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Board of Directors
General Session Meeting Agenda – Approved Meeting Minutes

Zoom Meeting – February 11, 2023

Board Members – Bob Markland - President, Steve Duncan – Vice President, Cindy Daily - Treasurer, Curt Manganaan- Secretary, Joel Brandon absent, Patrick McCaleb absent

Call the meeting order: 10:00am

Agenda

1. Approval of Agenda: Motion by Cindy, second by Steve. Motion carried
2. Approval of previous meeting agenda: Motion by Curtis, Second by Cindy. Motion carried
3. Water Well Reports – Central Cal Waterworks – Water Services. Introduction of personnel. Bob & Cindy met with Cen Cal Water (CCW) and walked them through the system. CCW to investigate pressure tank and pump over cycling. Initial look some settings are off. Pressure tank water level to high, pressure set point to high. CCW to further investigate all sensors and equipment.
 - a. Status of Well 6 timer still not working. CCW to look at the issue this week and report their findingsWater usage is substantially down, almost 3 million gallons. Well levels are up
4. Property report – Jeff Smith – Water Master Jeff was unable to attend
 - a. 2022 Generator run report. Status of copy for Board Archives. Cindy submitted a picture of the run report
5. Financial report – Cindy. Gina reported a problem with obtaining 1099's from vendors. In the future, no payment check will be sent until it is received. Curtis motion to approve this change, Steve second. Motion carried
 - a. Open Invoices - Cindy/Gina status reports;

6. Status of 2023 membership fees - Cindy/Gina
7. Other current business:
 - a. Temporary Tank Status – Curtis - offer of \$5,000 still stands. Brad Craven with the SL Fire Dept will report back if he hears of anyone looking for a tank.
 - b. Property Transfer Activity – Gina, Bob No updates
 - c. Website pay button status – Bob, Gina reported problems with convenience fee not being included unless Gina enters information.
 - d. Snow Removal Status – Cindy No association complaints
 - e. Shaver Lake Community Water Plan Update – Curtis shared with the Board his Q&A with Rod Strahm, PE. Board agreed to take a wait and see position.
 - f. Insurance Renewal - Patrick Gina needs help in answering questions. Insurance required?
 - g. Open Board Position Status – Patrick, Cindy Clearance Rasmussen has declined. Bob to ask Pat Lee if he's interested in the open position. Mr. Lee is considering it.
 - h. 2023 Drought and Conservation Technical Reporting Order - Someone needs to take ownership and advise the board at the March meeting. CCW will be asked for their opinion on this https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/clearinghouse_drought_conservation_reporting.html
8. Committee Updates as Needed
 - a. Website Development. Bob, Joel – Completed
 - b. Develop financial plans to support CIP.
 - c. Rate increase. Steve, Curtis - Completed
 - d. Document Emergency Plans. Curtis, Jeff, Bob
 - i. Pump breaks down
 - ii. Main Water break
 - iii. Fire Hydrant break
 - iv. State mandate emergency statement
 - e. Update Association contact/mailing list. Gina, Cindy, Lindsey - Completed
 - f. Audit Water System Map. Jeff, Bob, Patrick Commercial audit complete. Balance of association to be completed in spring.
 - g. Association property audit. Bob, Cindy, Jeff
 - i. Inventory all Association properties, personal and real.
 - ii. Audit of conditions and recommendations to address.

Discussion Items not on the agenda

Shaver Lake Fire Department proposal to flush and service the Associations fire hydrants in exchange for reduced water fees. Fire Chief Steve McQuillan will submit a formal proposal for the Boards consideration.

ADJOURNMENT

Meeting adjourned at 11:11 am