



Po Box 264
Prather, CA 93651
Shaverlakeheights.org
Shaverlakeheights@gmail.com

Board of Directors General Session Agenda/Minutes Approved

Meeting – February 8th, 2025, 12 pm In Zoom Meeting

Board Members – Bob Markland - President, Patrick Lee - Vice President, Dean Alexander - Treasurer, Curt Manganaan - Secretary, Joel Brandon, Steve Duncan, Ken Schnell

Other Attendees – Gina Markley, Laurel Fawcett, Clarence Rasmussen

Call the meeting order: 12 pm

Agenda

1. Approval of Agenda: Motion to approve by Dean, second by Ken. Motion passed
2. Approval of previous meeting minutes: Motion to approve by Bob. Second by Dean. Motion passed
3. Water Well Reports – December, YTD, January
 - a) Is water usage excessive? Water usage is up 33% year to date.
 - b) Discussion regarding possible causes. Possibility of a leak somewhere in the system. Gina was asked to look into the PG&E electrical cost in relation to well pump run time. Has the cost increased? If so, how much? Cen Call will possibly be asked to add chlorine to the water and then test the water seeping out of the ground at Nutmeg to determine if this is a natural spring or water system leak. It was also reported that the chlorinator system is complete and operational.
4. Property review – Jeff Nothing to report
5. Financial reports – Dean & Gina
 - a) Review December & January Financials. Financial reports were reviewed and discussed. Money was moved between accounts to balance out the year end. Chlorinator cost was paid out of the Capital Improvement Plan (CIP) account. Approximately \$18k in excess operational funds to be moved into the CIP fund.

- b) Feedback on 2025 Budget & Fee Increase **No member feedback has been received. 65% of annual membership fees have been received to date.**
 - c) Reserve Funds – CD investment opportunity **Moving account funds into an interest-bearing account was discussed. Account is FDIC insured. Discussion only, no action taken.**
6. Fire Hydrant Painting – Curtis. There are a couple of Hydrants that didn't get painted. New Fire Hydrant signs and reflective tape installed. **3 hydrants to be painted once weather improves.**

7. 2024 / 2025 Maintenance Projects to consider:

- a) **Incomplete** - Water Marker and Valve cleanout Project. Posts and markers are completed with the exception of a few where valves could not be located. **Jeff to investigate**
 - b) **Complete** - Shaver Lake Fire Department Hydrant Flushing completed. **Report pending. Pat will look into report status.**
 - c) **Not Started** - Firehouse Condition and recommended repairs. We need to schedule an assessment date and coordinate with Fire Department. Board member(s) will volunteer to inspect and generate a suggested repair list. **Board member volunteers will coordinate a time with SLFD to take a look inside the firehouse and inventory needed repairs.**
 - d) **Incomplete** - Develop a written annual maintenance checklist of association property. **Plan Submitted for Board approval. Scotty Pippen will be contacted to provide a quote for annual equipment preventive maintenance.**
8. Recommended 2024/2025 meeting schedule. Subject to change:
- a) July 20th in person at Tractor Barn
 - b) August skip
 - c) September 21st in person at Tractor Barn
 - d) October 19th in person at Tractor Barn
 - e) November skip
 - f) December 7th in person At Tractor Barn
 - g) January skip
 - h) February 8th Virtual
 - i) March 8th Virtual (optional)
 - j) April 12th in person at Tractor Barn
 - k) May 10th in person at Tractor Barn
 - l) June 14th Annual Meeting at Tractor Barn

Discussion Items not on the agenda

Next meeting will be on March 8, 2025.

ADJOURNMENT

Motion to adjourn made by Curtis. Second by Steve. Motion passed. Meeting adjournment 1:18 pm