

**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – January 31, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
4. Consent Items
  - a. Approval of December 27, 2022, Board Meeting Minutes ..... **Action**
  - b. Authorization to Write Off December 2021 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - 5.1 Construction Work Plan Review ..... Brent Corwin, Allgeier Martin & Assoc.
    - a. Service & Construction
    - b. Right of Way & Service Quality
    - c. Safety & Technical Operations
    - d. IT System Report
    - e. Customer Service & Billing
    - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report.....Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Oklahoma Youth Tour Participation ..... Jia Johnson
  - b. Chatha Substation Transformer Upgrade..... Kooney Duncan
  - c. 2023-2024 Line Maintenance & Construction ..... Kooney Duncan
  - d. Bethel to Hochatown Line Upgrade – Engineering Approval..... Jake Johnson
  - e. Oak Haven Estates WO #154093 and WO #183001 ..... Kooney Duncan
  - f. Sunset Point WO #167636 ..... Kooney Duncan
11. WFEC Report ..... Ken Autry/Kooney Duncan
12. Other Business ..... Brent Franks
13. Adjournment..... Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – January 31, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
4. Consent Items
  - a. Approval of December 27, 2022, Board Meeting Minutes ..... **Action**
  - b. Authorization to Write Off December 2021 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - 5.1 Construction Work Plan Review ..... Brent Corwin, Allgeier Martin & Assoc.
    - a. Service & Construction
    - b. Right of Way & Service Quality
    - c. Safety & Technical Operations
    - d. IT System Report
    - e. Customer Service & Billing
    - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEK Power Bill
  - d. Review of Check Register
7. Attorney’s Report.....Frank Wolf
8. CEO Report..... Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Oklahoma Youth Tour Participation ..... Jia Johnson
  - b. Chatha Substation Transformer Upgrade..... Kooney Duncan
  - c. 2023-2024 Line Maintenance & Construction ..... Kooney Duncan
  - d. Bethel to Hochatown Line Upgrade – Engineering Approval..... Jake Johnson
  - e. Oak Haven Estates WO #154093 and WO #183001 ..... Kooney Duncan
  - f. Sunset Point WO #167636 ..... Kooney Duncan
11. WFEK Report ..... Ken Autry/Kooney Duncan
12. Other Business ..... Brent Franks
13. Adjournment..... Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE**  
**Regular Meeting of the Board of Trustees**  
**1033 N 4250 Rd – Hugo, OK 74743**  
**9:00 am – February 28, 2023**  
**BOARD MEETING AGENDA**

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
4. Consent Items
  - a. Approval of January 31, 2023, Board Meeting Minutes..... **Action**
  - b. Authorization to Write Off January 2022 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - 5.1 Construction Work Plan Review ..... Brent Corwin, Allgeier Martin & Assoc.
    - a. Service & Construction
    - b. Right of Way & Service Quality
    - c. Safety & Technical Operations
    - d. IT System Report
    - e. Customer Service & Billing
    - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report.....Frank Wolf
8. CEO Report..... Kooney Duncan
  - a. 2022-2023 Property Liability D & O Update
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. SH 144 Line Conversion WO #180595 ..... Kooney Duncan
  - b. Woodland Ridge Development WO #167748..... Kooney Duncan
  - c. Southern Sunrise Development WO #168061..... Kooney Duncan
  - d. CEO Contract ..... Brent Franks
11. OAEC Report ..... Jana Burris/Kooney Duncan
12. WFEC Report ..... Ken Autry/Kooney Duncan
13. Other Business ..... Brent Franks
14. Adjournment..... Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma February 28, 2023.

**1. Call to Order and Roll Call**

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Debbie Cody, District F
Perry Thompson, District E	Stacy Nichols, District C	Jackson Ferguson, District H
	Bill Woolsey, District D	Ken Autry, District I

There being a quorum, President Brent Franks presided and called the meeting to order at 9:02am.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Hilary Pound, Billing & Customer Service Supervisor, Kaitlyn Moffatt, Supervisor of Accounting, Jacob Johnson, Distribution Engineer, and Rickey Bowen, System Administrator.

**2. Invocation and Pledge of Allegiance**

Upon call from President Franks, Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

Brent Corwin and David Brown with Allgeier Martin & Associates

**4. Consent Items**

- a. **Approval of January 31, 2023, Regular Board Meeting Minutes**
- b. **Authorization to Write Off January 2022 Uncollected Accounts**

Motion by Stacy Nichols  
Seconded by Debbie Cody

To approve the January 31, 2023, Regular Board Meeting Minutes, and authorization to Write Off January 2022 Uncollected Accounts in the amount of \$4,433.65.

Approved without discussion. The motion carried.

**5. Department Reports**

**5.1 Construction Work Plan Review**

- Brent Corwin, with Allgeier Martin & Associates gave a presentation of the Proposed Construction Work Plan. Discussion and questions took place.

- Mr. Duncan gave an account of current department activities.
- a. Service and Construction
  - ODOT Road Projects
  - Met with Allgeier Martin & Associates to begin Hochatown to Bethel work plan project.
  - The 3-phase overhead to underground Choctaw Nation conversion project at Hochatown is 30% complete.
  - Reviewed contractor projects and development projects.
  - East and west service crews completed 452 cases.
  - East and west construction crews completed 38 cases.
  - 88 staking appointments system wide
  - A total of 1,711 lots in progress; staked, in staking, in construction, or out for bids.
- b. Right of Way and Service Quality
  - In-house crews cleared right-of-way on Hochatown sub, feeders 4 and 2. The crew cleared 10.3 miles.
  - Contract R.O.W. crews worked on Broken Bow sub feeder 5. 16 miles was cleared to complete this feeder.
- c. Safety and Technical Operations
  - Discussed Onsite and Offsite trainings for the month.
  - No lost time accidents reported.
- d. IT System Report
  - No cyber security reports or incidents reported.
  - Mapping/OMS – ongoing
- e. Customers Service and Billing
  - Total incoming calls 3,677, with an average of 176 calls per day.
  - 4,973 paperless accounts – continuing to promote paperless billing.
- f. Member Services
  - Participation in school and community events

## 6. Financial Report

Ms. Moffatt gave the January 2023 Financial report.

- January Revenue \$5,771,896, YTD revenue \$5,771,896
- January Cost of Power \$3,785,207, YTD Cost of Power \$3,283,190
- January Total Cost of Electric Service \$4,956,166, YTD Total Cost of Electric Service \$4,454,148
- January 2023 kWh Sales 48,292,824, January 2022 kWh Sales 41,965,437
- January 2023 WFEC kWh Purchased 49,182,095, January 2022 kWh Purchased 54,408,011
- January 2023 WFEC Power Cost \$3,182,767, Average cost per kWh \$0.0647. January 2022 WFEC Power Cost \$3,485,206, Average cost per kWh \$0.0641
- January 2023 Active Services 21,342, January 2022 Active Services 20,627

## 7. Attorney's Report

No report

**8. CEO Report**

Mr. Duncan reported on several topics and meetings he attended. Mr. Duncan gave an update on the 2022-2023 Property Liability D&O as well as several projects and developments that included completed projects and current and future projects. Mr. Duncan also let the board members know about the upcoming OAEC Annual Meeting.

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Bill Woolsey at 10:51 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Jana Burris at 12:38 p.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. SH 144 Line Conversion WO# 180595**

Motion by Ken Autry

Seconded by Debbie Cody

To approve JCL Power for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**b. Woodland Ridge Development WO# 167748**

Motion by Ken Autry

Seconded by Debbie Cody

To approve D&H Electrical for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**c. Southern Sunrise Development**

Motion by Perry Thompson Jr

Seconded by Jana Burris

To approve D&H Electrical for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**d. CEO Contract**

Motion by Ken Autry  
Seconded by Jana Burris

To approve the CEO Contract.

The motion was approved without discussion. Motion carried.

**11. OAEC Report**

Ms. Burris gave a brief OAEC report.

**12. WFEC Report**

Mr. Autry gave a brief WFEC report.

**13. Other Business**

None

**14. Adjournment**

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Bill Woolsey. The meeting was adjourned at 12:50pm.

Board Expenses Reported for February 1-28, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$1,132.18
Stacy Nichols	\$1,202.18
Brent Franks	\$951.30
Debbie Cody	\$1,120.96
Perry Thompson, Jr.	\$559.17
Jarred Campbell	\$
Jana Burris	\$1,407.72
Jackson Ferguson	\$567.03



\_\_\_\_\_  
President

3-28-23

\_\_\_\_\_  
Date



\_\_\_\_\_  
Secretary/Treasurer

3-28-2023

\_\_\_\_\_  
Date

**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – March 28, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
  - a. Rachel Moran
4. Consent Items
  - a. Approval of February 28, 2023, Board Meeting Minutes..... **Action**
  - b. Authorization to Write Off February 2022 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - 6.1. KRTA Report ..... Trevor Barnett, CFC
    - a. Financial Presentation
    - b. Form 7
    - c. WFEC Power Bill
    - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report..... Kooney Duncan
  - 8.1. Distributive Generation Discussion
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Housing Authority and Commissioners Report ..... Kooney Duncan
  - b. Construction Work Plan ..... Jake Johnson
  - c. Pole Replacement ..... Kooney Duncan
  - d. 2023 Right of Way Spray Contract..... Darin Kirkes
  - e. Camp Ranch Estates Development ..... Kooney Duncan
  - f. Eagle Mountain Phase 5 Development..... Kooney Duncan
  - g. Purple Wave Auction ..... Guy Dale
11. WFEC Report ..... Ken Autry
12. Other Business ..... Brent Franks
13. Adjournment..... Brent Franks



**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma March 28, 2023.

**1. Call to Order and Roll Call**

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Bill Woolsey, District D
Perry Thompson, District E	Stacy Nichols, District C	Jackson Ferguson, District H
Jarred Campbell, District A-attended remotely		Ken Autry, District I

There being a quorum, President Brent Franks presided and called the meeting to order at 9:00 am.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Hilary Pound, Billing & Customer Service Supervisor, Kaitlyn Moffatt, Supervisor of Accounting, Jacob Johnson, Distribution Engineer, Rickey Bowen, System Administrator, Darin Kirkes, Maintenance Supervisor

**2. Invocation and Pledge of Allegiance**

Upon call from President Franks, Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

Rachel Moran – Did not attend.  
Trevor Barnett – CFC  
Justin Proctor – Guernsey

**4. Consent Items**

- a. **Approval of February 28, 2023, Regular Board Meeting Minutes**
- b. **Authorization to Write Off February 2022 Uncollected Accounts**

Motion by Perry Thompson  
Seconded by Jana Burris

To approve the February 28, 2023, Regular Board Meeting Minutes, and authorization to Write Off February 2022 Uncollected Accounts in the amount of \$7,982.06.

Approved without discussion. The motion carried.

**5. Department Reports**

Mr. Duncan gave an account of current department activities.

- a. Service and Construction
  - ODOT Road Projects
  - 90% completed on relocation of powerline for Tyson Feed Mill.
  - The 3-phase overhead to underground Choctaw Nation conversion project at Hochatown is 40% complete.
  - Reviewed contractor projects and development projects.
  - East and west service crews completed 407 cases.
  - East and west construction crews completed 26 cases.
  - 67 staking appointments system wide
  - A total of 1,706 lots in progress; staked, in staking, in construction, or out for bids.
- b. Right of Way and Service Quality
  - In-house crews cleared right-of-way on Hochatown sub, feeder w2. The crew cleared 12.5 miles.
  - Contract R.O.W. crews worked on Valliant sub, feeder 3. 6.2 miles were cleared.
- c. Safety and Technical Operations
  - Discussed Onsite and Offsite trainings for the month.
  - No lost time accidents reported.
- d. IT System Report
  - No cyber security reports or incidents reported.
  - Mapping/OMS – ongoing
- e. Customers Service and Billing
  - Total incoming calls 3,427, with an average of 171 calls per day.
  - 5,098 paperless accounts – continuing with paperless billing monthly contest.
- f. Member Services
  - Participation in school and community events

## 6. Financial Report

### 6.1 KRTA Report

Trevor Barnett, with CFC, went over the KRTA report. Discussion followed.

Ms. Moffatt gave the February 2023 Financial report.

- February Revenue \$5,403,561, YTD revenue \$11,175,457
- February Cost of Power \$2,934,406, YTD Cost of Power \$6,217,596
- February Total Cost of Electric Service \$4,106,173, YTD Total Cost of Electric Service \$8,552,082
- February 2023 kWh Sales 49,458,712, February 2022 kWh Sales 51,740,160
- February 2023 WFEC kWh Purchased 41,544,083, February 2022 kWh Purchased 48,392,575
- February 2023 WFEC Power Cost \$2,833,982 Average cost per kWh \$0.0682. February 2022 WFEC Power Cost \$3,497,185, Average cost per kWh \$0.0723
- February 2023 Active Services 21,368, February 2022 Active Services 20,669

## 7. Attorney's Report

No report

**8. CEO Report**

**8.1 Distributive Generation Discussion**

Mr. Duncan and Justin Proctor, with Guernsey, had an open discussion regarding distributive generation along with our current policy and potential for future changes.

Mr. Duncan reported on several topics and meetings he attended. Mr. Duncan gave an update on pole change outs, along with current and upcoming projects.

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 11:23 a.m.

Seconded by Jackson Ferguson to enter Executive Session. The motion carried.

Motion by Jana Burris at 2:02 p.m.

Seconded by Stacy Nichols to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. Housing Authority & Commissioners Report**

Motion by Ken Autry

Seconded by Perry Thompson Jr

To approve the reappointment of resident commissioner, Jessica Dominguez, for a one-year reappointment term. To approve the two-year reappointment of board members, Bryant Rickman and Britni Hudson.

The motion was approved without discussion. Motion carried.

**b. Construction Work Plan**

Motion by Perry Thompson Jr

Seconded by Stacy Nichols

To approve the 2023-2026 Construction Work Plan.

The motion was approved without discussion. Motion carried.

**c. Pole Replacement**

Motion by Jana Burris

Seconded by Jackson Ferguson

To approve JCL Power for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**d. 2023 Right of Way Spray Contract**

Motion by Ken Autry  
Seconded by Jana Burris

To approve Progressive Solutions for the 2023 Right of Way Herbicide Application.

The motion was approved without discussion. Motion carried.

**e. Camp Ranch Estates, WO# 168146**

Motion by Perry Thompson Jr  
Seconded by Jana Burris

To approve JCL Power for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**f. Eagle Mountain Phase 5 Development, WO# 169540**

Motion by Jana Burris  
Seconded by Stacy Nichols

To approve JCL Power for this project based on Work Order estimates and labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**g. Purple Wave Auction**

Motion by Jackson Ferguson  
Seconded by Ken Autry

To approve the sell of listed items and use Purple Wave Online Auctions.

The motion was approved without discussion. Motion carried.

**11. WFEC Report**

Mr. Autry gave a brief WFEC report.

**12. Other Business**

None

**13. Adjournment**

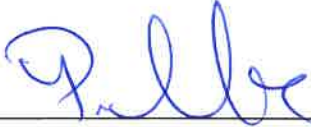
There being no further business to be discussed, upon motion made by Jana Burris and seconded by Perry Thompson. The meeting was adjourned at 2:18pm.

Board Expenses Reported for March 1-28, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$1,254.50
Stacy Nichols	\$652.18
Brent Franks	\$600.00
Debbie Cody	\$
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$
Jana Burris	\$610.26
Jackson Ferguson	\$567.03

  
\_\_\_\_\_  
President

4-25-23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

4-25-23  
\_\_\_\_\_  
Date



**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – April 25, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call.....Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests .....Brent Franks
  - a. Chris Meyers, General Manager/CEO, Oklahoma Assoc. of Electric Cooperatives
4. Consent Items
  - a. Approval of March 28, 2023, Board Meeting Minutes.....**Action**
  - b. Authorization to Write Off March 2022 Uncollected Accounts.....**Action**
5. Department Reports .....Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEK Power Bill
  - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report.....Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. 2022 Financial Audit Review & Approval..... David Copeland, Bolinger Segars, Gilbert & Moss, LLP
  - b. Audit Engagement Letter ..... Kaitlyn Moffatt
  - c. Highway 3 Line Conversion ..... Jake Johnson
  - d. Hochatown Hidden Acres WO #167696 .....Kooney Duncan
  - e. Release of Service – Cummins .....Kooney Duncan
11. OAEC Report.....Jana Burris/Kooney Duncan
12. WFEK Report ..... Ken Autry/Kooney Duncan
13. Other Business .....Brent Franks
14. Adjournment.....Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma April 25, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:03 am.

The following trustees present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Ken Autry, District I
Perry Thompson, Jr. District E	Bill Woolsey, District D	

Debbie Cody, District F, attended the meeting remotely.

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, Rickey Bowen, System Administrator and Jake Johnson, Distribution Engineer

**2. Invocation and Pledge of Allegiance**

Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

President Franks introduced Chris Meyers, General Manager/CEO, Oklahoma Association of Electric Cooperatives.

Mr. Meyers gave an update on OAEC activities, and training opportunities for electric cooperative employees, lineman and board of trustees. Legislative updates and issues were also discussed.

**4. Consent Items**

- a. Approval of March 28, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off March 2022 Uncollected Accounts

Prior to the motion being made, Mr. Duncan explained that collection attempts continue for Write Off of Uncollected Accounts through pay arrangements, small claims and deductions from Capital Credits.

Motion by Jackson Ferguson  
Seconded by Jana Burris

To approve the March 28, 2023, Regular Board Meeting Minutes and authorization to Write Off the March 2022 Uncollected Accounts in the amount of \$10,667.02.

Approved without discussion. The motion carried.



## 5. Department Reports

Jake Johnson gave an Engineering Report on various projects taking place throughout the service area.

- ODOT Road projects
- Overhead to underground conversions
- Powerline relocation for large power producer

Mr. Duncan gave an account of other department activities.

a. Service and Construction:

- Reviewed contractor projects, line maintenance, pole changeouts and development projects.
- Meter changeout continues.
- Choctaw Nation Adventures
- Corp of Engineers – Rattan Landing

b. Right of Way and Service Quality

- Update of in-house and contract right of way clearance

c. Safety and Technical Operations

- On-site and off-site trainings for lineman, staff and new employees. Monthly safety training.

Rickey Bowen gave an update on IT projects that are in progress.

d. IT System Report:

- CEC's software provider is assisting in correcting mapping issues and creating a territorial border map.
- The meter changeout is helping with mapping data.

Mr. Duncan continued department reports with Customer Service and Billing and Member Services

e. Customers Service and Billing

- Paperless billing and Smarthub accounts are growing.
- Over 2400 office transactions made
- Kiosk payments

f. Member Services

- Facebook insights: outage reports, planned service maintenance, CEC Announcements
- Energy Camp winners
- Community and school activities

## 6. Financial Report

Mrs. Moffatt gave the March 2023 Financial report.

- March Revenue \$4,360,197, YTD revenue \$15,535,654
- March Cost of Power \$2,509,144, YTD Cost of Power \$8,726,740
- March Total Cost of Electric Service \$3,904,989, YTD Total Cost of Electric Service \$12,457,071.
- March 2023 kWh Sales 36,567,157, March 2022 kWh Sales 43,643,246
- March 2023 WFEC kWh Purchased,40,286,500, March 2022 kWh Purchased,43,363,296.
- Revenue from Electric Sales, March 2023 \$4,295,933, March 2022 \$5,189,608
- March 2023 WFEC Average Cost per kWh \$0.0598, March 2022 \$0.0660.
- March 2023 Active Services 21,401, March 2022 Active Services 21,368

**7. Attorney's Report**

No report

**8. CEO Report**

Mr. Duncan reported on various topics and meetings he attended.

- WFEC Committee and Board meeting
- OAEC
  - Banquet and Annual Meeting
  - Board Meeting
  - Legislative Day
- Choctaw County Chamber Banquet
  - CEC Linemen recognized for their service.
- Chahta Substation
  - CEC, WFEC, Choctaw Nation coordination and planning

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jackson Ferguson at 10:11 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Ken Autry at 10:11 a.m.

Seconded by Stacy Nichols to reconvene in regular session for the 2022 Financial Audit Review. The motion carried.

The meeting reconvened in regular session.

David Copeland, Bolinger, Segars, Gilbert and Moss, LLP reviewed Choctaw Electric's 2022 Financial Audit. The President's call for approval was made at Action Item Agenda a, 2022 Financial Audit Review and Approval.

Motion by Ken Autry at 10:50 a.m.

Seconded by Jarred Campbell to enter Executive Session. The motion carried.

Motion by Bill Woolsey at 12:07 p.m.

Seconded by Stacy Nichols to reconvene in regular session. The motion carried.

**10. Action Items**

**a. 2022 Financial Audit Review and Approval**

Motion by Jana Burris

Seconded by Perry Thompson, Jr.

To approve the clean 2022 Financial Audit report as presented by David Copeland, Bolinger, Segars, Gilbert and Moss, LLP.

The motion was approved without discussion. Motion carried.

**Audit Engagement Letter**

Motion by Bill Woolsey.

Seconded by Perry Thompson, Jr.

To approve the annual audit engagement from Bolinger, Segars, Gilbert and Moss, LLP for the year ending December 31, 2023.

The motion was approved without discussion. Motion carried.

**b. Highway 3 Line Conversion**

Motion by Bill Woolsey

Seconded by Jarred Campbell

To approve Black-Out Power to build the Highway 3 Line Conversion based on Work Order Estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

**c. Hochatown Hidden Acres, WO # 167696**

Motion by Jackson Ferguson

Seconded by Jana Burris

To approve JCL Power on this project based on Work Order Estimates and Labor bids from the contractor.

The motion was approved without discussion. Motion carried.

**d. Release of Service - Cummins**

Real Estate is situated in McCurtain County within the service territory of CEC and PSO. The property is located between Mr. Fork River and Eagletown on the south side of Hwy 70 adjoining Martin Marietta.

Motion by Ken Autry

Seconded Debbie Cody

To release service to PSO based upon the location of the real estate and the inability to secure a right of way easement from the connecting property in a timely manner.

The motion was approved without discussion. Motion carried.

**11. OAEC Report**

Ms. Burris gave a report on the OAEC Annual Meeting, Banquet, Safety Luncheon and the OAEC board meeting.

**12. WFEC Report**

Mr. Autry gave an update on natural gas prices and future WFEC wind generation.

**13. Other Business**

No other business to discuss.

**14. Adjournment**


There being no further business to be discussed, upon motion made by Jana Burris and seconded by Stacy Nichols. The meeting was adjourned at 12:16 pm.

Board Expenses Reported for April 1 through April 25, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$1,112.75
Stacy Nichols	\$652.18
Brent Franks	\$589.30
Debbie Cody	\$0.00
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$895.86
Jackson Ferguson	\$558.52

  
\_\_\_\_\_  
President

5-30-2023  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

5-30-23  
\_\_\_\_\_  
Date



**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma May 30, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:02 am.

The following trustees present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Debbie Cody, District F
Perry Thompson, Jr. District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, System Administrator.

**2. Invocation and Pledge of Allegiance**

Jackson Ferguson gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

No guests present.

**4. Consent Items**

- a. Approval of April 25, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off April 2022 Uncollected Accounts

Motion by Bill Woolsey

Seconded by Debbie Cody

To approve the April 25, 2023, Regular Board Meeting Minutes and authorization to Write Off the April 2022 Uncollected Accounts in the amount of \$5,291.74.

Approved without discussion. The motion carried.

**5. Department Reports**

Mr. Duncan gave an account of department activities.

a. Service and Construction:

- Reviewed contractor projects, line maintenance, pole changeouts and development projects.
- Tyson Feed Mill project.
- Reviewed work completed by service crews, construction crew and maintenance crew and staking activities.

- b. Right of Way and Service Quality
  - Update of in-house and contract right of way clearance.
- c. Safety and Technical Operations
  - On-site and off-site trainings for lineman. Monthly safety training.

Rickey Bowen gave an update on IT projects that are in progress.

- d. IT System Report:
  - CEC's software provider has nearly completed creating a territorial border map.
  - Pole Attachments
  - Reviewed Oklahoma Broadband Meeting.

Mr. Duncan continued department reports with Customer Service and Billing and Member Services

- e. Customers Service and Billing
  - Reviewed paperless billing and Smarthub campaign.
  - Customer Service department created over 1,000 service orders.
- f. Member Services
  - Facebook insights: outage reports, planned service maintenance, CEC Announcements
  - Community and school activities
  - Special Olympics – 3 CEC employees and 1 board member volunteered.

At the conclusion of department reports Mr. Duncan gave an update on some of the development projects, pole replacements and meter changes.

## 6. **Raymond James Financial Review – Craven Green, Financial Advisor**

President Franks introduced Craven Green. Mr. Green gave the financial review at which time there was discussion and a question-and-answer session.

## 7. **Financial Report**

Mrs. Moffatt gave the April 2023 Financial report.

- April Revenue \$3,895,549, YTD revenue \$19,431,203
- April Cost of Power \$2,268,243, YTD Cost of Power \$10,994,983
- April Total Cost of Electric Service \$3,539,910, YTD Total Cost of Electric Service \$15,996,981.
- April 2023 kWh Sales 37,048,450, April 2022 kWh Sales 38,310,293
- April 2023 WFEC kWh Purchased,34,680,190, April 2022 kWh Purchased,35,532,673.
- Revenue from Electric Sales, April 2023 \$3,856,816, April 2022 \$4,213,404
- April 2023 WFEC Average Cost per kWh \$0.0625, April 2022 \$0.0702.
- April 2023 Active Services 21,441, April 2022 Active Services 20,746

## 8. **Attorney's Report**

No report

## 9. **CEO Report**

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee and Board meeting
  - Cost of Power expectations

- Energy Market
- OAEC
  - Energy Trails Day at the Capital
  - Board Meeting
- Choctaw Electric Cooperative
  - Update given on the items that were sold at the Purple Wave auction.
  - Pole replacement project
  - Broadband Town Hall Meeting
  - Chataha Substation
    - Above ground construction to begin in May
    - Material and transformers for substation has been delivered.
    - Riser pole construction complete
- Estate Capital Credits
  - \$30,214.04 paid in April.
  - \$57,403.91 YTD

#### 10. Executive Session

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 10:44 a.m.

Seconded by Ken Autry to enter Executive Session. The motion carried.

Motion by Jana Burris at 11:07 a.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

#### 11. Action Items

##### a. **CFC Integrity Fund**

Motion by Bill Woolsey

Seconded by Perry Thompson, Jr.

To approve a \$1,000 donation to the Cooperative System Integrity Fund.

The motion was approved without discussion. Motion carried.

##### b. **Underground Unit Pricing Through the End of Year 2023**

Motion by Ken Autry

Seconded by Debbie Cody

To approve the JCL Power based upon the Unit Pricing bid submitted.

The motion was approved without discussion. Motion carried.

##### c. **Kiamichi Bridge ODOT Project – WO #170994**



Motion by Jackson Ferguson  
Seconded by Jana Burris

To approve Artisan Power, Inc for the ODOT Hwy 3 Kiamichi Bridge Project for primary overhead construction and relocation of poles based on Work Order Estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

**d. Unit Purchases**

Motion by Debbie Cody  
Seconded by Jana Burris

To approve the purchase of the 2023 Toyota Tacoma from Toyota of Paris based upon bid price and delivery submitted and to approve the purchase of a used Case Rough Terrain Forklift within 10% range of \$55,000. Board of trustees will be informed of the actual purchase price.

The motion was approved without discussion. Motion carried.

**e. Policy Revisions**

Motion by Ken Autry  
Seconded Bill Woolsey

To approve the revisions in Section 404, 412, and 415 as recommended by the Policy and Procedure Committee.

The motion was approved without discussion. Motion carried.

**12. Executive Session**

At the completion of the Agenda Action Items President Franks announced the board would reconvene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Perry Thompson at 11:18 a.m.  
Seconded by Debbie Cody to enter Executive Session. The motion carried.

Motion by Bill Woolsey at 12:11 p.m.  
Seconded by Jana Burris to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**13. WFEC Report**

Mr. Autry gave a WFEC wind generation report.

**14. Other Business**

No other business to discuss.

**15. Adjournment**


There being no further business to be discussed, upon motion made by Bill Woolsey and seconded by Jana Burris. The meeting was adjourned at 12:24 pm.

Board Expenses Reported for May 1 through May 30, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$1,530.96
Stacy Nichols	\$652.18
Brent Franks	\$1,099.46
Debbie Cody	\$1,110.48
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$1,480.98
Jackson Ferguson	\$808.52

  
\_\_\_\_\_  
President

6-27-23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

6-27-23  
\_\_\_\_\_  
Date

**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – May 30, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call.....Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests .....Brent Franks
4. Consent Items
  - a. Approval of April 25, 2023, Board Meeting Minutes.....**Action**
  - b. Authorization to Write Off April 2022 Uncollected Accounts.....**Action**
5. Department Reports .....Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Raymond James Financial Review.....Craven Green, Financial Services Advisor
7. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
8. Attorney’s Report..... Frank Wolf
9. CEO Report.....Kooney Duncan
  - a. Purple Wave update
10. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
11. **Action Items**
  - a. CFC Integrity Fund.....Kooney Duncan
  - b. Underground Unit Pricing .....Kooney Duncan
  - c. Kiamichi Bridge ODOT Project ..... Jake Johnson
  - d. Unit Purchases .....Kooney Duncan
  - e. Policy Revisions .....Kooney Duncan
12. WFEC Report ..... Ken Autry/Kooney Duncan
13. Other Business .....Brent Franks
14. Adjournment.....Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – June 27, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call.....Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests .....Brent Franks
  - a. Jim Malone..... KTC Lineman Training Instructor, Hugo Campus
4. Consent Items
  - a. Approval of May 30, 2023, Board Meeting Minutes .....**Action**
  - b. Authorization to Write Off May 2022 Uncollected Accounts .....**Action**
5. Department Reports .....Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
    1. Washington D.C. Youth Tour Report
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report.....Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Capital Credit Retirement ..... Kaitlyn Moffatt
  - b. ODOT Hwy 259 Road Project .....Kooney Duncan
  - c. Voting Delegate for NRECA Director Election .....Kooney Duncan
11. OAEC Report.....Jana Burris/Kooney Duncan
12. WFEC Report .....Kooney Duncan
13. Other Business .....Brent Franks
14. Adjournment.....Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma June 27, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:00 am.

The following trustees present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Debbie Cody, District F
Perry Thompson, Jr. District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, Rickey Bowen, System Administrator, and Hilary Pound, Billing and Customer Service Supervisor.

**2. Invocation and Pledge of Allegiance**

Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

Jim Malone, Hugo KTC Lineman Training Instructor, Lauren Wren, Workforce & Economic Development Coordinator, Robert Moffatt, CEC Member and Washington D.C. Youth Tour competition winners, Kate Clifton and Kale Bible.

Mr. Malone and Ms. Wren thanked Choctaw Electric for supporting the KTC Lineman program. They gave a rundown on the program and presented an appreciation plaque to the cooperative.

Kate Clifton and Kale Bible thanked the board of trustees and the cooperative for the opportunity and shared highlights of their trip to Washington D. C.

Mr. Moffatt thanked Choctaw Electric for the outage information, storm updates and messaging that was given to members during the storm event that took place. Ms. Pound also gave an account of activities in the Customer Service department during the event.

**4. Consent Items**

- a. Approval of May 30, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off May 2022 Uncollected Accounts

Motion by Bill Woolsey

Seconded by Perry Thompson, Jr.

To approve the May 30, 2023, Regular Board Meeting Minutes and authorization to Write Off the May 2022 Uncollected Accounts in the amount of \$6,741.47.

Approved without discussion. The motion carried.

## **5. Department Reports**

Mr. Duncan gave an account of department activities.

a. Service and Construction:

- Update on the Chataha substation and electrical service to Choctaw Landing.

Mr. Duncan gave a storm damage report. Straight line winds caused outages across the CEC service area. Contractors and CEC crews worked to restore service to members as quickly and safely as possible. Five substations were down, 20 feeders down and over 100 poles lost along with several transformers, and other equipment. Mr. Duncan thanked the employees for all their hard work during the storm event.

b. Right of Way and Service Quality

- Update of in-house and contract right of way clearance.

c. Safety and Technical Operations

- Basic safety training is now accessed online. This allows for essential hands-on safety training for the lineman.

d. IT System Report:

- CEC's software provider has nearly completed creating a territorial border map.
- Pole Attachment inspection.

e. Customers Service and Billing

- Reviewed paperless billing and prepaid accounts.
- Customer Service department created over 1,431 service orders.

f. Member Services

- Youth Tour Report was given during introduction of guests.

## **6. Financial Report**

Mrs. Moffatt gave the May 2023 Financial report.

- May Revenue \$3,633,453, YTD revenue \$23,064,656
- May Cost of Power \$2,343,351, YTD Cost of Power \$13,338,333
- May Total Cost of Electric Service \$3,584,027, YTD Total Cost of Electric Service \$19,581,008
- May 2023 kWh Sales 33,431,132, May 2022 kWh Sales 35,248,367
- Revenue from Electric Sales, May 2023 \$3,593,983, May 2022 \$3,914,755
- May 2023 WFEC kWh Purchased, 37,804,267, May 2022 kWh Purchased, 40,932,567
- May 2023 WFEC Average Cost per kWh \$0.0593, May 2022 \$0.0754.
- May 2023 Active Services 21,483, May 2022 Active Services 20,807

## **7. Attorney's Report**

No report

**8. CEO Report**

Mr. Duncan gave a brief report on meetings and activities that took place throughout the month.

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jackson Ferguson at 10:13 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Jana Burris at 11:30 a.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. Capital Credit Retirement**

Motion by Jana Burris

Seconded by Perry Thompson, Jr.

To approve Capital Credit retirement for the year 1994 and the remaining portion of 1993. The motion was approved without discussion. Motion carried.

**b. ODOT Highway 259 Road Project, WO # 181928**

Motion by Jackson Ferguson

Seconded by Bill Woolsey

To approve JCL Power for the ODOT Hwy 259 project based upon the Unit Pricing bid submitted. The motion was approved without discussion. Motion carried.

**c. Voting Delegate for Oklahoma NRECA Director Election**

Motion by Ken Autry

Seconded by Debbie Cody

To appoint Jana Burris as the voting delegate for the Oklahoma NRECA Director Election and Kooney Duncan as alternate voting delegate.

The motion was approved without discussion. Motion carried.

**11. OAEC Report**

Ms. Burris gave a brief report of the OAEC meeting.

- Choctaw Electric Cooperative was recognized for No Lost Time Accidents
- 23 co-ops participated in Special Olympics this year. There were 4 representatives from our cooperative. Jana Burris, Chrystal Winship, Brad Kendrick and Bart Tedder.

**12. WFEC Report**

Mr. gave a brief report on the CFC conference he attended concerning the future of Nuclear Power Plants.

**13. Other Business**

No other business to discuss.

**14. Adjournment**


There being no further business to be discussed, upon motion made by Jana Burris and seconded by Bill Woolsey. The meeting was adjourned at 11:43 am.

Board Expenses Reported for June 1 through June 27, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$612.88
Stacy Nichols	\$652.18
Brent Franks	\$589.30
Debbie Cody	\$560.48
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$994.31
Jackson Ferguson	\$558.52

  
\_\_\_\_\_  
Vice-President

7-25-23  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

7-25-23  
\_\_\_\_\_  
Date



**CHOCTAW ELECTRIC COOPERATIVE**

**Regular Meeting of the Board of Trustees**

**1033 N 4250 Rd – Hugo, OK 74743**

**9:00 am – July 25, 2023**

**BOARD MEETING AGENDA**

1. Call to Order & Roll Call.....Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests .....Brent Franks
4. Consent Items
  - a. Approval of June 27, 2023, Board Meeting Minutes.....**Action**
  - b. Authorization to Write Off June 2022 Uncollected Accounts.....**Action**
5. Department Reports .....Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
    1. Annual Meeting
    2. Advisory Committee
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report.....Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Policy Revisions .....Kooney Duncan
11. WFEC Report .....Kooney Duncan
12. Other Business .....Brent Franks
13. Adjournment.....Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma July 25, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:03 am.

The following trustees were present:

Jarred Campbell, District A	Bill Woolsey, District D	Ken Autry, District I
Perry Thompson, Jr. District E	Jackson Ferguson, District H	
Jana Burris, District B	Debbie Cody, District F	

The following Trustees participated remotely:

Brent Franks, District G  
Stacy Nichols, District C

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Kaitlyn Moffatt, Supervisor of Accounting, Rickey Bowen, System Administrative, and Jia Johnson, Director of Public Relations.

**2. Invocation and Pledge of Allegiance**

Bill Woolsey gave the invocation followed by the Pledge of Allegiance led by Ken Autry.

**3. Introduction of Guests**

There were no guests present.

**4. Consent Items**

- a. Approval of June 27, 2023, Board Meeting Minutes
- b. Authorization to Write Off June 2022 Uncollected Accounts

Motion by Bill Woolsey

Seconded by Jana Burris

To approve the June 27, 2023, Regular Board Meeting Minutes and authorization to Write Off June 2022 Uncollected Accounts in the amount of \$3,742.42.

**5. Department Reports**

Mr. Duncan gave and account of department activities and reported the storm damage to our system last month is in the threshold for FEMA funding. He also gave an update on Choctaw Landing and the Hochatown substation.

- a. Service and Construction
  - The ODOT project for Rattan Landing is complete as are several other ODOT projects.
  - East and west service crews completed 502 cases.
  - East and west construction crew completed 28 cases.
  - Maintenance crew completed 16 cases.
  - Contractor development projects were reviewed.
  - Three crews working on pole change out.
- b. Right of Way and Service Quality
  - Update of in-house and contract right of way clearance
- c. Safety and Technical Operations
  - On-Site Training
  - Safety reported 1 non-lost time employee injury.
- d. IT System Report
  - CEC's software provider continues to correct outage management issues.
- e. Customer Service and Billing
  - Paperless Billing promotion continues to the end of the year.
  - 1,464 service orders made.
  - 2,412 payment transactions made in CEC offices.
- f. Member Services
  - Reviewed annual meeting preparations.
  - CEC Advisory Committee discussion

## 6. Financial Report

Mrs. Moffatt gave the June 2023 Financial Report.

- June Revenue \$4,024,048, YTD revenue \$27,088,704
- June Cost of Power \$2,839,795, YTD Cost of Power \$16,178,129
- June Total Cost of Electric Service \$4,197,510, YTD Total Cost of Electric Service \$23,790,417
- June 2023 kWh Sales 38,617,633, June 2022 kWh Sales 41,762,149
- Revenue from Electric Sales; June 2023 \$3,987,937, June 2022 \$4,927,487
- June 2023 WFEC kWh Purchased 44,380,674, June 2022 kWh Purchased 45,040,553
- June 2023 WFEC Average Cost per kWh \$0.0617, June 2022 \$0.0754
- June 2023 Active Services 21,529, June 2022 Active Services 20,870

## 7. Attorney's Report

- Working on easement information with Mr. Duncan.

## 8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee & Board Meeting
  - Cost of Power Expectation
  - WFEC Sales
  - Grant Opportunities for renewable projects
- OAEC Managers Meeting
  - Oklahoma Attorney General – Getner Drummond

- Illegal medical marijuana grow operations.
    - Recent 1 MW rule change and the impact on electric cooperatives
  - Cyber Security Programs
- Choctaw Electric Cooperative
  - Meeting with Mayor of Hochatown
  - Distributed Generation Data review
  - ARPA Application
  - Chahta Substation

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 10:28 a.m.

Seconded by Debbie Cody to enter Executive Session. The motion carried.

Motion by Jana Burris

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

**10. Action Items**

**a. Policy Revisions**

Motion by Bill Woolsey

Seconded by Perry Thompson, Jr.

To approve the revisions in Section 415, 417, 422 and Section 503 as recommended by the Policy and Procedure Committee

The motion was approved without discussion. Motion carried.

**11. WFEC Report**

Mr. Autry provided information concerning electric vehicles, wind generation and small modular reactors.

**12. Other Business**

No other business to discuss.

**13. Adjournment**

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Perry Thompson, Jr., the meeting was adjourned at 11:18 a.m.

Board Expenses Reported for July 1 – 27, 2023

Bill Woolsey	\$598.30
Ken Autry	\$2,592.30
Stacy Nichols	\$550.00
Brent Franks	\$2,891.27
Debbie Cody	\$560.48
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$610.26
Jackson Ferguson	\$558.52

  
\_\_\_\_\_  
President

8-29-23  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

8-29-23  
Date

**CHOCTAW ELECTRIC COOPERATIVE**  
**Regular Meeting of the Board of Trustees**  
**1033 N 4250 Rd – Hugo, OK 74743**  
**9:00 am – August 29, 2023**  
**BOARD MEETING AGENDA**

1. Call to Order & Roll Call.....Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests .....Brent Franks
4. Consent Items
  - a. Approval of July 25, 2023, Board Meeting Minutes .....**Action**
  - b. Authorization to Write Off July 2022 Uncollected Accounts .....**Action**
5. Department Reports .....Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report.....Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. 401k Resolution.....Kooney Duncan
  - b. Pole Replacement: Broken Bow, Feeder 4.....Kooney Duncan
  - c. Right of Way Maintenance: Frogville, Feeder 1 & 2 .....Kooney Duncan
11. OAEC Report.....Kooney Duncan & Jana Burris
12. WFEC Report .....Kooney Duncan
13. Other Business .....Brent Franks
14. Adjournment.....Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma August 29, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:04 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Debbie Cody, District F
Perry Thompson, Jr. District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Tanya Roebuck, Executive Assistant, HR/Benefits, Kaitlyn Moffatt, Supervisor of Accounting, and Rickey Bowen, System Administrator.

**2. Invocation and Pledge of Allegiance**

Stacy Nichols gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

No guests present.

**4. Consent Items**

- a. Approval of July 25, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off July 2022 Uncollected Accounts

Motion by Jackson Ferguson  
Seconded by Ken Autry

To approve the July 25, 2023, Regular Board Meeting Minutes and authorization to Write Off the July 2022 Uncollected Accounts in the amount of \$3,036.15.

Approved without discussion. The motion carried.

**5. Department Reports**

Mr. Duncan gave an account of department activities.

- a. Service and Construction:
  - Gave an update on ODOT and special equipment projects that are complete or near completion.
  - Reviewed work completed by service crews, construction and maintenance crew and staking activities.

- b. Right of Way and Service Quality
  - In-house crew cleared about 23 miles in July as well as helping servicemen with problem trees in the Hochatown area.
  - Contract crew completed Valliant sub feeder 4 and has moved to Broken Bow sub feeder 4 west of Broken Bow.
- c. Safety and Technical Operations
  - Off-site trainings attended by serviceman.
  - One non-lost time accident occurred and there are zero lost-time accidents
- d. IT System Report: Rickey Bowen, System Administrator gave his report.
  - Mr. Bowen reviewed the mapping difficulties. Choctaw Electric and the software provider have nearly resolved the issues. Errors are being corrected and mapping will be back online soon.

Mr. Duncan continued by giving an update on the new meter change-out throughout the system, then continued with Customer Service and Billing and Member Services reports.

- e. Customers Service and Billing
  - Reviewed paperless billing and Smarthub campaign.
  - Prepaid accounts and New Members.
- f. Member Services
  - Preparing for Annual Meeting

At the conclusion of department reports Mr. Duncan reviewed the Unit Pricing Agreement for the Underground Projects. It has had a positive impact and has allowed projects and developments to be completed without delays.

## 6. Financial Report

Mrs. Moffatt gave the July 2023 Financial report.

- July Revenue \$4,835,761, YTD revenue \$31,924,465
- July Cost of Power \$3,098,132, YTD Cost of Power \$19,276,261
- July Total Cost of Electric Service \$4,342,668, YTD Total Cost of Electric Service \$28,145,042.
- July 2023 kWh Sales 45,632,959, July 2022 kWh Sales 47,013,497
- Revenue from Electric Sales, July 2023 \$4,801,317, July 2022 \$5,598,418
- July 2023 WFEC kWh Purchased,50,476,368, July 2022 kWh Purchased,56,001,516
- July 2023 WFEC Average Cost per kWh \$0.0594, July 2022 \$0.0739
- July 2023 Active Services 21,572, July 2022 Active Services 20,954

## 7. Attorney's Report

No report

## 8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee and Board meeting
  - Cost of Power expectations
  - SPP load projections
  - Energy Market



- OAEC
  - Board Meeting
  - NRECA Oklahoma Delegate election
- Choctaw Electric Cooperative
  - System wide outage, June 18, qualified for FEMA declaration.
  - Reviewing Distributed Generation Data
  - ARPA application update
    - Oklahoma Attorney General recommended portal be reopened.
    - CEC will resubmit application.
  - Kempton Mid-Year Review
  - Chahta Substation
    - Complete and energized.
    - Easements for CEC's two feeders feeding out of Chahta substation.
  - District Meeting discussion

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 10:07 a.m.

Seconded by Stacy Nichols to enter Executive Session. The motion carried.

Motion by Bill Woolsey at 11:41 a.m.

Seconded by Debbie Cody to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. 401k Resolution**

Motion by Jana Burris

Seconded by Perry Thompson, Jr.

To approve the Resolution to Amend the 401k Pension Plan Adoption Agreement "A" regarding employee contribution after 30 days of employment.

The motion was approved without discussion. Motion carried.

**b. Pole Replacement: Broken Bow, Feeder 4**

Motion by Bill Woolsey

Seconded by Debbie Cody

To approve JCL Power based upon the Work Order Estimates and Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

**c. Right of Way Maintenance, Frogville, Feeder 1 & 2**

Motion by Debbie Cody  
Seconded by Jana Burris

To approve Mak Right of Way Services, LLC for Right of Way Maintenance for Frogville, Substation Feeder 1 and Feeder 2 based on Labor Bids from the contractor.

The motion was approved without discussion. Motion carried.

**11. OAEC Report**

Ms. Burris gave the OAEC report.

- The Energy Trails Guatemala has been postponed due to political unrest.
- Shoot for the Nations Benefit in September
- Scheduled to attend an Oklahoma Living Magazine meeting

**12. WFEC Report**

Mr. Autry gave the WFEC Report.

- WFEC Planned Outage in October at the Tupelo station will affect Choctaw Electric
- Wind Generation grants

**13. Other Business**

No other business to discuss.

**14. Adjournment**

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Perry Thompson, Jr. The meeting was adjourned at 12:05 pm.

Board Expenses Reported for August 1 through August 29, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$1062.75
Stacy Nichols	\$652.18
Brent Franks	\$589.30
Debbie Cody	\$560.48
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$740.17
Jackson Ferguson	\$558.48

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Secretary/Treasurer

9-26-23  
 \_\_\_\_\_  
 Date

9-26-23  
 \_\_\_\_\_  
 Date

**CHOCTAW ELECTRIC COOPERATIVE**  
**Regular Meeting of the Board of Trustees**  
**1033 N 4250 Rd – Hugo, OK 74743**  
**9:00 am – September 26, 2023**  
**BOARD MEETING AGENDA**

1. Call to Order & Roll Call.....Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests .....Brent Franks
4. Consent Items
  - a. Approval of August 29, 2023, Board Meeting Minutes .....**Action**
  - b. Authorization to Write Off August 2022 Uncollected Accounts .....**Action**
5. Department Reports .....Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports..... Kaitlyn Moffatt
  - a. Financial Presentation
  - b. Form 7
  - c. WFE Power Bill
  - d. Review of Check Register
7. Attorney’s Report..... Frank Wolf
8. CEO Report.....Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Election of 2023-2024 Officers..... Brent Franks
  - b. Election of WFE Representative ..... Presiding President
  - c. Election of WFE Alternate Representative ..... Presiding President
  - d. Election of OAEC Representatives..... Presiding President
  - e. 2022 Patronage Allocation.....Kaitlyn Moffatt
  - f. Distributive Generation—Procedures and Guidelines Manual for Members..... Kooney Duncan
  - g. Distributive Generation—Tariffs/Riders..... Kooney Duncan
11. WFE Report ..... Kooney Duncan & Ken Autry
12. Other Business ..... Presiding President
13. Adjournment..... Presiding President

# CHOCTAW ELECTRIC COOPERATIVE

## Regular Meeting of the Board of Trustees

1033 N 4250 Rd – Hugo, OK 74743

9:00 am – October 31, 2023

### BOARD MEETING AGENDA

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
4. Consent Items
  - a. Approval of September 26, 2023, Board Meeting Minutes ..... **Action**
  - b. Authorization to Write Off September 2022 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports ..... Kooney Duncan
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney's Report ..... Frank Wolf
8. CEO Report ..... Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. Form 990 Review & Approval ..... Bill Miller, Bolinger, Segars, Gilbert & Moss, LLP
  - b. Pole Inspection ..... Jacob Johnson
  - c. Unit Pricing for JCL ..... Kooney Duncan
  - d. Easement @ Antlers office ..... Kooney Duncan
  - e. Pole Attachment Audit ..... Rickey Bowen
  - f. Benefits Renewal ..... Kooney Duncan
  - g. 2024 Wage & Salary Adjustments ..... Kooney Duncan
  - h. 2024 Annual Meeting Date & Venue ..... Jia Johnson
  - i. Termination of M.A.K. Right of Way Contract ..... Kooney Duncan
  - j. Bank Resolutions for Approval ..... Kooney Duncan
    1. 2023-004 Regarding Signatures of Checks
    2. 2023-005 Energize Credit Union Cash Management Services
    3. 2023-006 First United Bank Account Management
    4. 2023-007 First Bank Account Management
    5. 2023-008 Idabel National Bank Account Management
    6. 2023-009 Raymond James
    7. 2023-010 CoBank Cash Management Services
    8. 2023-011 CFC PAS/Paying Agent
11. OAEC Report ..... Kooney Duncan & Jana Burris
12. WFEC Report ..... Kooney Duncan & Ken Autry
13. Other Business ..... Brent Franks
14. Adjournment ..... Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma September 26, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 8:59 am.

The following trustees were present:

Jarred Campbell, District A	Bill Woolsey, District D	Ken Autry, District I
Perry Thompson, Jr. District E	Jackson Ferguson, District H	Brent Franks, District G
Jana Burris, District B	Debbie Cody, District F	Stacy Nichols, District C

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO/General Manager, Jennifer Boling, Executive Assistant, Tanya Roebuck, Executive Assistant & HR/Benefits, Kaitlyn Moffatt, Supervisor of Accounting, Rickey Bowen, System Administrator.

**2. Invocation and Pledge of Allegiance**

Brent Franks gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

Billy Packwood, Choctaw Electric Member from Idabel was introduced.

President Brent Franks suggested the board convene into Executive Session to discuss personnel, contracts, and legal matters.

Motion made by Jackson Ferguson at 9:01 a.m.

Seconded by Debbie Cody to enter Executive Session. The motion carried.

Motion made by Jackson Ferguson at 10:25 a.m.

Seconded by Jana Burris to reconvene in regular session. The motion carried.

**4. Consent Items**

- a. Approval of August 29, 2023, Board Meeting Minutes
- b. Authorization to Write Off August 2022 Uncollected Accounts

Motion by Perry Thompson, Jr.

Seconded by Bill Woolsey

To approve the August 29, 2023, Regular Board Meeting Minutes, and authorization to Write Off August 2022 Uncollected Accounts in the amount of \$5887.74.

**5. Department Reports**

Mr. Duncan gave a brief account of department activities.

- a. Service and Construction
  - Projects slowing down
  - Hwy 3 project completed
  - Hwy 259A project completed
- b. Right of Way and Service Quality
  - Crews working in Sawyer and Broken Bow
  - In-house crews in Haworth and Hugo
- c. Safety and Technical Operations
  - Crews attended Metering School and Thumper Training
  - 1 OSHA recordable non-lost time accident this year
- d. IT System Report
  - No discussion given. No questions or comments.
- e. Customer Service and Billing
  - No discussion given. No questions or comments.
- f. Member Services
  - Positive comments received about Annual Meeting.
  - Annual Meeting survey results given.

**6. Financial Report**

Mrs. Moffatt gave the August 2023 Financial Report.

- August Revenue \$5,258,969, YTD revenue \$37,183,434
- August Cost of Power \$3,462,672, YTD Cost of Power \$22,738,933
- August Total Cost of Electric Service \$4,766,970, YTD Total Cost of Electric Service \$32,912,012
- August 2023 kWh Sales 50,089,293, August 2022 kWh Sales 51,956,491
- Revenue from Electric Sales; August 2023 \$5,216,757, August 2022 \$6,184,474
- August 2023 WFEC kWh Purchased 52,924,077, August 2022 kWh Purchased 50,345,948
- August 2023 WFEC Average Cost per kWh \$0.0635, August 2022 Average Cost per kWh \$0.0879
- August 2023 Active Services 21,605, August 2022 Active Services 21,016

**7. Attorneys Report**

Easement paperwork given to Mr. Wolf to review and advise upon.

**8. CEO Report**

No discussion was given. No comments or questions.

**9. Executive Session**

Moved per motion made at the beginning of the meeting.

**10. Action Items**

- a. **Election of 2023-2024 Officers**
  - 1. **President**

Nominations for President were made by secret ballot. Ballots were tallied by Mr. Wolf, counsel for the cooperative. Brent Franks was elected 2023-2024 Board of Trustees President.

**2. Vice-President**

Nominations for Vice-President were made by secret ballot. Ballots were tallied by Mr. Wolf, counsel for the cooperative. Jarred Campbell was elected 2023-2024 Board of Trustees Vice-President.

**3. Secretary/Treasurer**

Nominations for Secretary/Treasurer were made by secret ballot. Ballots were tallied by Mr. Wolf, counsel for the cooperative. Perry Thompson, Jr. was elected 2023-2024 Board of Trustees Secretary/Treasurer.

**b. Election of WFEC Representative**

President Franks called for nominations for WFEC Representative. Jackson Ferguson nominated Ken Autry.

As there were no other nominations, President Franks asked for a motion to close nominations.

Motion by Jackson Ferguson

Seconded by Jarred Campbell

Ken Autry was elected WFEC Representative by acclamation.

**c. Election of WFEC Alternate Representative**

President Franks called for nominations for WFEC Alternate Representative. Debbie Cody nominated Kooney Duncan.

As there were no other nominations, President Franks asked for a motion to close nominations.

Motion by Debbie Cody

Seconded by Perry Thompson, Jr.

Kooney Duncan was elected WFEC Alternate Representative by acclamation.

**d. Election of OAEC Representatives**

President Franks called for nominations of OAEC Representatives. Jarred Campbell nominated Jana Burris for OAEC Representative.

As there were no other nominations, President Franks asked for a motion to close nominations.

Motion by Jarred Campbell

Seconded by Bill Woolsey

Jana Burris was elected OAEC Representative by acclamation.

Cooperative managers are also chosen to serve as OAEC representatives. Kooney Duncan, Choctaw Electric Cooperative, CEO/General Manager will serve in this capacity.

**e. 2022 Patronage Allocation**

Motion by Jackson Ferguson  
Seconded by Ken Autry

To approve the 2022 Capital Credit Allocation based on year-end financial statements.

Motion was approved without discussion. Motion carried.

**f. Distributed Generation Procedures and Guidelines Manual**

Motion by Ken Autry  
Seconded by Bill Woolsey

To approve the Distributed Generation—Procedures and Guidelines Manual for Members.

Motion was approved without discussion. Motion carried.

**g. Distributed Generation—Tariffs/Riders**

Motion by Perry Thompson  
Seconded by Jackson Ferguson

To approve the Distributed Generation—Tariffs/Riders. See Resolution 2023-002, Distributed Generation Rider-Agreement Prior to 9-26-2023 & Resolution 2023-003, Distributed Generation Rider-Agreement On or After 9-26-2023.

Motion was approved without discussion. Motion carried.

**11. WFEC Report**

Mr. Autry provided information pertaining to the Strategic Retreat and meeting that took place in Grant, OK.

**12. Other Business**

Kooney Duncan presented information for purchasing a replacement truck chassis.



Motion by Ken Autry  
Seconded by Debbie Cody

To approve the purchase of a 2023 chassis from Bale Chevrolet based on bids received.

Motion approved without discussion. Motion carried.

**13. Adjournment**

There being no further business to be discussed, upon motion made by Jackson Ferguson and seconded by Jarred Campbell, the meeting was adjourned at 11:23 a.m.

Board Expenses Reported for August 1 - 31, 2023

Bill Woolsey	\$678.60
Ken Autry	\$944.97
Stacy Nichols	\$804.36
Brent Franks	\$678.60
Debbie Cody	\$613.84
Perry Thompson, Jr.	\$617.69
Jarred Campbell	\$608.95
Jana Burris	\$1620.41
Jackson Ferguson	\$615.07

  
\_\_\_\_\_  
President

10-31-2023  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary/Treasurer

10-31-2023  
\_\_\_\_\_  
Date



**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma October 31, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:03 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Debbie Cody, District F
Perry Thompson, Jr. District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Jennifer Boling, Executive Assistant, Tanya Roebuck, Executive Assistant, HR/Benefits, Rickey Bowen, System Administrator, and Jacob Johnson, Engineering Supervisor.

**2. Invocation and Pledge of Allegiance**

Jackson Ferguson gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

Michael Melton was introduced as the new Accounting/Finance Supervisor.

President Franks was informed that Bill Miller was ready to review the Form 990 via virtual attendance.

President Brent Franks asked for a motion to move item 10. a. Form 990 Review and Approval.

Motion was made by Bill Woolsey.  
Seconded by Jana Burris.

To move Action item 10. A. Form 990 Review and approval to this portion of the meeting.

Motion was approved. Motion carried.

Form 990 was presented by Bill Miller.

Motion by Ken Autry  
Seconded by Jana Burris.

To approve the Form 990 report as presented.

The motion was approved. Motion carried.

#### **4. Consent Items**

- a. Approval of September 26, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off September 2022 Uncollected Accounts

Motion by Perry Thompson, Jr.  
Seconded by Jana Burris

To approve the September 26, 2023, Regular Board Meeting Minutes and authorization to Write Off the September 2022 Uncollected Accounts in the amount of \$5,304.57.

Approved without discussion. The motion carried.

#### **5. Department Reports**

Mr. Duncan gave an account of department activities.

- a. Service and Construction: Jake Johnson gave an update on department road and special equipment projects.
  - Choctaw Landing feeder 3 was heated up successfully.
  - Updated ODOT and special equipment projects that are complete or near completion. Submitted ODOT Hwy 3 project without issue.
  - Reviewed work completed by service crews, construction and maintenance crew and staking activities.
- b. Right of Way and Service Quality
  - In-house crew cleared about 11.4 miles in September.
  - Contract crew cleared 18.2 miles in September along Broken Bow sub feeder 4. A second crew cleared 2 miles between Sawyer sub feeder 3 &4 and Martin Marietta.
- c. Safety and Technical Operations
  - An on-site training for OSHA Compliance Inspection Equipment Sound Level Test was completed.
- d. IT System Report
  - Mapping issues are still being addressed. Completed pole attachment audit bid proposal.
- e. Customers Service and Billing
  - Members using paperless billing continues to increase.
  - Prepaid accounts and New Members.
- f. Member Services
  - Radio advertising for Cooperative Month and the Annual Meeting.
  - Promoting Paperless billing.
  - Sent out Youth Tour information to area schools.

#### **6. Financial Report**

Kooney Duncan gave the September 2023 Financial report.

- September Revenue \$5,324,643, YTD revenue \$42,508,076
- September Cost of Power \$2,666,912, YTD Cost of Power \$25,405,845
- September Total Cost of Electric Service \$4,096,566, YTD Total Cost of Electric Service \$37,008,577.
- September 2023 kWh Sales 26,996,735, September 2022 kWh Sales 24,455,287

- Revenue from Electric Sales, September 2023 \$5,275,325, September 2022 \$6,199,267
- September 2023 WFEC kWh Purchased, 42,090,160, September 2022 kWh Purchased, 43,121,885
- September 2023 WFEC Average Cost per kWh \$0.0610, September 2022 \$0.0784

**7. Attorney's Report**

No report

**8. CEO Report**

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee and Board meeting
  - Cost of Power expectations
  - Coal plant maintenance
  - Fuel cost has decreased
  - WFEC managers meeting discussed transformer failures and lead times.
  - Wholesale power costs are increasing.
- OAEC
  - Federal and State Legislative update
  - Safety and Loss Control budget increase discussed
- Choctaw Electric Cooperative
  - Beginning budget process
  - Continuing FEMA process for June 18, 2023 storm
  - ARPA application submitted, waiting on scoring criteria process.

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 10:29 a.m.

Seconded by Debbie Cody to enter Executive Session. The motion carried.

Motion by Jana Burris at 1:39 p.m.

Seconded by Jarred Campbell to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. Form 990 Review & Approval**

Moved to beginning of meeting as per motion made.

**b. Pole Inspection**

Motion by Jackson Ferguson

Seconded by Ken Autry

To approve RMA Engineering for the 2023/2024 pole inspection.

The motion was approved with discussion and questions. Motion carried.

**c. Unit Pricing for JCL**

Motion by Ken Autry

Seconded by Jana Burris

To approve and allow JCL to complete the pole changeouts based on the unit pricing provided in their previous awarded lump sum bids.

The motion was approved unanimously with discussion. Motion carried.

**d. Easement at Antler's office**

Motion by Bill Woolsey

Seconded by Debbie Cody

To accept the offer from ODOT.

The motion was approved with discussion. Motion carried.

**e. Pole Attachment Audit**

Motion by Jackson Ferguson

Seconded by Debbie Cody

To approve the bid for the pole attachment audit from Spartan Utility.

The motion was approved unanimously with discussion on the bid process. Motion carried.

**f. Benefits Renewal**

Motion by Jana Burris

Seconded by Perry Thompson, Jr.

To continue with the Kempton Group as plan administrator and approve Liberty Mutual Insurance as the re-insurance provider using Reference Based Pricing and continuing with the Standard Healthcare Plan and High Deductible Healthcare Plan with the Health Savings Account. To continue with the NRECA employee Retirement Security Plan, 401 (k), and additional benefits through NRECA.

The motion was approved without discussion. The motion carried.

**g. 2024 Wage & Salary Adjustments**

Motion by Jackson Ferguson

Seconded by Jana Burris

To increase the total 2023 annual base salary for all non-union employees excluding the CEO by 4.25% effective January 1, 2024 and give all employees a 2023 \$500 performance bonus based on job performance, safety, and cooperative spirit.

The motion was approved without discussion. The motion carried.

**h. 2024 Annual Meeting Date & Venue**

Motion by Bill Woolsey

Seconded by Jana Burris

To set the date of the 2024 annual meeting on Saturday, September 28, 2024 at the McCurtain County Fairgrounds, Larry Brinkley Event Center.

The motion was approved after discussion of changing to a different weekend. The motion carried.

Jia Johnson gave a report on the results of the annual meeting surveys. District meeting dates were also discussed, and dates set.

**i. Termination of M.A.K. Right of Way Contract**

Motion by Debbie Cody

Seconded by Jana Burris

To approve the CEC management the authority to terminate the Right of Way contract with M.A.K. Right of Way Service on Frogville sub feeder due to lack of production and unsafe practices.

The motion was approved without discussion. The motion carried.

**j. Bank Resolutions**

Motion by Ken Autry

Seconded by Bill Woolsey

To authorize CEC Management to remove all previous signatures from banking institutions and replace with Kooney Duncan, Michael Melton, Hilary Pound, Rickey Bowen, Brent Franks, and Perry Thompson, Jr.

Resolutions Approved:

1. 2023-004 Regarding Signatures of Checks
2. 2023-005 Energize Credit Union Cash Management Services
3. 2023-006 First United Bank Account Management
4. 2023-007 First Bank Account Management
5. 2023-008 Idabel National Bank Account Management

- 6. 2023-009 Raymond James
- 7. 2023-010 CoBank Cash Management Services
- 8. 2023-011 CFC PAS/Paying Agent

The motion was approved without discussion. The motion carried.

**11. OAEC Report**

Ms. Burris gave a short report about the OAEC meeting highlighting events like the National Safety Awards that were presented, upcoming price increase for OK Living Magazine, and the Shoot for the Nations update.

**12. WFEC Report**

Mr. Autry gave the WFEC Report. He stated WFEC is in good condition headed into the winter months and that fuel costs have declined.

**13. Other Business**


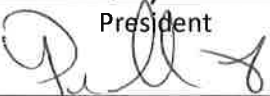
No other business to discuss.

**14. Adjournment**

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Perry Thompson, Jr. The meeting was adjourned at 2:34 pm.

**Board Expenses Reported for October 1 through October 30, 2023.**

Bill Woolsey	589.30
Ken Autry	1058.85
Stacy Nichols	652.18
Brent Franks	1409.80
Debbie Cody	560.48
Perry Thompson, Jr.	619.66
Jarred Campbell	608.95
Jana Burris	1012.08
Jackson Ferguson	558.52

  
 \_\_\_\_\_  
 President  
  
 \_\_\_\_\_  
 Secretary/Treasurer

\_\_\_\_\_  
 11-28-2023  
 Date  
 \_\_\_\_\_  
 11-28-2023  
 Date



**CHOCTAW ELECTRIC COOPERATIVE**  
**Regular Meeting of the Board of Trustees**  
**1033 N 4250 Rd – Hugo, OK 74743**  
**9:00 am – November 28, 2023**  
**BOARD MEETING AGENDA**

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
4. Consent Items
  - a. Approval of October 31, 2023 Board Meeting Minutes ..... **Action**
  - b. Authorization to Write Off October 2022 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports ..... Kooney Duncan
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report ..... Frank Wolf
8. CEO Report ..... Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. 2024 Right of Way Maintenance Contract ..... Darin Kirkes
  - b. 2024 Youth Tour & Energy Camp Participant Numbers ..... Jia Johnson
  - c. Hochatown Hwy 259 Line Extension Labor- Amendment WO # 177059 ..... Kooney Duncan
  - d. 2024 O & M & Capital Budget Review ..... Kooney Duncan
11. WFEC Report ..... Kooney Duncan & Ken Autry
12. Other Business ..... Brent Franks
13. Adjournment ..... Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma November 28, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:04 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Debbie Cody, District F
Perry Thompson, Jr. District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Tanya Roebuck, Executive Assistant, HR/Benefits, Rickey Bowen, System Administrator, and Michael Melton, Accounting/Finance Supervisor.

**2. Invocation and Pledge of Allegiance**

Upon call from President Franks, Stacey Nichols gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

No guests were present.

**4. Consent Items**

- a. Approval of October 31, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off October 2022 Uncollected Accounts

Motion by Perry Thompson, Jr.  
Seconded by Bill Woolsey

To approve the October 31, 2023, Regular Board Meeting Minutes, and authorization to Write Off the October 2022 Uncollected Accounts in the amount of \$1,353.46.

Approved without discussion. The motion carried.

**5. Department Reports**

Kooney Duncan gave an account of department activities.

- a. Service and Construction:
  - Gave an update on projects completed in November and those that will be starting in the near future.
  - Reviewed the progress of the underground developments.
  - Reviewed work completed by service crews, construction and maintenance crew and staking activities.
- b. Right of Way and Service Quality

- In-house crew cleared 27 miles in October.
  - Contract crew cleared 15.1 miles in October along Broken Bow sub feeder 4. A second crew cleared 6 miles in the Schooler Lake area along Sawyer sub feeder 3 & 4.
- c. Safety and Technical Operations
- No lost time accidents were reported in October.
- d. IT System Report
- Rickey Bowen has been working on the OMES system during the last month.
- e. Customers Service and Billing
- Members using paperless billing continues to increase by approximately 100 new accounts each month.
  - \$100 Paperless Billing Contest will end in December.
- f. Member Services
- 9 active energy efficient loans.
  - 2 energy audits were completed.
  - Helping with staking activities.

## 6. Financial Report

Kooney Duncan gave the October 2023 Financial report.

- October Revenue \$4,105,922, YTD revenue \$46,613,999
- October Cost of Power \$2,262,649, YTD Cost of Power \$27,688,494
- October Total Cost of Electric Service \$3,787,781, YTD Total Cost of Electric Service \$40,796,359.
- October 2023 kWh Sales 37,752,679, October 2022 kWh Sales 39,194,320
- Revenue from Electric Sales, October 2023 \$4,057,501, October 2022 \$4,860,910
- October 2023 WFEC kWh Purchased, 36,562,876, October 2022 kWh Purchased, 36,604,342
- October 2023 WFEC Average Cost per kWh \$0.0591, October 2022 \$0.0716

## 7. Attorney's Report

No report

## 8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee and Board meeting
  - Cost of Power expectations
  - Fuel cost has increased, but still modest
- OAEC
  - Participated in a Roundtable discussion
  - Gave input on OEM and/or FEMA issues in previous disasters
- Choctaw Electric Cooperative
  - Completed the initial version of the 2024 O & M & Capital budget
  - Employee Evaluations are being conducted
  - Working on two presentations for upcoming NRECA meetings

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Ken Autry at 9:43 a.m.

Seconded by Jana Burris to enter Executive Session. The motion carried.

Motion by Jana Burris at 12:03 p.m.

Seconded by Ken Autry to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. 2024 Right of Way Maintenance Contract**

Motion by Ken Autry

Seconded by Stacey Nichols

To authorize CEC Management the authority to approve the proposal and any required documents to proceed with Texar Line Clearance based on pricing.

The motion was approved without discussion. Motion carried.

**b. 2024 Youth Tour & Energy Camp Numbers**

Motion by Jackson Ferguson

Seconded by Jana Burris

To approve and recommend sending 3 students to the 2024 Youth Tour and 3 students to the 2024 Energy Camp.

The motion was approved without discussion. Motion carried.

**c. Hochatown Hwy. 259 Extension-Amendment WO #177059**

Motion by Jackson Ferguson

Seconded by Debbie Cody

To amend work order #177059 by terminating the contract with D & H Electrical Contractors and accept the amended bid and contract with JCL Power to finish this project.

The motion was approved without discussion. Motion carried.



**d. 2024 O & M & Capital Budget Review**

No action was taken. Michael Melton, CEC Finance/Accounting Supervisor, presented the 2024 Operations and Management and Capital budget. Board members were given a complete budget to review and consider for approval at the next board meeting.

**11. WFEC Report**

No report was given in open session.

**12. Other Business**

No other business to discuss.

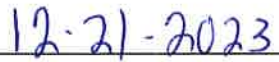
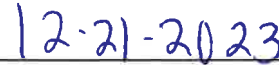
**13. Adjournment**

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Jackson Ferguson. The meeting was adjourned at 12:29 pm.

**Board Expenses Reported for November 1 through November 28, 2023.**

Bill Woolsey	\$589.30
Ken Autry	\$1062.75
Stacy Nichols	\$652.18
Brent Franks	\$589.30
Debbie Cody	\$560.48
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$623.36
Jackson Ferguson	\$558.52

  
\_\_\_\_\_  
President  
  
\_\_\_\_\_  
Secretary/Treasurer

  
\_\_\_\_\_  
Date  
  
\_\_\_\_\_  
Date



**CHOCTAW ELECTRIC COOPERATIVE**  
**Regular Meeting of the Board of Trustees**  
**1033 N 4250 Rd – Hugo, OK 74743**  
**9:00 am – December 21, 2023**  
**BOARD MEETING AGENDA**

1. Call to Order & Roll Call ..... Brent Franks
2. Invocation & Pledge of Allegiance ..... Upon Call from the President
3. Introduction of Guests ..... Brent Franks
4. Consent Items
  - a. Approval of November 28, 2023 Board Meeting Minutes ..... **Action**
  - b. Authorization to Write Off November 2022 Uncollected Accounts ..... **Action**
5. Department Reports ..... Kooney Duncan
  - a. Service & Construction
  - b. Right of Way & Service Quality
  - c. Safety & Technical Operations
  - d. IT System Report
  - e. Customer Service & Billing
  - f. Member Services
6. Financial Reports ..... Kooney Duncan
  - a. Financial Presentation
  - b. Form 7
  - c. WFEC Power Bill
  - d. Review of Check Register
7. Attorney’s Report ..... Frank Wolf
8. CEO Report ..... Kooney Duncan
9. Executive Session ..... Upon Call from the President
  - a. Personnel, Contracts, Legal Matters
10. **Action Items**
  - a. 2024 Board Meeting Dates ..... Kooney Duncan
  - b. CEO Performance Evaluation ..... Brent Franks
  - c. Loan/Finance Discussion & Approval ..... Michael Melton
  - d. 2024 O & M & Capital Budget Approval ..... Michael Melton
  - e. Amend 2023 URD Unit Pricing Agreement ..... Kooney Duncan
11. OAEC Report ..... Kooney Duncan & Jana Burris
12. WFEC Report ..... Kooney Duncan & Ken Autry
13. Other Business ..... Brent Franks
14. Adjournment ..... Brent Franks

**CHOCTAW ELECTRIC COOPERATIVE, INC**  
**P.O. Box 758 – Hugo, Oklahoma 74743**

**Regular Meeting Minutes of the Board of Trustees**

The regular meeting of the board of trustees of Choctaw Electric Cooperative was held in the board room of the cooperative in Hugo, Oklahoma December 21, 2023.

**1. Call to Order and Roll Call**

President Brent Franks called the meeting to order at 9:02 am.

The following trustees were present:

Brent Franks, District G	Jana Burris, District B	Jackson Ferguson, District H
Jarred Campbell, District A	Stacy Nichols, District C	Debbie Cody, District F
Perry Thompson, Jr. District E	Bill Woolsey, District D	Ken Autry, District I

Council for the cooperative, J. Frank Wolf, III was present. Choctaw Electric Cooperative staff present: Kooney Duncan, CEO General Manager, Tanya Roebuck, Executive Assistant, HR/Benefits, Jennifer Boling, Executive Assistant, Rickey Bowen, System Administrator, and Michael Melton, Accounting/Finance Supervisor.

**2. Invocation and Pledge of Allegiance**

Upon call from President Franks, Bill Woolsey gave the invocation followed by the Pledge of Allegiance.

**3. Introduction of Guests**

Stacey Franks, wife of President Brent Franks, was present.

**4. Consent Items**

- a. Approval of November 28, 2023, Regular Board Meeting Minutes
- b. Authorization to Write Off November 2022 Uncollected Accounts

Motion by Debbie Cody

Seconded by Perry Thompson, Jr.

To approve the November 28, 2023, Regular Board Meeting Minutes, and authorization to Write Off the November 2022 Uncollected Accounts in the amount of \$6,307.61.

Approved without discussion. The motion carried.

**5. Department Reports**

Kooney Duncan gave an account of department activities.

- a. Service and Construction:
  - FEMA reimbursement update was given.
  - ODOT road project design work submitted.
  - Reviewed work completed by service crews, construction and maintenance crew and staking activities.
- b. Right of Way and Service Quality

- In-house crew cleared 14.25 miles in November.
  - Contract crew cleared 21.1 miles in November along Broken Bow sub feeder 4. A second crew cleared 23.2 miles along Sawyer sub, feeder 4.
- c. Safety and Technical Operations
- No lost time accidents were reported in November.
- d. IT System Report: Rickey Bowen gave an update on department projects.
- Mapping corrections completed
  - NISC is updating their programs and CEC will implement them over the next 5 to 10 years.
- e. Customers Service and Billing
- Average call wait time is 12 seconds.
  - Paperless billing continues to have accounts added each month.
- f. Member Services
- 5 active small appliance loans.
  - 3 high bill phone calls.
  - Buddy Ball planning meeting.

## 6. Financial Report

Kooney Duncan gave the November 2023 Financial report.

- November Revenue \$3,778,532, YTD revenue \$50,392,531
- November Cost of Power \$2,393,466, YTD Cost of Power \$30,061,959
- November Total Cost of Electric Service \$3,827,301, YTD Total Cost of Electric Service \$44,623,659.
- November 2023 kWh Sales 35,790,369, November 2022 kWh Sales 36,682,385
- Revenue from Electric Sales, November 2023 \$3,739,296, November 2022 \$4,228,734
- November 2023 WFEC kWh Purchased, 41,030,099, November 2022 kWh Purchased, 41,690,672
- November 2023 WFEC Average Cost per kWh \$0.0559, November 2022 \$0.0695

## 7. Attorney's Report

No report

## 8. CEO Report

Mr. Duncan reported on several topics and meetings he attended.

- WFEC Committee and Board meeting
  - Cost of Power
    - Natural gas costs are low
    - Wind estimates have increased
    - Sales for December are expected to be above budgeted levels
- OAEC Directors Conference
  - OK Electric Cooperatives raised over \$38,000 to be donated to the OU Trauma Center.
  - Oklahoma Electric Vehicle Infrastructure update
  - Cooperative Innovative Member Programs



- Choctaw Electric Cooperative
  - Buddy Ball event to be held in April
  - WFEC Switch Training for our linemen
  - Working on two upcoming presentations at NRECA meetings

**9. Executive Session**

President Franks announced the board would convene in Executive Session to discuss personnel, contracts, and legal matters.

Motion by Jana Burris at 9:49 a.m.  
 Seconded by Jackson Ferguson to enter Executive Session. The motion carried.

Motion by Jana Burris at 11:54 p.m.  
 Seconded by Bill Woolsey to reconvene in regular session. The motion carried.

The meeting reconvened in regular session.

**10. Action Items**

**a. 2024 Board Meeting Dates**

Motion by Ken Autry  
 Seconded by Jackson Ferguson

To authorize approve the Choctaw Electric Cooperative monthly board meeting dates for 2024.

The motion was approved without discussion. Motion carried.

**b. CEO Performance Evaluation**

No action was taken, tabled until January 2024 board meeting.

**c. Loan/Finance Discussion & Approval, Resolution 2023-012**

Motion by Bill Woosley  
 Seconded by Perry Thompson, Jr.

To allow CEC staff to use \$3,000,000 of our Raymond James Investment to reduce the \$6,000,000 cash shortfall. This will leave a remaining balance of \$3,000,000 to finance.

To approve Board Resolution 2023-012 to allow CEC to utilize CoBank or CFC to refinance the remaining \$3,000,000 with a thirty-year loan with interest repricing options.

The motion was approved without discussion. Motion carried.

**d. 2024 O & M & Capital Budget Approval**

Motion by Ken Autry  
Seconded by Debbie Cody

To approve the 2024 O & M & Capital Budget as presented.

Motion was approved without discussion. Motion carried.

**e. Amend 2023 URD Unit Pricing Agreement**

Motion by Ken Autry  
Seconded by Jackson Ferguson

To amend the contract with JCL Power based on the Unit Pricing submitted for 2023 and extend the contract through the end of 2024.

Roll call bid was called for.

Brent Franks, yes  
Jarred Campbell, yes  
Perry Thompson, Jr., yes

Jana Burris, yes  
Stacy Nichols, yes  
Bill Woolsey, yes

Jackson Ferguson, yes  
Debbie Cody, yes  
Ken Autry, yes

The motion was unanimously approved. Motion carried.

**11. OAEC Report**

Jana Burris gave a short report of the OAEC board meeting. ODOT reports there are 16,000 Electric Vehicles in Oklahoma and 1,000 charging stations. ODOT stated a charging station is needed every 50 miles. OK Living magazine priced printing options but remained with same printer. Jackson Ferguson was recognized for completing his director courses.

**12. WFEC Report**

Ken Autry gave a short report. WFEC's Hugo plant has their coal and natural gas supplies full. Utah was supposed to build a new reactor, but the project was cancelled due to increasing costs. California is looking at building a small experimental liquid fluoride salt reactor which has no melt down potential.

**13. Other Business**

No other business to discuss.

**14. Adjournment**

There being no further business to be discussed, upon motion made by Jana Burris and seconded by Stacy Nichols. The meeting was adjourned at 12:16 pm.

Board Expenses Reported for December 1 through December 21, 2023.

Bill Woolsey	\$589.30
Ken Autry	\$1,035.19
Stacy Nichols	\$652.18
Brent Franks	\$739.30
Debbie Cody	\$560.48
Perry Thompson, Jr.	\$559.83
Jarred Campbell	\$608.95
Jana Burris	\$1283.26
Jackson Ferguson	\$676.21

*D. Brent Franks*  
 \_\_\_\_\_  
 President

*Phillip*  
 \_\_\_\_\_  
 Secretary/Treasurer

*1-30-24*  
 \_\_\_\_\_  
 Date

*1-30-24*  
 \_\_\_\_\_  
 Date

