



Po Box 264
Prather, CA 93651
Shaverlakeheights.org
Shaverlakeheights@gmail.com

Board of Directors General Session Meeting Minutes - Approved

Meeting – February 15, 2024 6pm via Zoom

Board Members – Bob Markland - President, Patrick Lee - Vice President, Dean Alexander - Treasurer, Curt Manganaan - Secretary, Joel Brandon, Patrick McCaleb, ~~Steve Duncan~~

Other Attendees – Gina Markley, Frank Fiscalini

Call the meeting order: 6:03 pm

Agenda

1. Approval of Agenda: Motion to approve Curtis. Second by Pat. Motion carried 6-0
2. Approval of previous meeting minutes: Motion to approve Dean. Second by Patrick. Motion carried 6-0
3. Water Well Reports – Nothing unusual to report. Usage vs 2023 year was down 20% and down 10% vs. our baseline year 2015.
4. Property review – Jeff was unable to attend. Pat gave an update on a broken water line on Nuthatch. Water noise was reported by a concerned neighbor. Upon investigation by Jeff and Pat, a broken line was found between the association curb stop valve and home owners shut off valve. Water was shut off. Further investigation will take place as to the nature of the break when the snow melts.
5. Financial reports – Dean & Gina Association dues are on track. Cash in/out report was reviewed. No comments/concerns were raised. Financial reports are on track. Potential future costs include a chlorinator for the water, cathartic protection at the Madrone tank and dead tree removal. Motion to approve Curtis. Second by Pat. Motion carried 6-0. December financials were sent out and reviewed by Board members with no concerns or questions. Motion to approve December financials Curtis. Second by Pat. Motion carried 6-0
6. SLHWA Safety Manual – Gina & Bob Per the Associations insurance company request personal protection equipment (PPE) was purchased for Jeff. A hard hat, safety glasses, reflective vest and first aid kit were bought and put in the tractor barn. 6 Fire extinguishers were also purchased for placement in the tractor barn and pump houses.

7. Insurance renewal update – Gina & Patrick **Nothing to report**
8. Tollhouse/Sparrow lot cleanup discussion – Deferred to Spring **As discussed above, a few dead trees will need to be removed.**
9. Shaver Lake West Village Map discussion – We need a better map with updated property addresses. **Bob and Pat will work on a new Association map to delineate between where SLHWA ends and the other association begins.**
10. 2023 – 2024 Projects and Volunteers
 - a) Tractor Barn Improvements. Awning construction complete. Keypad is working and will continue to be monitored. **Remote is operational**
 - b) Water Marker Audit. Posts and markers are completed with the exception of a few where valves could not be located. We need to schedule a workday soon. Dirt removal from valve tube will be attempted with a shop vac. If it works, another volunteer day will be scheduled. **Work will resume after the snow melts.**
 - c) Snow Removal – New Contract Signed **No update**
 - d) Shaver Lake Fire Department Hydrant Flushing and recommendations. New Blue Markers are here. Hydrant painting and ground maintenance to be addressed in Spring. **No update**
 - e) Water Quality Emergency Plan Documentation. **Completed.**
 - f) Populate SLHWA Board Google Drive as Archive One location for referencing the archives. Work in progress, needs updating. **Bob will get the google drive updated**
 - g) Needed review of Firehouse Condition and recommended repairs. Bob/Pat M will coordinate an electrician to inspect the building in the Spring. **No update**
 - h) Develop a written annual maintenance program of association property. Dean and Curtis to develop. Previously developed by board but needs review. **The work is done. Dean/Curtis to put together a working checklist.**
 1. Snow Removal Equipment
 2. Cleanup and dead tree removal - Budgeted for next year.
 3. Recommended building maintenance.
 4. Pump and equipment maintenance.
 - i) 5-year and 10-year financial forecast including CIP projection Dean and Steve will provide an updated evaluation of all property valued over \$5000 after the first of the year. **No update**
 - j) Board Member Training Schedule (RCAC Sourced) Bob will put together a list of recommended Board training. **No update**
11. Other Current Business: **No update**
 - a) Drought reporting Information needed:
 1. Well construction date.
 2. Water rights ID
 3. Well completion report number

4. Scanned copy of well completion report
5. Department of water resources site code ID number

Discussion Items not on the agenda

None

Future Planning

There will not be a March Meeting.

ADJOURNMENT

Motion to approve Curtis. Second by Pat. Motion carried 6-0

7:02pm