



COMPANY NAME

IRD Number

GST registered YES frequency 1 2 6 NO

name of payroll software

GST Basis: payment / invoice / hybrid

Director Name		Director Name	
date of birth		date of birth	
place of birth		place of birth	
country of birth		country of birth	
Address Line 1		Address Line 1	
Address Line 2		Address Line 2	

Shareholder Name		Shareholder Name	
Address Line 1		Address Line 1	
Address Line 2		Address Line 2	
email address		email address	

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Address Line 2		Address Line 2	
email address		email address	

AML Requirements - Please bring with you

Passport or NZ Drivers Licence

Proof of Address (Dated less than 6 months ago)

GENERAL			
Do you have an current accountant	Y /N	(if yes) Accountant Name	
Do you currently use xero	Y/ N	Subscription name/s	
how did you hear about us?			