

The July 10, 2024, Regular Trustee Meeting was called to order by President Cindy Broyhill at 7:00 PM in the City Office at Pickstown, SD.

Present: Cindy Broyhill, Craig Hibbs, Brenton Fuchs, Waldon Olson, Finance Officer Marcia Bierman, Maintenance Mark Fortuna. Absent: Dennis Nielsen. Also Present: Brad Lawrence, Brosz Engineering, Susan Schultz, Lee Strivens and Bill Bietz .

The Pledge of Allegiance was recited.

The conflict-of-interest statement was read. The city of Pickstown follows the provisions of SD Codified Law, Chapter 6-1, as well as the provisions of 5-18A and other applicable laws regarding conflict of interest for municipal officials.

Motion by Fuchs, seconded by Hibbs to approve the agenda. All voted aye. Motion carried.

Motion by Hibbs, seconded by Olson to approve the minutes of the June 12, 2024, Regular Trustee Meeting. All voted aye. Motion carried.

Motion by Hibbs, seconded by Broyhill to approve the minutes of the July 1, 2024, Special Trustee Meeting. All voted aye. Motion carried.

Presentation of Claims: **Payroll:** Finance Office \$5,362.19 (Wages), Maintenance Dept. \$3,786.99 (Wages), Parks \$1,322.16 (Wages), Trustees \$868.09 (Wages), IRS \$3,334.08 (Withholding), Colonial Life \$60.48 (Payroll Deduction Ins), SD Retirement System \$1,548.16 (Retirement). **General Fund:** Bomgaars \$23.98 (supplies), Brosz Engineering \$5,100.00 (assist w/development), Carol Berndt \$554.96 (mileage), Charles Mix County Sheriff's Office \$1,300.00 (May & June coverage), Commercial State Bank \$3,816.45 (payment), Craig's Heating & Cooling \$118.32 (repair AC), Ft. Randall Telephone \$136.57 (Office phone), Health Pool of SD \$3,244.40 (Insurance), Myers Sanitation \$76.50 (Garbage), Office Products \$35.00 (Copier Contract), Powers Port A Pot \$200.00 (June fees), SD Unemployment Insurance \$22.49 (2nd Quarter Taxes), Taylor Plumbing & Heating \$954.00 (fix toilets RR), Whalen Law \$875.00 (retainer/hours), VISA \$313.94 (Laptop charger, gas, 1st aid kits, Microsoft), Wagner Building Supply \$212.97 (garage door spring & landscape fabric), Wagner Post \$38.78 (publishing), Williams Comp Service \$100.00 (Service). **Water Fund:** Dept of Rev \$15.00 (Water sample), Randall Community Water \$8,333.00 (Water), Cannon Technologies \$11,943.36 (Water nodes), DANR \$28,974.92 (sewer project). **Electric Fund:** Commercial State Bank \$25.00 (ACH Fee), Charles Mix Electric \$325.00 (Stand-by Fee), Dept. of Revenue \$1,276.91 (Sales Tax), MRES \$17,204.74 (current month Production), MRES \$153.80 (AMI fee June), SD One Call \$12.60 (locates). **Sewer Fund:** David Lehr \$971.73 (repair lawn). Total Claims \$102,641.57.

Motion by Olson, seconded by Fuchs to approve the claims. All voted aye. Motion carried.

Motion by Olson, seconded by Hibbs to deny Building Permit 2024-07 Bietz shed, due to incorrect information. All voted aye. Motion carried.

Motion by Olson, seconded by Fuchs to approve Building Permit 2024-09 Chohon extend roof over cement. All voted aye. Motion carried.

Motion by Fuchs, seconded by Hibbs to approve Building Permit 2024-09 Gradert widen driveway. All voted aye. Motion carried.

Motion by Broyhill, seconded by Fuchs to approve the Financial Reports for June 2024. All voted aye. Motion carried.

Fortuna gave his report. Fortuna is installing water nodes, hoping to get them all installed in the next 3 weeks. Fortuna informed the board that a few benches at the park will need to be repaired.

Motion by Olson, seconded by Hibbs to accept the Maintenance Report. All voted aye. Motion carried.

Sue Shultz informed the board that the heating and cooling at the museum has arrived but not hooked up yet. The museum has applied for a grant. Sue also told board that they don't have a website anymore, but wondering if they could be put on the City's website. No further action was taken.

Old Business:

Brad Lawrence from Brosz Engineering informed the board he will have a surveyor come out in the next few days. Brad said the survey would cost about \$2,000.

Motion by Fuchs, seconded by Olson to accept to have Brosz Engineering do the survey. All voted aye. Motion carried.

New Business:

Bierman presented a quote from American Legal for \$5,000 to redo our codified law books. The board advised Bierman to talk to the Attorney on this matter. No further action was taken.

Update authorized signatures Federal Surplus. Remove Carol Berndt add Marcia Bierman as new Finance Officer. Motion by Fuchs, seconded by Olson to approve new authorized signatures. All voted aye. Motion carried.

Motion by Broyhill, seconded by Fuchs to approve and sign the District III Agreement. All voted aye. Motion carried.

Bierman presented a draft of the 2025 budget for questions. No further action was taken.

The discussion about possible lots that the Town could sell. Bierman was advised to find out if some of the lots would be classified as commercial or residential. Will discuss at next meeting. No further action was taken.

Lee Strivens asked if there was anything the board could do for the water that sits on his property. His sump pump is always running. Fortuna will contact Brosz Engineering to see if they could help with the issue. No further action was taken.

Bierman asked to go to conference in Sioux Falls July 23rd. Motion by Olson, seconded by Hibbs to approve Bierman to go to conference. All voted aye. Motion carried.

Hibbs wanted to revisit the Airbnb situation. Discussion of pros and cons with Airbnb's. Bierman will do some research and bring to next meeting. No further action was taken.

Motion by Hibbs, seconded by Olson to adjourn. All voted aye. Motion carried.

The meeting adjourned at 8:20 pm.

Next regular meeting will be August 14, 2024, at 7:00 pm at the City Office.

Cindy Broyhill
President, Board of Trustees

Marcia Bierman
Finance Officer
Publish once at the total approximate cost of \$_____