Shaver Lake Heights Water Association

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Board of Directors – General Session Agenda/ Minutes

August 22, 2026 10:00 a.m., Tractor Barn

Board Members: Patrick Lee – President, Steve Duncan – Vice President, Dean Alexander – Treasurer, Curt Manganaan - Secretary, ~~Laurie Andress-Delaney~~ – Director, ~~Joel Brandon~~ – Director, ~~Ken Schnell~~ – Director

Staff and Guests: ~~Gina Markley~~ – Admin Asst/Bookkeeper, Jeff Smith – Watermaster

1. Call to Order 10:03 a.m.
2. Approval of Agenda Motion to approve by Steve, seconded by Curtis. Motion approved.
3. Approval of Previous Meeting Minutes (July) Motion to approve by Steve, seconded by Dean. Motion approved.
4. Water System Reports
    a. Well Report (Water Usage) Water usage up 35%. Normal for this time of the year. Discussion around well depth, water level and pump level took place. Cen Cal may be asked to take these measurements for the association.
    b. Quality Report No update.
5. Financial Report
    a. Review of July Financial Reports July Association costs to date are at or below the budget amount. Review of the financials showed all cash in/out transactions are routine. There are no outstanding invoices. Ending balance of $65,234 in the general fund. Motion to approve July financials by Curtis, seconded by Steve. Motion approved.
    b. Progress of Raymond James Investment, New Accounts and Transfer
    (Wells Fargo CD matures on September 28th) Three Association funds have been moved from Community West Bank to Raymond James (RJ). Wells Fargo CD may be moved when it matures – depends on interest at the time of renewal. Q&A with RJ/Association member, Jennifer McDougal took place with the Board and members in attendance. Current CD rates at RJ are 3.85 – 4% for a 6-mo CD. CD's are issued from 1-mo to as long as 5-years.
6. Property Report
    a. New Contract for Snow Removal (changes and/or addressing problems or concerns for past years) Insurance documents have been received from Will Winterstein. Pat will meet with him and get the contract finalized.
    b. Flyer for Preparation of Snow Removal
    (other ideas and suggestions for educating and informing neighbors) Board approved sending out a flyer to all members to remind them to mark areas of concern at their property with snow markers.

    c. Other – Jeff Smith No update.
7. Cross-Connection Control Plan
    a. Progress Update No update.
    b. Continuing Compliance Strategies None at this time.
8. Other Business Q& A with Association member Clarence Rasmussen asking about water usage and how the health of our wells are determined took place. No action was taken on this item.
9. Adjournment 10:58 a.m.

Ongoing Projects

1. Annual Maintenance Tracker
2. Equipment Valuation
3. CIP Projection (Expires July 2027)
4. Future Flyer and Outreach to Owners for Bear-Proof Trash Cans or No Trash Service