



Foreign Class, Saturday English, and Private Application Form

*Required Field

PART 1. Applicant Information

Applicant Name* Last name: _____ First Name: _____ Middle Initial _____

Sex*: Male Female Date of Birth*: ____/____/____

Country of Birth: _____ Native Language: _____

Preferred communication: Email Phone Text U.S. Telephone #*: (____) ____ - ____

Email Address*: _____

Mailing Address*: _____

City: _____ State: _____ Zip Code: _____

Emergency contact name*: _____ Emergency contact telephone #*: (____) ____ - ____

How did you hear about us? A Friend Google/Search Engine Facebook YouTube Other: _____

Availability: Monday evenings Tuesday evenings Wednesday evenings Thursday evenings
 Saturdays 9am-11am Saturdays 11am-1pm Online Other (Please specify): _____

PART 2 A: Program Information

10-Week Program

ENGLISH \$320.00/20 class hours FOREIGN LANGUAGE (_____) \$320.00/20 class hours

\$50.00 Annual Registration Fee \$50.00 Annual Registration Fee Book(s) \$ _____

Level(if known): _____ \$35 Placement Test

Other Programs

Private class: _____ Semi-private class: _____ Other Package: _____

\$50.00 Annual Registration Fee Book(s) \$ _____

Total Amount \$ _____

PART 3 Terms, Agreement, and Refund Policy

General Condition

The terms, policies, and agreements herein will remain the same for any subsequent courses/programs that a student pays for.

School Admission Policy

For admission into Tampa Language Center, students must complete the school application and provide a valid picture I.D.

Program Calendar, Schedule and Pricing

Classes are based on the current Tampa Language Center program schedule. Minor deviations from the published schedule may take place but will not affect the total number of classes. Pricing is based on the current Tampa Language Center price list. You should not sign this Application for Admission before reviewing the official program calendar, schedule, and price list. Prices and schedules are subject to change.

Refund Policy

If Withdrawal or Cancellation occurs:

The School Will Refund

More than one week prior to start date	100% of tuition	Please Initial: <input type="checkbox"/>
Three to six days prior to start date	70% of tuition	Please Initial: <input type="checkbox"/>
Less than three days prior to start date	No refund	Please Initial: <input type="checkbox"/>

COURSE CANCELLATION POLICY FOR 8-WEEK PROGRAMS AND PRIVATE LESSONS

- Students may submit a request to cancel enrollment seven (7) days prior to the course start date to receive a full refund. Students who submit a written cancellation notice within three (3) to six (6) days prior to the course start date will only receive a **70% tuition refund**. Cancellation notices submitted after two (2) days prior to the course start date **do not qualify** for a refund. Registration fee is not refundable if the student requests to cancel enrollment. There is no refund for students who start a program late.
- Private Classes are entitled to 1 absence with credit per month only if you notify 24 hours in advance via email or by calling the office AND enroll for a minimum of six (6) hours the following month.

School Activities and Events

Tampa Language Center hosts school activities both in school and in the community. This may even require transportation to and from such outings. Teachers are there to guide and coordinate and will not be held responsible for your well-being and/or your belongings. If you chose to participate in a school-related event, you agree and recognize that you are a willing participant in such events, and Tampa Language Center will not be held liable or responsible for any incidents or injuries that may occur.

I have read, understood, and accept the Terms and Conditions from the above agreement.

Signature of Applicant or Guardian

Date