

Shaver Lake Heights Water Association
Cross Connection Control Policy
Adopted November 8, 2025 by Resolution of the Board of Directors

The deadline for initial hazard assessments was extended to April 30, 2026

1. Purpose and Scope

In accordance with the California Safe Drinking Water Act and the State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH), effective July 1, 2024, Shaver Lake Heights Water Association (SLHWA) has established this Cross Connection Control Program to protect the public water supply from contamination due to backflow. As stated in CCCPH section 3.1.3(a),

"A PWS must protect the public water supply through implementation and enforcement of a cross-connection control program."

This policy applies to all shareholders and service connections within the SLHWA service area.

2. Cross Connection Control Program Coordinator

As required by CCCPH section 3.1.3(a)(2), SLHWA designates the president of the board, as the Cross Connection Control Program Coordinator and the administrative assistant as the Cross Connection Control Plan Secretary. The coordinator is responsible for the administration, reporting, and tracking of the cross-connection control program.

3. Initial Hazard Assessments

In accordance with CCCPH section 3.2.1(a), all shareholders are responsible for either:

- A. Installing a reduced pressure (RP) backflow prevention assembly (BPA) or air gap (AG) immediately after the service meter and having it tested by a certified backflow prevention assembly tester.

-or-

- B. Hiring a certified cross connection control specialist to conduct an initial hazard assessment of their property.

Certified backflow prevention assembly test results, certified air gap inspection results, or certified hazard assessments must be submitted to the program coordinator by **April 30, 2026**.

4. Backflow Prevention for Identified Hazards

If any hazard assessment identifies an unmitigated hazard, as stated in CCCPH section 3.2.2(a),

"A PWS must ensure its distribution system is protected from backflow from identified hazards through the proper installation, continued operation, and field testing of an approved BPA (see Article 3 for installation and approved BPA criteria)."

Shareholders are responsible for installing appropriate State Water Board approved backflow prevention assemblies, air gaps, or other protections if they are identified as needed by the hazard assessment, at their own expense. Appropriate protections must be installed within 30 days after a hazard assessment identifies issues.

5. Regular Testing and Maintenance

- A. **Properties with a backflow prevention assembly** - As required by CCCPH section 3.3.3(b), backflow prevention assemblies must be tested on an annual basis by a certified technician, and necessary repairs must be made within 30 days.
- B. **Properties with an air gap separation** - As required by CCCPH section 3.3.3(c), air gaps must be inspected on an annual basis by a certified backflow prevention assembly tester, and necessary repairs must be made within 30 days.
- C. **All other properties** - As required by CCCPH section 3.2.1(e)(5), hazard assessments must be repeated periodically. For properties without an RP backflow prevention assembly, **repeat hazard assessments must be conducted at a minimum of every 5 years by a certified Cross Connection Control Specialist.**

All testing, maintenance, and repairs are the financial responsibility of the shareholder.

All testing, maintenance, and inspection records must be submitted to the program coordinator in a timely manner.

6. Trigger Conditions for Additional Hazard Assessments

In addition to the initial hazard assessments required by April 30, 2026, SLHWA may require shareholders to conduct additional hazard assessments under the following conditions, as specified in CCCPH section 3.2.1(e):

- 1. If a user premises changes account holder, excluding single-family residences.
- 2. If a user premises is new or re-connected to SLHWA'S water system;
- 3. If evidence exists of changes in the activities or materials on a user's premises;
- 4. If backflow from a user's premises occurs.
- 5. Periodically, at a minimum of every 5 years for properties without an RP backflow prevention assembly, as identified in section 5.C of this policy.
- 6. If the State Water Board requests a hazard assessment of a user's premises; or
- 7. If SLHWA concludes an existing hazard assessment may no longer accurately represent the degree of hazard.

Shareholders are responsible for notifying the Cross Connection Control Program Coordinator of any changes in account holder or activities on their premises that may require a new hazard assessment. SLHWA reserves the right to conduct hazard assessments at any time if deemed necessary to protect the public water supply.

7. Enforcement

In accordance with CCCPH section 3.1.3(a)(1)(A), SLHWA reserves the right to withhold water service (install a locked shut off valve) if unmitigated hazards are determined to exist on a shareholder's property. It is the shareholders responsibility to resolve any such hazards or install necessary mitigations such as an RP backflow prevention assembly. Shareholders may inquire with the Cross Connection Control Program Coordinator for guidance and assistance.

8. Incident Response

In accordance with CCCPH sections 3.5.2 and 3.5.3, SLHWA will engage with Central Cal Waterworks, our system operator, for investigation and response to known or suspected backflow incidents, including notification of shareholders and reporting to the State Water Board within 24 hours of a known or suspected incident.

9. Public Outreach and Education

As stated in CCCPH section 3.1.3(a)(9), SLHWA will implement a cross-connection control public outreach and education program to inform shareholders about backflow protection and cross-connection control requirements. Educational materials will be distributed electronically at the outset of this program and when requested by shareholders or water users.

10. Board Assistance to Shareholders

At its discretion, the SLHWA board of directors may assist shareholders in identifying appropriate cross connection control specialists and/or certified backflow prevention assembly testers and may help coordinate work for groups of shareholders to amortize travel costs. However, this assistance is subject to the availability and discretion of the volunteer board members. Shareholders remain ultimately responsible for meeting all testing, inspection, and maintenance requirements in this policy.

For shareholders who wish to install a Reduced Pressure Backflow Prevention Assembly, upon request, the SLHWA board will assist with selection of an appropriate BPA and installer. Costs will be the responsibility of the shareholder. The BPA is the property and responsibility of the shareholder.

11. Recordkeeping

As required by the CCCPH section 3.5.1(a), the program coordinator will maintain appropriate records including:

1. The two most recent hazard assessments for each user premise, conducted pursuant to CCCPH section 3.2.1 (Hazard Assessment);
2. For each BPA, the associated hazard or application, location, owner, type, manufacturer and model, size, installation date, and serial number;
3. For each AG installation, the associated hazard or application and the location, owner, and as-built plans of the AG.
4. Results of all BPA field testing, AG inspection, and swivel-ell inspections and field tests for the previous three calendar years, including the name, test date, repair date, and certification number of the backflow prevention assembly tester for each BPA field test and AG and swivel-ell;
5. Repairs made to, or replacement or relocation of BPAs for the previous three calendar years;
6. The most current cross-connection tests (e.g. shutdown test, dye test);
7. If a user supervisor is designated for a user premise, the current contact information for the user supervisor and water user, and any applicable training and qualifications as

described by CCCPH section 3.2.2(f).

8. Descriptions and follow-up actions related to all backflow incidents.
9. If any portion of the cross-connection control program is carried out under contract or agreement, a copy of the current contract or agreement;
10. The current Cross-Connection Control Plan as required in CCCPH section 3.1.4.; and
11. Any public outreach or education materials issued as required in CCCPH section 3.1.3.(a)(9) for the previous three calendar years.

Records will be maintained in a shared [Google Drive](#) accessible to the board of directors and will be furnished to the State Water Board upon request.

12. Shareholder Responsibility

All required hazard assessments, backflow prevention assembly installations, testing, maintenance and other inspections are the responsibility of the shareholder, including all associated costs. Records must be submitted to the Cross Connection Control Program Coordinator as specified in this policy. **Failure to comply may result in water service being withheld.**

This policy will be updated as needed to maintain compliance with all applicable state and local regulations.