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Board of Directors General Session Meeting Agenda – Approved Minutes

Meeting – December 12, 2023 5pm via Zoom – **Due to schedule conflicts the meeting was moved to a start time of 7pm**

Board Members – Bob Markland - President, Patrick Lee - Vice President, Dean Alexander - Treasurer, Curt Manganaan - Secretary, Joel Brandon, Patrick McCaleb, Steve Duncan

Other Attendees – Frank Fiscalini

Call the meeting order: **7:07PM**

Agenda

1. Approval of Agenda: **Motion to approve by Curtis, Second by Steve. Motion carried 4-0 with 3 not in attendance**
2. Approval of previous meeting minutes: **Motion to approve by Joel, Second by Steve. Motion carried 4-0 with 3 not in attendance**
3. Water Well Reports – **Jason Sherrell reports all wells are operating normally. He recommends the installation of a chlorinator at the Madrone tank since all wells pump to this location. This would prevent all future boil notices if a water sample were to return positive. A proposal for parts/labor will be sent to Gina. Jason also reported that well 6 has been repaired with a new timer installed.**
4. Property review – **Jeff No update available**
5. Ponderosa update – **Ponderosa completed the vault installation at Knobcone. Area was a mess during construction, but they cleaned up when they were through.**
6. Financial reports – **Dean Nothing out of the normal to report. Cash in/out report looks good. \$85k left in various accounts. \$20k in expenses last month. Possible future costs: chlorinator, seal coat asphalt at the tractor barn, tree removal at sparrow lane. Motion to approve by Joel, Second by Pat. Motion carried 7-0 with all Board members in attendance**
7. 2024 Budget – **Gina/Dean The 2023 budget was discussed. Questions with clarifications were answered to everyone's satisfaction. A motion to approve the budget as presented was made by Steve with a second by Curtis. Motion approved 6-0 with one not in attendance.**

8. 2024 additional non-budgeted expenditures: **No further update available**
 - Chlorinator quote \$15,500
 - Water sampling taps (no price yet)
9. Tollhouse/Sparrow lot cleanup discussion – Patrick L **Several large trees (4' diameter, 100' tall) and smaller trees are dead and need removal. Board received a proposal for \$5k to do this work. Board will look into possibly getting the County to remove the trees as they may fall on County roads.**
10. 2023 – 2024 Projects and Volunteers **No update. These items will be discussed in a future meeting.**
 - a) Tractor Barn Improvements. Awning construction complete. Keypad is working and will continue to be monitored.
 - b) Water Marker Audit. Posts and markers are completed with the exception of a few where valves could not be located. We need to schedule a workday soon. Dirt removal from valve tube will be attempted with a shop vac. If it works, another volunteer day will be scheduled.
 - c) Snow Removal – New Contract Signed.
 - d) Shaver Lake Fire Department Hydrant Flushing and recommendations. New Blue Markers are here. Hydrant painting and ground maintenance to be addressed in Spring.
 - e) Water Quality Emergency Plan Documentation. Completed.
 - f) Populate SLHWA Board Google Drive as Archive One location for referencing the archives. Work in progress.
 - g) Needed review of Firehouse Condition and recommended repairs. Bob/Pat M will coordinate an electrician to inspect the building in the Spring.
 - h) Develop a written annual maintenance program of association property to Dean and Curtis to develop.
 1. Snow Removal Equipment
 2. Cleanup and dead tree removal - Budgeted for next year.
 3. Recommended building maintenance.
 4. Pump and equipment maintenance.
 - i) 5-year and 10-year financial forecast including CIP projection Dean and Steve will provide an updated evaluation of all property valued over \$5000 after the first of the year.
 - j) Board Member Training Schedule (RCAC Sourced) Bob will put together a list of recommended Board training.
11. Other Current Business: **No update. These items will be discussed in a future meeting.**
 - a) Drought reporting Information needed:
 1. Well construction date.
 2. Water rights ID
 3. Well completion report number
 4. Scanned copy of well completion report

5. Department of water resources site code ID number

Discussion Items not on the agenda

None.

Future Planning

Next Board meeting will be in February.

ADJOURNMENT

8:06pm