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Board of Directors General Session Agenda Approved Minutes

Meeting – February 7, 2026, 10 am @ Shaver Lake Community Center

Board Members – Bob Markland - President, Patrick Lee - Vice President, Dean Alexander - Treasurer, Curt Manganaan - Secretary, Joel Brandon, Steve Duncan, Ken Schnell

Other Attendees –

Gina Markley – Administrative Assistant, Jeff Smith Watermaster **See sign in sheet for members present**

Call to Order – 10:00 am

Agenda

1. Approval of Agenda: **Motion by Dean, second by Pat. Motion approved**
2. Approval of previous meeting minutes: **Motion by Dean, second by Pat. Motion approved**
3. Water Well Reports: December, January if available: **Water usage is down 14% from this same time last year. It was suggested by a member to start monitoring water hydrants for unauthorized use.**
4. Property review – Jeff **Jeff reported he found 1 cabin with a water leak. He turned off the valve.**
 - a. Update schedule of snow removal equipment and generator maintenance. **No updates to report on equipment**
5. Financial reports – Dean & Gina
 - a) Review of December and 2025 Year End Financials **All expenses are routine. Dean went over the reason for having a \$30k surplus at the end of the year. Motion to approve December financials made by Dean, second by Pat. Motion approved**
 - b) Review of January Financials if available **All transactions were routine, nothing abnormal to report. Membership dues have been arriving and getting deposited. Motion to approve January financials made by Dean, second by Pat. Motion approved**
6. Cross Connection Control Plan. **Questions/comments/concerns from membership were deferred to the Cross Connection meeting with My Water Connection.**
 - a. Gina – update on Opt-in plan current results **Gina states that responses to the questionnaire have been good. Over ½ have been received too date with 10 to 12 members choosing option 1. The Board will withhold the \$100 fee until proof of option 1 completion has been submitted.**

- b. Informational meeting to follow board meeting at 11 am.
7. 3 projects for 2025/2026:
- a. Annual Maintenance Tracker: **No action taken**
 - We need to finalize the list and appoint a maintenance lead person to manage as well as report monthly status to board. Pat and Joel will maintain the maintenance schedule/log.
 - b. Digital Records and Archives: **No action taken**
 - Requires the development of a digital file of SLHWA to archive relevant information. This purpose is to create a single location for future boards to access as a resource. Ken and Steve will create and archive a digital file for data collection. A central location for all historical data. They will maintain and update as needed.
 - c. Equipment valuation and CIP projection for 2027. **No action taken**
 - Long term project to develop a status report of our equipment values and project the health of our CIP which is set to expire in 2027. Can be detailed or summarized. The intention is to understand the health and value of our equipment and ensure we have set aside sufficient funds for replacement. Potential to recommend a new CIP. Goal is ensuring the list is kept current with periodic updates. Bob, Dean and Curtis will maintain this list.
8. 2025/2026 tentative meeting schedule. Subject to change:
- a. July 16 Virtual
 - b. August 9
 - c. ~~September 13 cancelled due to Garnett fire~~
 - d. October 11 - Virtual
 - e. November 8
 - f. December 9 Virtual
 - g. January 10 – **No meeting will be held in January**
 - h. February 7 – membership informational meeting
 - i. March 14 – Date TBD
 - j. April 11
 - k. May 9
 - l. June 13 Annual Meeting

Discussion Items not on the agenda

None

ADJOURNMENT

10:31 am