

# Peak Music Festivals

## Participant Instructions

**Please arrive at least 30 minutes prior to your scheduled warm-up time.**  
If you are delayed, please advise the Festival Director at the number on our website.

### Remember to bring:

- Three (3) copies of your numbered scores
- Three (3) copies of your seating chart showing chairs, stands, and equipment
- One (1) completed Announcers Form

**Note: Risers are not used at any Peak Festival Site**

**Facility Address:** 3333 North MacArthur Blvd/  
Irving, TX 75062

The Irving Arts Center's stages are conveniently nestled in the heart of Dallas and Ft. Worth. Our central location is close to the DART Orange Line, between Highway 114 & 183 (MacArthur Blvd. exit.) The Center is 15 minutes from D/FW International Airport and Love Field. Parking is free.  
North Lot: Most convenient to Carpenter Hall entrance  
Medical Complex Lot: Overflow parking adjacent to North Lot.

### CHECK-IN

Upon arrival, please check in at the contest office inside the **Carpenter Hall Lobby** and leave your Judges' Scores, Seating Charts, and Announcer Script.

### INSTRUMENT CASE STORAGE

IAC DOES NOT ALLOW INSTRUMENT CASES INSIDE THE BUILDING. Instruments must be uncased prior to entry into the building.

### STUDENT CHANGING

Arrive dressed for performance. Limited space is available in the downstairs dressing rooms for changing. Avoid changing if possible.

### WARMUP ROOM

Time in the warmup room includes moving and setting up as well as actual warm-up time. Please be ready to exit the room when requested.

*We highly recommend that you bring your own electronic devices with tuner/metronome apps that you are familiar with for use in the warm-up room. These are NOT provided by Peak.*

### SPECIAL INSTRUCTIONS FOR BRASS INSTRUMENTS

IAC requires that any instrument with a spit valve must contain fluid discharged in a container or wrap (such as paper towel or baggie). Such items must be taken out of the warm-up room, and, following the performance, taken from the stage and removed from the premises.

### EQUIPMENT AVAILABLE ON STAGE

Bass Drum, Chimes, Xylophone, vibes, gong, orchestra bells, four gauged timpani (23, 26, 29, 32), piano, podium, stands & chairs. You should bring your own electronic piano, sticks, mallets, beaters, snare drums w/stands, all cymbals/stands and any other equipment not specifically listed. Please use provided equipment percussion vs. your own in order to reduce setup time.

**NOTE: IAC does NOT have a marimba. If a marimba is required for your performance, please bring it with you.**

## **PERFORMANCE**

The goal of Peak Festivals is to provide a quality performance experience for all students. We do everything possible to make sure we stay on schedule and that when it is your performance time, it is your time to shine and for your students to take it all in, enjoy the experience and do their best.

## **FESTIVAL ETIQUETTE**

Students are encouraged to stay and hear other groups but quiet must prevail when a group is performing. No one is to enter or exit while a group is playing. Also, caution your students to keep noise to a minimum in the corridors and foyer of the building.

## **RECORDINGS**

DB Audio (David Burks) is the official recorder of Peak Events. Directors will receive an invitation from DB Audio to a shared Google Drive folder which will contain the audio files from their performance.

## **PHOTOS**

Peak does not take group photos. If you want a photo, arrange to have one taken by an individual of your choice.

## **JUDGES' CRITIQUE SHEETS**

Critique sheets will be emailed to you from each judge immediately after your performance.

## **CHECK OUT**

After performing, stop at the contest office to pick up:

- Results Sheet
- Scores
- Certificates of Merit
- Trophies

## **AWARDS**

- **Divisional Trophy** – All Groups
- **Best in Class Trophy** – One each Festival Day in classes with two or more entries and when winning score is 1<sup>st</sup> Division
- **Most Outstanding Group Trophy** - Awarded to one middle school band, one middle school orchestra, one high school band AND one high school orchestra ON EACH FESTIVAL DAY. Winning score must be a 1st Division.
- **Certificates of Merit** - Awarded to worthy students and/or sections nominated by judges.

## **STAYING ON SCHEDULE**

We are under contract to leave the building at the conclusion of the Festival. If you need to wait for buses, let us know in advance. We must all vacate the building at closing time.

## **CANCEL AND REFUND POLICY**

In the event you must cancel your performance, our cancel and refund policy can be viewed on our website. [peakmusicfestivals.org](http://peakmusicfestivals.org)

THANK YOU FOR PARTICIPATING IN PEAK MUSIC FESTIVALS!