

CHOCTAW ELECTRIC COOPERATIVE, INC.

LOAN APPLICATION GUIDELINES

Loan Eligibility

1. Depending upon the availability of funds, loans may be made to members who own the structure to be improved, as well as the real estate on which the structure is located. The member must hold title to the structure and real estate being improved and may be asked to provide proof of ownership.
2. The structure must be receiving electric service from the Cooperative.
3. An employee of the Cooperative must make a facility energy audit of the structure. Certain recommendations may be made.
4. Loans cannot be made to refinance earlier conservation obligations or structures to be built or under construction. (This does not apply to add-ons or remodeling of existing structures.)
5. Any member in good standing with the Cooperative is eligible for a "CEC Loan" subject to certain guidelines outlined on the loan application.
 - a. The member must be in good standing and have a prompt pay history with the Cooperative.
 - b. An "A" or "B" credit rating with the Cooperative is required for immediate approval. A "C" credit rating will be reviewed prior to being approved/denied.
 - c. The member must own the real estate and structure to which improvement will be made or installed and may be asked to provide proof of ownership.

Loan Application Process

1. The member must complete the loan application and return to a Choctaw Electric Cooperative office.
2. Upon receipt of the application, the member:
 - a. Will have an energy audit performed by the Cooperative and must pass without major deficiencies.
 - b. Will obtain and submit with the application an estimate of the planned improvements.
 - c. The member must sign the Statement of Planned Improvements.
3. When improvements and estimates are approved by the member and the cooperative, the loan will be processed. Member will be required to sign:
 - a. a promissory note.
 - b. an agreement that if full payment is not made on the electric bill, the loan payment will be deducted first.
4. When all necessary forms have been signed and the member and the Cooperative agree on the cost of improvements, the improvements may be completed.

5. The Cooperative and member will approve the work and advance of funds will be made to the contractor and member.

Loan Terms and Conditions

1. The minimum amount of any CEC Loan will be \$250.
2. The maximum amount of any CEC Loan will be \$7,500.
3. The maximum scheduled repayment will not exceed five years {60 months}
4. Interest rate on CEC Loans will be eight percent (8%).
5. The monthly payment will be added to the member's electric bill.
 - a. The due date of the first payment will be established by Customer Services Department and will be dependent upon the member's billing cycle.
6. When the member makes installation, the loan will be limited to the cost of materials utilized.
7. The Cooperative will issue funds to the member and the contractor once all loan requirements have been processed.
8. Inspection can be made throughout the process and at completion.

Improvements Eligible for Loan Funds

1. Caulking or weather stripping.
2. Heat pumps, water heaters and central heating or air-conditioning units with "16 SEER" or higher.
3. Insulation for ceiling, all, floor, duct, or pipe.
4. Storm or thermal windows.
5. Storm or thermal doors.
6. Programmable thermostats.
7. Attic ventilation fans.

STATEMENT OF NON-DISCRIMINATION

The Cooperative will not discriminate against any member in a protected category (race, color, religion, sex, national origin, age, disability, or certain classifications based on genetic information, or any other characteristic protected by federal, state, or local law).

**CEC LOAN APPLICATION
MEMBER INFORMATION**

DATE: _____ ACCOUNT NUMBER: _____

PRIMARY APPLICANT INFORMATION

Name: _____

Billing Address: _____

City: _____ Zip: _____

Phone: _____ Cell Phone: _____

SSN: _____ Date of Birth: _____

JOINT APPLICANT INFORMATION

Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

SSN: _____ Date of Birth: _____

Relationship to applicant: _____

Statement of Planned Improvement by: _____

Member Signature

Cost Estimate of Planned Improvement: \$ _____

Estimate of Improvements Submitted By: _____

Contractor Name

A copy of contractor's estimate should be included as part of the completed application.

FINANCIAL STATEMENT INDIVIDUAL/ JOINT

NAME(S): _____

The following assets are owned solely and exclusively by the person(s) named above. No person or entity other than the person(s) named above has any financial interest in such assets except as stated below. The following assets are stated at fair market value. The person(s) named above has (have) no liabilities, direct or indirect, single, or joint, absolute, or contingent, except as stated below, and the liabilities are completely stated. Alimony, child support, or separate maintenance income need not be revealed if you do not wish to have it considered as a basis for repayment.

Assets (whole dollars)	Dollars	Liabilities (whole dollars)	Dollars
Cash on Hand		Due within one year:	
Checking Account		Notes payable (banks)	
Savings Account		Notes payable (other)	
Time Deposits (CDs)		Credit Card debt	
Motor Vehicles (s)		Accounts and bills payable	
Other Current Assets Describe:		Other liabilities due within one year. Describe:	
Subtotal Assets		Subtotal Liabilities	
Notes payable to you		Long term Debt:	
Real Estate owned		Real Estate Mortgage(s)	
Ownership family business		Other - describe	
Resale of personal property and household goods		Other - describe	
Other assets - Describe		Other - describe	
Total Assets		Total Liabilities	

Total Life Insurance _____ **Total Credit Life Insurance** _____

Schedule of Real Estate

Description & Location of Property:

Title in name of:

Improved/Unimproved: _____ Acres or Lots: _____

Value: \$----- Mortgage: _____

Homeowner Insurance

Copy of Insurance Certification to be included with Application

Schedule of Other Assets

Description & Location of Property:

Title in name of:

Improved/Unimproved: _____ Acres or Lots: _____

Value: \$----- Mortgage: _____

Income

Salary, Bonus, Commissions	Dividends	Real Estate Income	Other (describe)

Name of Bank(s): _____

Checking: _____ Savings: _____

Have you ever made a compromise settlement with creditors or been adjudged bankrupt? ___ _

Are any suits, judgements, or litigations pending either for or against you? _____

CEC Member Signature

Date

Joint CEC Member Signature

Date