



Po Box 264
Prather, CA 93651
Shaverlakeheights.org
Shaverlakeheights@gmail.com

Board of Directors General Session Agenda Unapproved Minutes

Meeting – March 21, 2026, 10 am @ Tractor Barn

Board Members – Bob Markland - President, Patrick Lee - Vice President, Dean Alexander - Treasurer, Curt Manganaan - Secretary, Joel Brandon, Steve Duncan, Ken Schnell

Other Attendees –

Gina Markley – Administrative Assistant, ~~Jeff Smith – Watermaster~~ Members: Clarence Rasmussen, Fernando Saynz

Call to Order – 10:06 am

Agenda

1. Approval of Agenda: Motion to approve Dean, second Steve. Motion approved
2. Approval of previous meeting minutes: Motion to approve Ken, second Dean. Motion approved
3. Water Well Reports: There is some confusion with the submitted numbers. It appears that water usage is up compared to this time last year even with the recent power outage. Bob will follow up with Cen Cal
4. Financial reports – Dean & Gina
 - a) Review of February Financials Review of the financials showed all cash in/out transactions are routine. Due's collections continue to come in. Dean will look into having the operational reserve fund amount cover at least 3-months of routine business.
 - b) Status of CIP CD renewal CD has been renewed for 7 months at 3.24%
 - c) Insurance renewal & review – Vote Cost of insurance is \$30k. Motion to approve Joel, second Bob. Motion approved
5. Property review – Jeff/Patrick
 - a. Update of generator maintenance. Patrick reported the generator is 100% repaired and operational. He will also be getting a cost for quarterly inspections
 - b. Update of repairs to Firehouse
 - i. Tree removal Due to storm damage, emergency tree removal was done (\$2,200).
 - ii. Electric Panel Repairs Also storm related damage (\$915)
 - c. Air resource documentation status - filed
 - d. Other property repairs
6. February Boil Water Notice Recap:

- a. Cause **Boil notice was caused by the SCE power outage. Water has been tested and found safe to drink.**
 - b. Effects to members & prevention of Social Media misinformation
7. Discussion of 41930 Nuthatch Claim of snowplow damage to parking area
 - a. Recap of response to member **A couple of errors lead to the mishap. The area did not have any snow stakes and the gravel was at a higher level than the road.**
 - b. Should we develop a recap list for next year to review with snowplow operator?
8. Cross Connection Control Plan.
 - a. Gina – update on Opt-in plan results.
 - i. Number of total responses **30 members have not returned a response. The number may be less, but an update was not available.**
 - ii. Option results **Only 1 member has chosen opt. 1. Proof of completion will be required from the member.**
 - b. Other comments/status reports regarding inspections
9. Preliminary planning for Annual Meeting and Board Elections
 - a. Notification of elections to membership April 1st. **Letter to be sent out on 4/1. Call for nominations. Individuals interested must notify board with personal information paragraph by May 1st.**
 - b. Mail Ballots May 1st tally results at annual meeting
 - c. Expiring Terms: Steve Duncan, Dean Alexander, Bob Markland
 - d. Should we host meeting at Community Center? **Meeting will be on June 20th and held at the equipment barn.**
- 10.3 projects for 2025/2026:
 - a. Annual Maintenance Tracker: **STATUS UPDATE** Patrick & Joel
 - We need to finalize the list and appoint a maintenance lead person to manage as well as report monthly status to board. Pat and Joel will maintain the maintenance schedule/log.
 - b. Digital Records and Archives: **STATUS UPDATE** Ken & Steve
 - Requires the development of a digital file of SLHWA to archive relevant information. This purpose is to create a single location for future boards to access as a resource. Ken and Steve will create and archive a digital file for data collection. A central location for all historical data. They will maintain and update as needed.
 - c. Equipment valuation and CIP projection for 2027. **STATUS UPDATE** Bob, Dean & Curtis
 - Long term project to develop a status report of our equipment values and project the health of our CIP which is set to expire in 2027. Can be detailed or summarized. The intention is to understand the health and value of our equipment and ensure we have set aside sufficient funds for replacement. Potential to recommend a new CIP. Goal is ensuring the list is kept current with periodic updates. Bob, Dean and Curtis will maintain this list.
11. 2025/2026 tentative meeting schedule. Subject to change:
 - a. July 16 Virtual
 - b. August 9
 - c. ~~September 13 cancelled due to Garnett fire~~

- d. October 11 - Virtual
- e. November 8
- f. December 9 Virtual
- g. January 10 – No meeting will be held in January
- h. February 7 – Membership Informational Meeting
- i. March 21 – Tractor Barn
- j. April 11 – Tractor Barn
- k. May 23 – Tractor Barn
- l. June 20 Annual Meeting – Location TBD

Discussion Items not on the agenda

ADJOURNMENT 11:20