ARMM Properties, LLC

Move-Out Checklist

Move-Out Checklist for Non-Returners

Before Move-Out

- Notify management of your move-out date.
- Change your address (mail, banking, and school records).
- Cancel or transfer your Wi-Fi account.
- Know trash disposal & donation rules; dispose of large items properly or donate what you don't need.

Cleaning & Packing

- Take **all** personal belongings (furniture, clothing, food, decor, etc.).
- Deep clean your unit (wipe surfaces, sweep/mop floors, clean appliances, bathrooms, sinks, professionally clean carpets).
- Check for forgotten items (look under beds, inside closets, kitchen cabinets, etc.).
- Take out **all** trash, do **not** leave trash in the unit or common areas, place inside dumpsters, not outside bins.

Final Steps

- Return the unit to its original move-in condition.
- Lock all windows and doors before leaving.
- Return all keys (or use the designated drop-off location if applicable).
- Confirm security deposit process (refer to lease) and requirements.
- Say goodbye, take a final photo of your college home before heading off to your next adventure!