

NO : CBSE/1230176/SL-00609-2425/2024-25

Dated: 12/12/2023

**The Manager,
APPLE BUDS ACADEMY
C.H. OLLIM, SAPORMEINA, SAITU GAMPHAZOL
MANIPUR,KANGPOKPI, 795107
(M: 0385-000)**

SUBJECT: -FRESH AFFILIATION UP TO SECONDARYLEVEL-regarding .

Ref : Application No.: - SL-00609-2425 Dated:03/08/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1230176
School No	35616
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX	1 April,2024
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2026

Sl. No.	The school is directed to ensure that :
1	The total number of sections of the school shall be restricted to 17 excluding bal-vatika. Number of the students shall be restricted to 32 in all the sections (as per dimension). Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law subject to availability of class rooms of greater than or equal to 500 sq ft dimension.
2	In bal-vatika, school is permitted to run a total of 03 sections, one in each bal-vatika (I, II & III) respectively.
3	The school is required to obtain the renewed / permanent recognition certificate with its validity as on date, issued by concerned State Education Department as per extant rules and provisions contained in RTE Act-2009 within 06 months.

4	As per application school has 03 blocks, however said details are not mentioned in the building safety certificate. Thus, the school is required to obtain the revised certificate as per prescribed format issued by an officer not below the rank of an Assistant Engineer of the Government works department with details of all the Blocks and the number of floors (in all blocks) and submit the compliance within 06 months.
5	The school shall conduct training of its teachers with CoE Guwahati and submit the compliance within 06 months.
6	The school is required to pay the salary to its staff through ECS mode only and submit the certificate issued by bank in this regard in the compliance within 06 months.
7	The school is required to set-up all the labs (as per Board's SoP for lab issued vide Circular No.11/2022) , library and sport facilities as per Board's guidelines with prescribed dimensions and following i.e. (i) minimum 40 computers required in computer lab with internet connection (ii) mathematics lab must have sufficient math's equipment, seating arrangement and storage facilities (iii) should have sufficient indoor and outdoor game facilities (iv) composite science lab should be set-up with permanent fixtures, washbasin, water and gas connection in the workstations, sufficient seating arrangement (wooden stools) , storage facilities and safety feature such as fire extinguisher and exhaust fan. Curtain on the windows and side slabs/workstation adjacent to wall will not be acceptable.
8	The school is required to implement the provision for CwSN in all the blocks such as construct the ramp at ground level, ramp / lift to access upper floor and CwSN toilets separately for boys and girls on each floor with sufficient space for easy movement of the wheelchair and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board's guidelines. The school may ensure that the railing should be installed on both side of ramp and handrail on both side of toilets seat (fixed and movable) in all the CwSN toilets.
9	The school is directed to ensure that it should be bounded with concrete boundary wall from all sides with minimum 6 ft of height. Gaps or iron grills in between of boundary wall will not be acceptable.
10	The school is required to construct sufficient number of permanent general toilets within the building separately for boys, girls and staff on each floor (in all the block) and ensure the cleanliness.
11	With respect to the deficiencies mentioned at sl no. 07 to 10 school is required to submit the definite compliance along with videographic evidence within a period of 2 years of issuance of this letter.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.

3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)