 2022

7. Attorney's Report

Mr. Wolf's report will be discussed during Executive Session.

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee Meeting and Board Meeting Report
 - Rates for Transmission and Distribution Demand Components
 - Discretionary Energy Surcharge Reduction
 - July 14 all WFEC Units running in the Market. Little renewable production
- WFEC Managers Meeting
 - Discussion on Coincident Peak, and Transmission Delivery
 - WFEC Policy update
 - Various Types of Solar Projects
- WFEC
 - WFEC called 13 peak days as of July 18th
 - Southwest power Pool continues setting PEAK records
- CEC
 - Supply chain issues continue.
 - Two lineman positions filled for the Idabel area
 - Material ordered for Chahta Substation Project and preparations made for laying 3-phase wire.

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jarred Campbell at 9:58 a.m.

Seconded by Debbie Cody to enter Executive Session. The motion carried.

Motion by Bill Woolsey at 10:49 a.m.

Seconded by Jana Burris to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. Meter Proposal Revision

Motion by Ken Autry

Seconded by Debbie Cody

To approve the 4-year UMT Meter Upgrade at the revised pricing.

The motion was approved without discussion. Motion carried.

b. Stone's River Development WO #166892

Motion by Bill Woolsey

Seconded by Perry Thompson, Jr.

To approve D & H Contractors, Inc for this project based on Work Order estimates and Labor Bids from the contractor

The motion was approved without discussion. Motion carried.

There being no further Action Items, Jia Johnson, CEC Director of Members Services and Public Relations was recognized and advised the board of Annual Meeting preparation and progress.

11. WFEC Report

Mr. Autry gave the WFEC report

12. Other Business

- President Franks recognized Mr. Tyson who had inquiries about the Nashoba sub outage. Following Mr. Tyson's questions there was a cordial exchange of views between the board of trustees, Mr. Duncan and Mr. Tyson. The board of trustees recognized Mr. Tyson's interest regarding the outage and thanked him for being a concerned Choctaw Electric Cooperative member.
- President Franks gave a report on the Cobank Energy Directors Conference he attended.

13. Adjournment

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Ken Autry. The meeting was adjourned at 11:36 am.

Board Expenses Reported for July 1 through July26, 2022

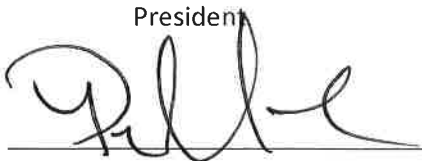
Bill Woolsey	\$587.50
Ken Autry	\$1049.25
Stacy Nichols	\$647.50
Brent Franks	\$1955.71
Debbie Cody	\$570.00
Perry Thompson, Jr.	\$559.38
Jarred Campbell	\$606.25
Jana Burris	\$607.50



President

8-30-22

Date



Secretary/Treasurer

8-30-22

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – August 30, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of July 26, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off July 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney's Report Frank Wolf
8. CEO Report Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Timber Creek Trails Phase X Development WO #163221 Kooney Duncan
 - b. Boulder Ridge Development WO #162190 Kooney Duncan
11. OAEC Report Jana Burris/Kooney Duncan
12. WFEK Report Ken Autry/Kooney Duncan
13. Other Business Brent Franks
14. Adjournment Brent Franks

your invitation to

SCHEDULE OF EVENTS

8:00 am	Vendors Open
8:00 – 10:00 am	Registration and Voting
8:45 – 9:30 am	Prize Drawings
10:00 am	Final Call for Ballots <i>Frank Wolf III, CEC Attorney</i>
	Welcome & Call to Order <i>Brent Franks, President</i>
	Invocation & Pledge of Allegiance <i>Brent Franks, President</i>
	Declaration of Quorum <i>Perry Thompson, Jr., Sec.-Treasurer</i>
	Official Notice of Meeting & Proof of Mailing Address <i>Perry Thompson, Jr., Sec.-Treasurer</i>
	Minutes of 2021 Annual Meeting <i>Perry Thompson, Jr., Sec.Treasurer</i>
	Financial Report <i>Perry Thompson, Jr. Sec.-Treasurer</i>
	President's Report <i>Brent Franks, President</i>
	Manager's Report <i>Kooney Duncan, CEO-</i>
	Election Results <i>Frank Wolf III, CEC Attorney</i>
	Other Business <i>Brent Franks, President</i>
	Adjournment of Meeting <i>Brent Franks, President</i>
	Prize Drawings <i>Kooney Duncan, CEO/Manager</i>

the 82nd ANNUAL MEETING *of*

Choctaw Electric Cooperative

Saturday, September 24, 2022
Pushmataha County Fairgrounds
Antlers, OK

- Bounce Houses • Gifts & Prizes
- Free BBQ & Refreshments
- Booths & Displays

REGISTER TO WIN!

Submit your mail-in ballot to be eligible for the grand prize.

- ✓ \$1,000 bill credit (Grand Prize)
- ✓ (3) \$500 bill credits
- ✓ Valuable prizes+ free gifts at registration!



important reminder

Please vote using the mail-in ballot included in your CEC voter packet, or cast your ballot at the CEC Annual Meeting. Drive through registration will also be available. Mail-in ballots count as registration and helps ensure the required quorum necessary to conduct business. Without a quorum of at least 5% of the CEC membership, the co-op will be forced to hold another meeting within 90 days. Thank you!

Questions about voting, or other details about the meeting? Please call **800-780-6486** or visit **www.choctawelectric.net**.

CHOCTAW ELECTRIC COOPERTIVE, INC.

ANNUAL MEETING OF THE MEMBERS

Larry Brinkley Event Center, Idabel, OK

September 25, 2021

1. CALL TO ORDER

President Brent Franks called the 81st Annual Meeting of Choctaw Electric Cooperative to order at 10:00 am. Upon call from President Franks, the members stood for the Pledge of Allegiance and Invocation. Members remained standing for the National Anthem.

Mr. Franks, representing District G introduced himself and the Choctaw Electric Trustees:
Stacy Nichols, Vice-President, District C
Mike Brewer, Secretary-Treasurer, District H

Jarred Campbell, District A
Jana Burris, District B
Bill Woolsey, District D
Perry Thompson, Jr. District E
Debbie Cody, District F
Ken Autry, District I

Mr. Franks introduced the CEO and General Manager, Kooney Duncan, and Council for the Cooperative J. Frank Wolf.

2. DECLARATION OF QUORUM

Mr. Brewer reported the bylaws stipulate that five percent of the cooperatives' membership is required for a quorum to conduct business at the annual meeting. Mr. Brewer announced the total number of members registered has exceeded 713 required. Therefore, a quorum was reached, and the business meeting could proceed.

3. PROOF OF MAILING OF NOTICE OF MEMBER MEETING

Mr. Brewer reported that the Notice of Member Meeting was mailed to each CEC member in accordance with the bylaws. The receipt from the post office in O'Fallon, Missouri verified that 14,310 pieces of mail containing the Official Notice were delivered to the U. S. Post Office and mailed on September 7, 2021.

According to cooperative industry measures that gauge financial performance, operational capabilities and efficiencies compared to other cooperatives, figures for Choctaw Electric Cooperative indicate we are performing well. We are using our resources more efficiently and have been able to improve our system without raising rates.

Mr. Duncan emphasized Choctaw Electric' safety record. For two years, 2020-2021 employees have worked without nay injuries.

Choctaw Electric is a top-rated cooperative due to the efforts of our employees, management and bord of trustees.

8. ANNOUNCEMENT OF ELECTION RESULTS

Frank Wolf, co-op attorney announced the Board of Trustee Election results. Members approved the reelection of the unopposed candidates for trustee.

- District D – Bill Woolsey
- District E – Perry Thompson, Jr.
- District F – Debbie Cody

9. NEW BUSINESS

Mr. Franks asked for any new business to be discussed. There being no further business to discuss and no objection the 2021 Annual Meeting of the members was adjourned.

10. GRAND PRIZE DRAWINGS – Kooney Duncan


Storm Shelter – Curtis Rose, Rattan	\$500 Bill Credit – Ryan Burks, Broken Bow
\$1000 Bill Credit – Tresa Coffman, Idabel	\$500 Bill Credit – Arthur Johnson



President

9-27-22

Date



Secretary-Treasurer

9-27-22

Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – September 27, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Welcome Newly Elected Board Members Brent Franks
5. Consent Items
 - a. Approval of August 30, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off August 2021 Uncollected Accounts **Action**
6. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
7. Financial Reports Kaitlyn Moffatt
 - a. Financial Presentation
 - b. Form 7
 - c. WFEC Power Bill
 - d. Review of Check Register
8. Attorney’s Report Frank Wolf
9. CEO Report Kooney Duncan
10. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
11. **Action Items**
 - a. RS & 401k Restatement Kooney Duncan
 - b. 2021 Patronage Allocation Kaitlyn Moffatt
 - c. Legacy Pines Development, WO #166697 Kooney Duncan
 - d. Cabins of North Carter Creek Phase II, WO #165667 Kooney Duncan
 - e. Broken Bow Retreat, WO #159232 Kooney Duncan
 - f. Election of 2022-2023 Officers Brent Franks
 - g. Election of WFEC Representative Presiding President
 - h. Election of WFEC Alternate Representative Presiding President
 - i. Election of OAEC Representative Presiding President
12. WFEC Report Ken Autry/Kooney Duncan
13. Other Business Brent Franks
14. Adjournment Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the training room of the cooperative in Hugo, Oklahoma August 30, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Stacy Nichols, District C
Perry Thompson, Jr. District E	Debbie Cody, District F
Jana Burris, District B	Ken Autry, District I

Jarred Campbell, District A, notified Mr. Duncan prior to Roll Call that he would be arriving late. Mr. Campbell entered the meeting at 9:25 am.

There being a quorum, President Brent Franks presided and called the meeting to order at 9:04 a.m.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Upon call from President Franks, Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

Bill Dansby, Choctaw Electric member from Rattan was introduced.

4. Consent Items

- a. **Approval of July 26, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off July 2021 Uncollected Accounts**

Motion by Bill Woolsey
Seconded by Debbie Cody

To approve the July 26, 2022, Regular Board Meeting Minutes and authorization to Write Off July 2021 Uncollected Accounts in the amount of \$3,521.87

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. Service and Construction
 - Hwy 259 ODOT road project is complete.

- Contractors are working on the Hochatown double circuit line extension project.
 - CEC crews performing maintenance work at Bethel Substation.
 - East and west service crews completed 507 cases
 - A total of 1657 lots in progress; staked, in staking, in construction, or out for bids
- b. Right of Way and Service Quality
- In-house crews cleared right-of-way for an ODOT line relocation along Hwy 259 south of Idabel. Then moved to the Mt. River Sub and completed areas near the Tyson Feed Mill.
 - Contract R.O.W. crews worked on the Darwin Sub Feeder 3 in the Farris/Centerpoint area clearing 18 miles.
- c. Safety and Technical Operations
- CEC continues to maintain an excellent safety record.
 - On-site Safety Training took place for outside employees
 - Metering and underground instruction took place at OAEC in Oklahoma City. There were 4 servicemen who took part in the training.
- d. IT System Report
- No cyber security reports or incidents reported
 - Communication upgrades continue
- e. Customers Service and Billing
- Total incoming calls 4,047 with an average of 202 calls per day.
 - 2,023 YTD Kiosk payments made
 - 4,322 paperless accounts
 - 7,287 Smarthub users
 - Total in-office transactions 2,522
- f. Member Services
- Organizing and planning for the Annual Meeting

6. Financial Report

Mrs. Moffatt gave the July 2022 Financial report.

- July Revenue \$5,642,772 YTD revenue \$34,538,191
- July Cost of Power \$4,311,485, YTD Cost of Power \$24,176,076
- July Total Cost of Electric Service 5,365,118, YTD Total Cost of Electric Service \$32,059,563
- July 2022 kWh Sales 47,013,497, July 2021 kWh Sales 44,462,358
- July 2022 WFEC kWh Purchased 56,001,516, July 2021 kWh Purchased 49,794,013.
- July 2022 WFEC Power Cost \$4,137,534, Average cost per kWh 0.0739. July 2021 WFEC Power Cost \$3,079,364, Average cost per kWh 0.0618
- July 2022 Active Services 20,954, July 2021 Active Services 20,870

7. Attorney's Report

Mr. Duncan and Mr. Wolf are reviewing an easement.

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee Meeting and Board Meeting Report
- WFEC Managers Meeting
- OAEC Meeting

11. OAEC Report

Jana Burris gave the OAEC Report

12. WFEC Report

Mr. Autry gave the WFEC report

13. Other Business

There was nothing to discuss

14. Adjournment

There being no further business to be discussed, upon motion made by Stacy Nichols and seconded by Jana Burris. The meeting was adjourned at 11:10 am.

Board Expenses Reported for August 1 through August 30, 2022


Bill Woolsey	\$587.50
Ken Autry	\$1,049.25
Stacy Nichols	\$647.50
Brent Franks	\$637.50
Debbie Cody	\$570.00
Perry Thompson, Jr.	\$559.38
Jarred Campbell	\$606.25
Jana Burris	\$763.75



President

9-27-22

Date



Secretary/Treasurer

9-27-22

Date

- CoBank Trusted Energy Advisor Workshop
- CEC
 - Reviewed needs for a potential new Load
 - Meeting with Weyerhaeuser
 - ARPA Application update
 - Chahta Substation moving forward

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Ken Autry at 9:59 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Jana Burris at 10:40 a.m.

Seconded by Jarred Campbell to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. Timber Creek Trails Phase X Development, WO #163221

Motion by Ken Autry

Seconded by Debbie Cody

To approve D & H Electrical Contractors, Inc. for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

b. Boulder Ridge Development, WO # 162190

Motion by Debbie Cody

Seconded by Perry Thompson, Jr.

To approve **Blackout Power** for this project based on Work Order estimates and Labor Bids from the contractor

The motion was approved without discussion. Motion carried.

There being no further Action Items, Jia Johnson, CEC Director of Members Services and Public Relations was recognized and gave the board an update on Annual Meeting preparation and progress.

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma September 27, 2022.

1. Call to Order and Roll Call

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Debbie Cody, District F
Jarred Campbell, District A	Stacy Nichols, District C	Jackson Ferguson, District H
Perry Thompson, District E	Bill Woolsey, District D	Ken Autry, District I

There being a quorum, President Brent Franks presided and delayed calling the meeting to order until 9:14 a.m. due to the late arrival of Jarred Campbell.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Upon call from President Franks, Jackson Ferguson gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Welcome Newly Elected Board Member

President Franks introduced Jackson Ferguson, newly elected district H board member. Each board member introduced themselves and welcomed Mr. Jackson to the board of trustees.

5. Consent Items

a. Approval of August 30, 2022, Regular Board Meeting Minutes

b. Authorization to Write Off August 2021 Uncollected Accounts

Motion by Ken Autry
Seconded by Debbie Cody

To approve the August 30, 2022, Regular Board Meeting Minutes and authorization to Write Off August 2021 Uncollected Accounts in the amount of \$5,887.74

Approved without discussion. The motion carried.

6. Department Reports

Mr. Duncan gave an account of current department activities.

a. Service and Construction

- Hwy 3 ODOT road project reimbursement applied for.
- Speer road project re-staked, ready to begin construction.
- Contractors are working on portions of Hochatown double circuit line extension project.
- East and west service crews completed 662 cases
- East and west construction crews completed 54 cases.
- 109 staking appointments system wide
- A total of 1737 lots in progress; staked, in staking, in construction, or out for bids

At the conclusion of the service and construction report there was discussion concerning a future line extension from Bethel to Hochatown.

b. Right of Way and Service Quality

- In-house crews cleared right-of-way at the Holly Creek Sub, Feeder 3 area. The crew cleared 19 miles.
- Contract R.O.W. crews are finishing work on the Darwin Sub Feeder 3 in the Farris/Centerpoint area and will be moving to the Haworth Sub Feeder 4 toward Tom. A temporary crew is working at Broken Bow Feeder 3 and 4.

c. Safety and Technical Operations

- All servicemen took part in onsite training for mayday procedure, job briefings and safety manual review.
- New Employee Orientation and URD Thumper school took place at OAEC in Oklahoma City. There were 4 servicemen who took part in the training.

d. IT System Report

- No cyber security reports or incidents reported
- Server Operating system upgrades
- Communications upgrades

e. Customers Service and Billing

- Total incoming calls 4,540, with an average of 197 calls per day.
- 2,301 YTD Kiosk payments made
- 4,430 paperless accounts
- 7,361 Smarthub users
- Total in-office transactions 2,659

f. Member Services

- Participation in school and community events
- Successful Annual Meeting

7. Financial Report

Ms. Moffatt gave the August 2022 Financial report.

- August Revenue \$6,225,684, YTD revenue \$40,763,875
- August Cost of Power \$4,601,551, YTD Cost of Power \$28,777,627
- August Total Cost of Electric Service \$5,814,053, YTD Total Cost of Electric Service \$37,873,616.
- August 2022 kWh Sales 51,956,491, August 2021 kWh Sales 48,128,742
- August 2022 WFEC kWh Purchased 50,345,948, August 2021 kWh Purchased 49,623,747

- August 2022 WFEC Power Cost \$4,427,600, Average cost per kWh 0.0879. August 2021 WFEC Power Cost \$3,223,342, Average cost per kWh 0.0650
- August 2022 Active Services 21,016, August 2021 Active Services 20,244

8. Attorney's Report

Mr. Duncan and Mr. Wolf are reviewing an easement.

9. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee Meeting and Board Meeting Report
- WFEC Managers Meeting
- OAEC Safety and Loss Control Meeting
- CEC
 - Staff working to inform members about wholesale power cost increase.
 - Preparing for Employee Benefits Open Enrollment
 - Current CEC job openings
 - Meeting with Weyerhaeuser concerning easements

10. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Stacy Nichols at 10:23 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Bill Woolsey at 12:05 p.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

11. Action Items

a. RS & 401k Restatement

Motion by Ken Autry

Seconded by Perry Thompson, Jr.

To authorize Kooney Duncan to execute all necessary documents and take any further action necessary to carry out the Restatement of the Retirement Security and 401k Pension Plan.

The motion was approved without discussion. Motion carried.

b. 2021 Patronage Allocation

Motion by Bill Woolsey

Seconded by Jana Burris

To approve the 2021 Capital Credit Allocation based upon year-end financial statements.

The motion was approved without discussion. Motion carried.

c. Legacy Pines Development, WO # 166697

Motion by Debbie Cody
Seconded by Jarred Campbell

To approve D & H Electrical Contractors, Inc. for this project based on Work Order estimates, and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

d. Cabins of North Carter Creek Phase II, WO #165667

Motion by Perry Thompson, Jr.
Seconded by Jana Burris

To approve D & H Electrical Contractors, Inc. for this project based on Work Order estimates, and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

e. Broken Bow Retreat, WO #159232

Motion by Debbie Cody
Seconded Jarred Campbell

To approve Blackout Power for this project based on Work Order estimates, and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

f. Election of 2022-2023 Board of Trustee Officers

1. President

Nominations for President were made by secret ballot. Ballots were tallied by Mr. Wolf, Counsel for the cooperative. Brent Franks was elected 2022-2023 Board of Trustee President.

2. Vice-President

Nominations for Vice-President were made by secret ballot. Ballots were tallied by Mr. Wolf, Counsel for the cooperative. Jarred Campbell was elected 2022-2023 Board of Trustee Vice-President.

3. Secretary/Treasurer

Nominations for Secretary/Treasurer were made by secret ballot. Ballots were tallied by Mr. Wolf, Counsel for the cooperative. Perry Thompson, Jr. was elected 2022-2023 Board of Trustee Secretary/Treasurer.

g. Election of WFEC Representative

Nominations for WFEC Representative were made by secret ballot. Ballots were tallied by Mr. Wolf, Counsel for the cooperative. Ken Autry was elected 2022-2023 WFEC Representative for Choctaw Electric Cooperative.

h. Election of WFEC Alternate Representative

Nominations for WFEC Alternate Representative were made by secret ballot. Ballots were tallied by Mr. Wolf, Counsel for the cooperative. Kooney Duncan was elected 2022-2023 WFEC Alternate Representative for Choctaw Electric.

i. Election of OAEC Representative

Nominations for OAEC Representative were made by secret ballot. Ballots were tallied by Mr. Wolf, Counsel for the cooperative. Jana Burris was elected 2022-2023 OAEC Representative for Choctaw Electric.

Cooperative managers are chosen to serve as the OAEC alternate representatives. Kooney Duncan, Choctaw Electric Cooperative, CEO/General Manager will serve in this capacity.

12. WFEC Report

Mr. Autry gave a brief WFEC report

13. Other Business


Mr. Duncan and Ms. Burris gave a short OAEC Safety and Loss Report.

14. Adjournment

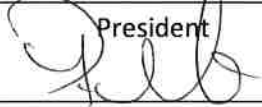
There being no further business to be discussed, upon motion made by Bill Woolsey and seconded by Jana Burris. The meeting was adjourned at 12:30 pm.

Board Expenses Reported for September 1 through September 29, 2022

Bill Woolsey	\$690.68
Ken Autry	\$1,129.25
Stacy Nichols	\$758.13
Brent Franks	\$637.50
Debbie Cody	\$665.00
Perry Thompson, Jr.	\$620.63
Jarred Campbell	\$740.63
Jana Burris	\$753.75
Jackson Ferguson	\$566.25



 President



 Secretary/Treasurer

10/25/22

 Date

10/25/22

 Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – October 25, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call..... Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of September 27, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off September 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports..... Kooney Duncan
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. Form 990 Review & Approval Bill Miller, Bolinger, Segars, Gilbert & Moss, LLP
 - b. Benefit Renewal Kooney Duncan
 - c. 2023 Wage & Salary Adjustments..... Kooney Duncan
 - d. Hickory Hills Development WO #167901 Kooney Duncan
 - e. 2023 Annual Meeting Date & Venue.....Jia Johnson
11. OAEC Report Jana Burris/Kooney Duncan
12. WFEK Report..... Ken Autry/Kooney Duncan
13. Other Business Brent Franks
14. Adjournment..... Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma October 25, 2022.

1. Call to Order and Roll Call

President Brent Franks called the meeting to order at 9:01 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Debbie Cody, District F
Jarred Campbell, District A	Stacy Nichols, District C	Jackson Ferguson, District H
Perry Thompson, District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Hilary Pound, Supervisor of Billing and Customer Service, Lisa O’Neill, Accounting, and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

, Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of September 27, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off September 2021 Uncollected Accounts**

Motion by Stacy Nichols
Seconded by Perry Thompson

To approve the September 27, 2022, Regular Board Meeting Minutes and authorization to Write Off August 2021 Uncollected Accounts in the amount of \$8,292.37.

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. **Service and Construction**
 - Conversion Projects: 3 Projects
 - Contractors are working on 2 developments; both are 90% complete. They completed 3 other developments.
 - Contractor is also working on a double circuit feeder 3 & 4 – first 12 spans to water tower are complete.

- East and west service crews completed 543 cases
- East and west construction crews completed 33 cases.
- 107 staking appointments system wide
- A total of 1559 lots in progress; staked, in staking, in construction, or out for bids

At the conclusion of the service and construction report there was discussion regarding staked jobs vs. released jobs. There was also discussion regarding the solar/net metering policy.

b. Right of Way and Service Quality

- In-house crews cleared right-of-way at the Holly Creek Sub, Feeder 3 area. The crew cleared 19 miles.
- Contract R.O.W. crews worked on Haworth Sub Feeder 4. This crew cleared 29.4 miles for the month, which included 17 miles (Pleasant Hill) that was added to this contract.

c. Safety and Technical Operations

- All servicemen took part in onsite training for pole top & bucket rescue.
- Guy Dale & Jacob Johnson attended an off-site training; Superintendent & Engineer Conference.
- No Lost time reported.

d. IT System Report

- No cyber security reports or incidents reported
- Communications upgrades
- Server Operating System upgrades
- Ongoing mapping/Outage Management project

At the conclusion of the IT System Report, Rickey gave an update regarding pole attachments and a pole attachment inventory.

e. Customers Service and Billing

- Total incoming calls 4,243, with an average of 202 calls per day.
- 2,559 YTD Kiosk payments made
- 4,540 paperless accounts
- 7,461 Smarthub users
- Total in-office transactions 3,227

f. Member Services

- Participation in school and community events
- Planned and organized Youth Tour.
- National Co-Op Month

6. Financial Report

Mr. Duncan gave the September 2022 Financial report.

- September Revenue \$6,252,123, YTD revenue \$47,015,999
- September Cost of Power \$3,553,230, YTD Cost of Power \$32,330,857
- September Total Cost of Electric Service \$4,801,581, YTD Total Cost of Electric Service \$42,701,560.
- September 2022 kWh Sales 46,318,877, September 2021 kWh Sales 46,979,239
- September 2022 WFEC kWh Purchased 43,121,885, September 2021 kWh Purchased 42,593,282

- September 2022 WFEC Power Cost \$3,379,280, Average cost per kWh 0.0784. September 2021 WFEC Power Cost \$2,957,051, Average cost per kWh 0.0694
- September 2022 Active Services 21,116, September 2021 Active Services 20,273

7. Attorney's Report

Nothing to report.

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee Meeting and Board Meeting Report
- OAEC Board Meeting
- OAEC Safety and Loss Control Meeting
- CEC
 - Current CEC job openings
 - Darin Frazier and I met with Hugo Rotary to discuss Energy Trails Project in Guatemala.
 - Met with Tyson Foods and Pan Pacific to discuss current rate and fuel questions and 2023 projections.
 - 2023 Benefit renewal, open enrollment, employee evaluations.
 - Continues to work with Weyerhaeuser on easement needs.
 - Met with and provided cost estimate for potential new load.
 - CEC, WFEC, and Choctaw Nation continue to move forward on the Chahta Substation.

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Ken Autry at 11:00 a.m.

Seconded by Jackson Ferguson to enter Executive Session. The motion carried.

Motion by Jana Burris at 12:19 p.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. Form 990

1. Motion to move Action Item for Form 990 report to be given after the Financial Report.

Motion by Ken Autry at 10:00am

Seconded by Bill Woolsey

The Form 990 report was presented via Webex by Bill Miller.

Motion by Ken Autry

Seconded by Perry Thompson, Jr.

To review and approve the Form 990 as presented.

The motion was approved without discussion. Motion carried.

b. Benefit Renewal

Motion by Bill Woolsey

Seconded by Perry Thompson

To approve the 2023 Healthcare and NRECA benefits. To continue with The Kempton Group as plan administrator and Bardon Insurance Group as the re-insurance provider and to continue employee Retirement Security Plan, 401 (k), and additional benefits through NRECA.

The motion was approved without discussion. Motion carried.

c. Wage and Salary Adjustment

Motion by Jana Burris

Seconded by Jarred Campbell

To approve an increase the total 2022 annual base salary for all non-union employees excluding CEO by 5% effective January 1, 2023 and give all employees a 2022 \$500 performance bonus on job performance, safety, and cooperative spirit.

The motion was approved without discussion. Motion carried.

d. Hickory Hills Development, WO # 167901

Motion by Jana Burris

Seconded by Debbie Cody

To approve D & H Electrical Contractors, Inc. for this project based on Work Order estimates, and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

e. 2023 Annual Meeting

Motion by Debbie Cody

Seconded Jana Burris

To approve the date and venue for the 2023 Annual Meeting, to be held Saturday, September 23, 2023 at the Hugo Agriplex.

The motion was approved without discussion. Motion carried.

11. OAEC Report

Mrs. Burris gave a brief OAEC report.

12. WFEC Report

Mr. Autry gave a brief WFEC report

13. Other Business


None

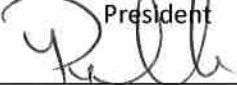
14. Adjournment

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Debbie Cody. The meeting was adjourned at 12:32pm.

Board Expenses Reported for October 1 through October 27, 2022

Bill Woolsey	\$587.50
Ken Autry	\$1,124.25
Stacy Nichols	\$647.50
Brent Franks	\$587.50
Debbie Cody	\$570.00
Perry Thompson, Jr.	\$559.38
Jarred Campbell	\$606.25
Jana Burris	\$838.00
Jackson Ferguson	\$566.25



President


Secretary/Treasurer

11-29-22
Date
11-29-22
Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – November 29, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
 - a. Jim Reese, OAEC, Director of Government & Regulatory Affair
4. Consent Items
 - a. Approval of October 25, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off October 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports Kooney Duncan
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney's Report Frank Wolf
8. CEO Report Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. 2023 O & M and Capital Budget Kooney Duncan
 - b. Member Release of Service Kooney Duncan
 - c. The Grove Development WO #168140X Kooney Duncan
 - d. Hochatown Hwy. 259 Line Extension Kooney Duncan
 - e. Commercial Cab & Chassis 6500 Purchase Guy Dale
11. WFEK Report Ken Autry/Kooney Duncan
12. Other Business Brent Franks
13. Adjournment Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma November 29, 2022.

1. Call to Order and Roll Call

President Brent Franks called the meeting to order at 9:01 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Debbie Cody, District F
Perry Thompson, Jr. District E	Stacy Nichols, District C	Jackson Ferguson, District H
	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

President Franks recognized Jim Reese, OAEC Director of Government and Regulatory Affairs and was called upon to give the board a legislative update.

4. Consent Items

- a. **Approval of October 25, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off October 2021 Uncollected Accounts**

Motion by Stacy Nichols
Seconded by Debbie Cody

To approve the October 25, 2022, Regular Board Meeting Minutes and authorization to Write Off he October 2021 Uncollected Accounts in the amount of \$3,815.81.

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. **Service and Construction**
 - County road project update
 - Working with Huber Engineered Woods on transformer maintenance
 - Working with ODOT and Corp of Engineers on Kiamichi Bridge project
 - East and west service crews completed 504 cases

- East and west construction crews completed 27 cases.
 - Maintenance crew completed 14 cases
 - 85 staking appointments system wide
 - A total of 1559 lots in progress; staked, in staking, in construction, or out for bids
- b. Right of Way and Service Quality
- In-house crews cleared right-of-way at the Turkey Creek Landing tap clearing 12 miles.
 - Contract R.O.W. crews worked on Haworth Sub Feeder 4. This crew cleared 17 miles from the Union Grove tap south of Haworth to Tom.
- c. Safety and Technical Operations
- All servicemen took part in onsite training.
 - Staff attended off-site training.
 - No Lost time accidents reported.
- d. IT System Report
- No cyber security reports or incidents reported
 - Communications upgrades
 - Server Operating System upgrades
 - Ongoing mapping/Outage Management project
 - Pole attachment inspection
- e. Customers Service and Billing
- Total incoming calls 3,800, with an average of 181 calls per day.
 - 2,731 YTD Kiosk payments made
 - 4,638 paperless accounts
 - 7,594 Smarthub users
 - Total in-office transactions 2,345
- f. Member Services
- Helped with storm activities; meals, and accommodation
 - Key Account Agreements
 - Youth Tour promotion

6. Financial Report

Mr. Duncan gave the October 2022 Financial report.

- October Revenue \$4,917,814, YTD revenue \$51,933,813
- October Cost of Power \$2,793,990, YTD Cost of Power \$35,124,847
- October Total Cost of Electric Service \$3,975,734, YTD Total Cost of Electric Service \$46,677,293.
- October 2022 kWh Sales 39,194,320, October 2021 kWh Sales 38,333,131
- October 2022 WFEC kWh Purchased 36,604,342, 2021 kWh Purchased 38,794,801
- October 2022 WFEC Power Cost \$2,620,039, Average cost per kWh 0.0716, September 2021 WFEC Power Cost \$2,767,441, Average cost per kWh 0.0713
- October 2022 Active Services 21,176, October 2021 Active Services 20,405

7. Attorney's Report

Mr. Wolf did not have a report to give.

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee Meeting and Board Meeting Report
 - Regional Key Account information and update meeting in January 2023
 - SPP Market
 - Hugo Plant maintenance
- CEC
 - November Tornado Outbreak
 - Damage estimates of \$1,2000.00
 - Impacted four counties in CEC service territory
 - Approximate 249 structures
 - Idabel Pole yard expansion complete
 - ARPA application
 - Waiting of release of funds
 - Chahta Substation in progress

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 11:18 a.m.

Seconded by Bill Woolsey to enter Executive Session. The motion carried.

Motion by Ken Autry at 12:25 p.m.

Seconded by Jana Burris to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

10. Action Items

a. **2023 O & M and Capital Budget**

Kaitlyn Moffatt reviewed the 2023 budget. No action was taken.

b. **Member Release of Service**

Motion by Jackson Ferguson

Seconded by Jana Burris

To approve release of service for Johnny Harrison to PSO based upon the location of the real estate and cost of new service with Choctaw Electric Cooperative.

The motion was approved without discussion. Motion carried.

c. **The Grove Development, WO #168140X**

Motion by Jackson Ferguson

Seconded by Debbie Cody

To approve Blackout Power for this project based on Work Order estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

d. Hochatown Hwy. 259 Line Extension

Motion by Ken Autry

Seconded by Bill Woolsey

To approve D & H Electrical Contractors, Inc. for Termination on this project based on Work Order estimates, and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

e. Commercial Cab and Chassis 6500 Purchase

Motion by Debbie Cody

Seconded Jana Burris

To approve the purchase of a Chevrolet 6500 chassis.

The motion was approved without discussion. Motion carried.

11. WFEC Report

Mr. Autry gave a brief WFEC report

- Hugo Plant maintenance
- Coal inventory

12. Other Business


None

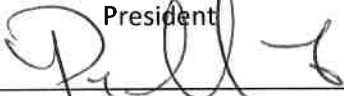
13. Adjournment

There being no further business to be discussed, upon motion made by Bill Woolsey and seconded by Jana Burris. The meeting was adjourned at 12:35pm.

Board Expenses Reported for November 1 through November 29, 2022

Bill Woolsey	\$587.50
Ken Autry	\$1,061.75
Stacy Nichols	\$647.50
Brent Franks	\$587.50
Debbie Cody	\$570.00
Perry Thompson, Jr.	\$559.38
Jana Burris	\$607.50
Jackson Ferguson	\$566.25



President


Secretary/Treasurer

12-27-2022
Date
12-27-2022
Date

CHOCTAW ELECTRIC COOPERATIVE

Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – December 27, 2022

BOARD MEETING AGENDA

1. Call to Order & Roll Call Brent Franks
2. Invocation & Pledge of Allegiance Upon Call from the President
3. Introduction of Guests Brent Franks
4. Consent Items
 - a. Approval of November 29, 2022, Board Meeting Minutes **Action**
 - b. Authorization to Write Off November 2021 Uncollected Accounts **Action**
5. Department Reports Kooney Duncan
 - a. Service & Construction
 - b. Right of Way & Service Quality
 - c. Safety & Technical Operations
 - d. IT System Report
 - e. Customer Service & Billing
 - f. Member Services
6. Financial Reports Kooney Duncan
 - a. Financial Presentation
 - b. Form 7
 - c. WFEK Power Bill
 - d. Review of Check Register
7. Attorney’s Report Frank Wolf
8. CEO Report Kooney Duncan
9. Executive Session Upon Call from the President
 - a. Personnel, Contracts, Legal Matters
10. **Action Items**
 - a. 2023 O & M and Capital Budget Kooney Duncan
 - b. Terms and Conditions of Service Revisions Kooney Duncan
 - c. Kingfisher Trails Development WO #165584 and WO #181730 Kooney Duncan
 - d. Choctaw Nation Easement Kooney Duncan
 - e. 2023 Board Meeting Dates Kooney Duncan
 - f. CEO Evaluation Kooney Duncan
11. OAEC Report Jana Burris/Kooney Duncan
12. WFEK Report Ken Autry/Kooney Duncan
13. Other Business Brent Franks
14. Adjournment Brent Franks

CHOCTAW ELECTRIC COOPERATIVE, INC
P.O. Box 758 – Hugo, Oklahoma 74743

Regular Meeting Minutes of the Board of Trustees

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma December 27, 2022.

1. Call to Order and Roll Call

President Brent Franks called the meeting to order at 9:04 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Debbie Cody, District F
Perry Thompson, Jr. District E	Stacy Nichols, District C	Jackson Ferguson, District H
Jarred Campbell, District A	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting and Rickey Bowen, System Administrator.

2. Invocation and Pledge of Allegiance

Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

3. Introduction of Guests

There were no guests present.

4. Consent Items

- a. **Approval of November 29, 2022, Regular Board Meeting Minutes**
- b. **Authorization to Write Off November 2021 Uncollected Accounts**

Motion by Stacy Nichols
Seconded by Jana Burris

To approve the November 29, 2022, Regular Board Meeting Minutes and authorization to Write Off the November 2021 Uncollected Accounts in the amount of \$4,032.06.

Approved without discussion. The motion carried.

5. Department Reports

Mr. Duncan gave an account of current department activities.

- a. **Service and Construction**
 - Update on ongoing county road projects.
 - Working with ODOT and Corp of Engineers to begin clearing Right of Way for the Kiamichi Bridge project
 - Maintenance, construction and service crews completed storm damage repairs caused by the November Tornado in addition to;

- 557 cases – East and west service crews
- 17 cases – east and west construction crew
- 6 cases – maintenance crew
- Cases worked included connecting new service, outage restoration, work orders, line maintenance, and bad pole change out.
- 51 staking appointments system wide
 - Staking technicians worked on storm damage caused by the November tornado.
- A total of 1462 lots in progress; staked, in staking, in construction, or out for bids
- b. Right of Way and Service Quality
 - In-house crews cleared about 2 miles in the Antlers area on Darwin Sub. Most of the month was spent working on storm damage and cleanup.
 - Contract R.O.W. crews completed the Haworth Sub Feeder 4. The crew also helped with right of way clean up during the storm outages.
- c. Safety and Technical Operations
 - All servicemen took part in onsite training.
 - Staff attended off-site training.
 - No Lost time accidents reported.
 - Safety Certification took place.

Mr. Duncan discussed the online safety training that has been implemented for all CEC employees. This is basic, self-paced safety training that all CEC employees must complete by the end of the year. Critical monthly In-house and field training will continue. Since CEC began the online safety training the Oklahoma Association of Electric Cooperatives has incorporated the program.

- d. IT System Report
 - No cyber security reports or incidents reported
 - Communications upgrades
 - Server Operating System upgrades
 - Ongoing mapping/Outage Management project
 - Pole attachment inspection – 3-year process
- e. Customers Service and Billing
 - Total incoming calls 3,568, with an average of 188 calls per day.
 - 2,945 YTD Kiosk payments made
 - 1,270 new service orders
 - 4,755 paperless accounts
 - 7,648 Smarthub users
 - Total in-office transactions 2,363
- f. Member Services
 - Participated in school and community projects and events.
 - Coordinated the “Warming Tree”
 - Mr. Duncan commended CEC members for all the donations made. This was a successful program and has had a significant impact on our communities. Donations of blankets, gloves socks etc. were made within our community as

well as outside the community. Items went to nursing homes and agencies overseeing distribution.

At the conclusion of department reports Mr. Duncan gave an update on the cold weather event that caused outages in the Hochatown area. Discussion took place concerning upgrades and outage communication.

6. Financial Report

Mrs. Moffatt gave the November 2022 Financial report.

- November Revenue \$4,267,570, YTD revenue \$56,201,383
- November Cost of Power \$3,070,882, YTD Cost of Power \$38,195,729
- November Total Cost of Electric Service \$3,971,751, YTD Total Cost of Electric Service \$50,649,044.
- November 2022 kWh Sales 36,682,385, November 2021 kWh Sales 37,992,022
- November 2022 WFEC kWh Purchased 41,690,672, November 2021 kWh Purchased 40,015,047
- November 2022 WFEC Power Cost \$2,896,931, Average cost per kWh 0.0695, November 2021 WFEC Power Cost \$2,747,947, Average cost per kWh 0.0687
- November 2022 Active Services 21,245, November 2021 Active Services 21,176

7. Attorney's Report

Mr. Wolf assisting with Easement and Right of Way documents for the Choctaw Nation.

8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee and Board Meeting
- WFEC Managers Meeting
 - WFEC Capacity update
 - Blue Canyon Wind Farm
 - Grand River Dam Authority
 - Fuel Base Forecast
- OAEC Director Conference
 - NRECA update
 - Medical Marijuana Authority
 - Oklahoma Secretary of Energy and Environment
- OAEC Board Meeting
 - Safety and Loss Control Meeting
 - Broadband Coalition Meeting
- Choctaw Electric Cooperative
 - Large Power Visits
 - Met with new large power to discuss equipment needs
 - CEC, WFEC, and Choctaw Nation continue moving forward on Chahta Substation
 - Material ordered and on hand
 - Beginning 3-phase underground at the site.

9. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jarred Campbell at 10:43 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Ken Autry at 12:35 p.m.

Seconded by Bill Woolsey to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

After reconvening in open session Mr. Autry requested, he give the WFEC report prior to the Agenda Action Items.

Motion by Perry Thompson, Jr.

Seconded by Jana Burris

To move the WFEC Report out of the normal agenda order to be heard prior to the CEC Financial Report.

The motion was approved without discussion. Motion carried.

WFEC Report

Mr. Autry reported on the Hugo power plant repairs, the Grand River Dam Authority, and gave an update on Storm Uri charges.

10. Action Items

a. 2023 O & M and Capital Budget

Motion by Ken Autry

Seconded by Debbie Cody

To approve the 2023 O & M and Capital Budget.

The motion was approved without discussion. Motion carried

b. Terms and Conditions of Service Revisions

Motion by Perry Thompson, Jr.

Seconded by Jana Burris

To approve the Terms and Conditions of Service Revisions recommended by Guernsey and the CEC Terms and Conditions Committee.

The motion was approved without discussion. Motion carried.

c. Kingfisher Trails Development

Motion by Jana Burris

Seconded by Stacy Nichols

To approve Blackout Power for this project based on Work Order estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

d. Choctaw Nation Easement

Motion by Bill Woolsey

Seconded by Jackson Ferguson

To approve all documents associated with the Bureau of Indian Affairs for the Right of Way application covering certain Trust or Restricted Indian lands in the State of Oklahoma and to empower Brent Franks, President, Board of Trustees to execute all additional documents in connection with completing the transaction for the Choctaw Nation development in Hochatown.

The motion was approved without discussion. Motion carried.

e. 2023 Board Meeting Dates

Motion by Jana Burris

Seconded Jackson Ferguson

To approve the monthly board meeting dates for 2023 and reschedule the December meeting date to Thursday December 21 due to CEC offices closing for the Christmas holiday on the regular meeting day.

The motion was approved without discussion. Motion carried.

f. CEO Evaluation

Motion by Ken Autry

Seconded by Jackson Ferguson

To approve a four- and one-half percent wage increase for the CEO/General Manager of Choctaw Electric Cooperative.

The motion was approved without discussion. Motion carried.

11. OAEC Report

Ms. Burris gave a brief report on the OAEC Directors meeting and the OAEC board meeting.

12. WFEC Report

As per a motion, Mr. Autry's report given before the Agenda Action Items.

13. Other Business

None

14. Adjournment

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Stacy Nichols. The meeting was adjourned at 1:28 pm.

Board Expenses Reported for December 1 through December 27, 2022

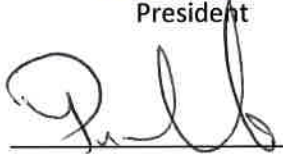
Bill Woolsey	\$778.13
Ken Autry	\$1,049.25
Stacy Nichols	\$647.50
Brent Franks	\$587.50
Debbie Cody	\$570.00
Perry Thompson, Jr.	\$559.38
Jarred Campbell	\$606.25
Jana Burris	\$1,138.00
Jackson Ferguson	\$566.25



President

1-31-2023

Date



Secretary/Treasurer

1-31-2023

Date