

The December 13, 2023, Regular Trustee Meeting was called to order by Acting President Craig Hibbs at 7:00 PM in the City Office at Pickstown, SD.

Present: Craig Hibbs, Brenton Fuchs, Dennis Nielsen, Waldon Olson, Finance Officer Carol Berndt, Maintenance Mark Fortuna. Absent: Also present: Eric Prunty Brosz Engineering,

The conflict-of-interest statement was read. The city of Pickstown follows the provisions of SD Codified Law, Chapter 6-1, as well as the provisions of 5-18A and other applicable laws regarding conflict of interest for municipal officials.

Motion by Olson, seconded by Fuchs to approve the agenda. All voted aye. Motion carried.

At this time Eric Prunty was here to present paperwork for signatures.

Motion by Fuchs, seconded by Nielsen to approve Broyhill signing the Agreement for Phase 2 of the sewer project with Hydro Clean. All voted aye. Motion carried.

Motion by Olson, seconded by Nielsen to approve Broyhill signing the Notice to Proceed for Phase 2. All voted aye. Motion carried.

Broyhill arrived at 7:10 pm.

Public Input: None.

Motion by Nielsen, seconded by Fuchs to approve the minutes of the November 8, 2023, Regular Trustee Meeting. All voted aye. Motion carried.

Presentation of Claims: **Payroll:** Finance Office \$3,535.74 (Wages), Maintenance Dept \$4,280.01 (Wages), IRS \$2,519.89 (Withholding), SD Retirement System \$1,270.62 (Retirement). **General Fund:** C & B Equipment \$3045 (Hydraulic fluid), Banyon \$543.00 (2024 Support), Bomgaars \$52.55 (supplies), Bone Pile \$90.00 (Computer support Jan-May), Carol Berndt \$194.59 (mileage 99-15 to 12-6), Commercial State Bank \$3,816.45 (payment), Dave Service \$732.00 (tires Gator), Ft. Randall Telephone \$135.91 (Office phone), Health Pool of SD \$2,813.56 (Insurance), McLeods \$23.90 (W-2 supplies), Myers Sanitation \$73.00 (Collection fee), Office Products \$134.90 (Service Contract/paper), Petty Cash \$12.04 (Lawns Unlimited sprinkler supplies), Powers Port A Pot \$200.00 (Oct), SDML \$498.50 (city Dues, \$40.00 (Finance Officer Dues) \$25.00 (Human Resources Dues) \$35.00 (Street Maintenance Dues), VISA \$163.56 (Microsoft, Mops for RR), Wagner Building Supply \$3,719.68 (supplies Repairs in RR), Wagner Post \$86.03 (publishing), Wagner Auto \$425.93 (Filters and oil), Whalen Law \$195 (retainer, Nov. hours). **Liquor Fund:** Banyon \$543.00 (2024 Support). **Water Fund:** Banyon \$543.00 (2024 Support), Dept of Rev. \$15.00 (Water sample), Randall Community Water \$4,343.50 (Water), DANR Fiscal Office \$50.00 (Certificate renewal), SD Water/Wastewater Assoc. \$10.00 (membership renewal). **Electric Fund:** Banyon \$543.00 (2024 Support), Commercial State Bank \$25.00 (ACH Fee), Charles Mix Electric \$325.00 (Stand-by Fee) \$211.45 (service call), Dept. of Revenue \$1,203.98 (Sales Tax), Eaton \$8,000.00 (Training), East River Elect. \$669.24 (Last Month) \$723.36 (Transmission current month), MRES \$10,724.71 (last month) \$11,700.72 (current month). **Sewer Fund:** Banyon \$543.00 (2024 Support), Brosz \$5,700.00 (Administrative Sept-Nov), Visa \$325.00 (Conf. Registration). **Deposit Return:** Alyssia Thompson \$250.00. Total Claims \$72,318.96.

Motion by Olson, seconded by Hibbs to approve the claims. All voted aye. Motion carried.

Motion by Broyhill, seconded by Fuchs to approve the following Resolution Concerning the Town's Contingency Funds 2023-04

WHEREAS the Town of Pickstown had set up a Contingency Fund for such situations that might arise within the budget:

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF PICKSTOWN, SD, that the Finance Officer is instructed to transfer the following amount from the Town's Contingency Fund to the it General Fund-Insurance-Buildings \$1,050.00.

Dated this the 13th day of December 2023.

Voting in favor: Broyhill, Hibbs, Fuchs, Nielsen, and Olson. Motion Carried.

Motion by Nielsen seconded by Olson to approve the Financial Reports for November 2023. All voted aye. Motion carried.

Fortuna gave an update on current projects. There were some sewer issues at the Rainbow Room. He will collect some quotes for repairs and bring them back to the board after the first of the year. The gator has been in for a couple repairs so he asked what the trade in value would be. The Board felt we should fix the issue and not trade at this time.

Motion by Nielsen, seconded by Olson to approve the Maintenance Report. All voted aye. Motion carried.

Old Business:

The board okayed the change to the building permit, holding the property owner responsible for any damage done to the streets or neighboring property.

The board also okayed the Lease for the ATM with Fort Randall Credit Union changing it to a 5 year lease and charging \$100.00 per month. Berndt will obtain signatures.

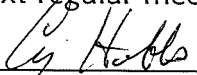
The board reviewed the following Chapters 34, and 50-54 of the Code of Ordinance Book. Berndt will update the pages and keep a list of sections that will need to be replaced or amended with an Ordinance.

New Business: None

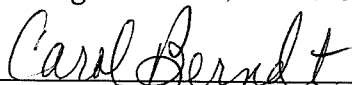
Motion by Hibbs, seconded by Fuchs to adjourn. All voted aye. Motion carried.

The meeting adjourned at 9:00 pm.

Next regular meeting will be January 10, 2024, at 7:00 pm at the City Office.



Craig Hibbs
Acting President, Board of Trustees



Carol Berndt
Finance Officer

Publish once at the total approximate cost of \$ _____