



Po Box 264  
Prather, CA 93651  
Shaverlakeheights.org  
Shaverlakeheights@gmail.com

---

## **Board of Directors General Session**

**Meeting** – July 16, 2025, 6 pm via Zoom **Approved Minutes**

**Board Members** – Bob Markland - President, Patrick Lee - Vice President, Dean Alexander - Treasurer, Curt Manganaan - Secretary, Joel Brandon, Steve Duncan, Ken Schnell

**Other Attendees** –

Gina Markley – Administrative Assistant, ~~Jeff Smith – Watermaster~~, **Laurel Fawcett, Clarence Rasmussen**

**Call to Order** – **6:00 pm**

**Agenda**

1. Approval of Agenda: **Motion by Ken. Second by Curtis. Approved**
2. Approval of previous meeting minutes: **Motion by Ken. Second by Steve. Approved**
3. Any follow up issues from the Annual Meeting? **None**
4. Water Well Reports – **Nothing unusual to report**
5. June & Year to Date Water usage is down. **Exact reason unknown. Leak repair and fewer visitors are potential reasons.**
6. Property review – Jeff **Unable to attend**
  - a) Status of Hemlock water leak **Repaired. Unknown who made unauthorized/incorrect repair. Association had to pay for the correct repair**
  - b) Status of State site inspection **Summary letter from State Water Board is posted on SLHWA website and Full report can be provided upon request.**
7. Financial reports – Dean & Gina

- a) Review of June YTD Financials. Dean went over the May financials. All was routine, nothing out of the ordinary to report. Motion to approve by Ken. Second by Curtis. Approved. Gina addressed the June YTD financials. Again, nothing out of normal to report. All membership dues have been collected. Discussion in regards to which account to put new water hookup fees took place. The money has been put in the CIP fund for now.
- 8. Annual Maintenance Tracker:
  - a) Need a maintenance lead person to develop a checklist and monitor and maintain as well as report status to board. Ken volunteered to take on this task.
- 9. Tractor maintenance – Scottie Pipkin or Lane Holt? Front loader, Smurf, and Generator. When to perform annual maintenance? Bob will contact Lane Holt and ask him to take a look at our equipment for a maintenance quote.
- 10. Firehouse Inspection Discussion Basic maintenance may be needed. Possible inspection at a later date.
- 11. New master valve installations on East Tollhouse properties? Tabled, for now.
- 12. Snowplow contract – Any changes needed? To be discussed in August's executive session.
- 13. Lock on the Madrone tank ladder. Work completed by Bob
- 14. Set 2025/2026 tentative meeting schedule. All upcoming Board meetings have been tentatively scheduled to take place on the second Saturday of each month. See #16 below

**15. 2025 / 2026 Maintenance Projects to consider:**

- a) **Suspended** - Firehouse Condition and recommended repairs. We need to schedule an assessment date and coordinate with Fire Department. Board member(s) will volunteer to inspect and generate a suggested repair list. Since the Fire Department has announced construction of a new fire house it is recommended the SLHWA suspend property inspection for this year.
  - b) **Not executed** – Annual maintenance checklist of association property.
  - c) **Not executed** – Install new master valves at Tollhouse properties near Gas Station
16. Recommended 2025/2026 meeting schedule. Subject to change:
- a) July 16 Virtual
  - b) August 9
  - c) September 13
  - d) October 11
  - e) November 8
  - f) December 13

- g) January 10
- h) February 14
- i) March 14
- j) April 11
- k) May 9
- l) June 13 Annual Meeting

**Discussion Items not on the agenda**

None

**ADJOURNMENT**

6:59 pm