

PICKSTOWN PLANNING & ZONING
COMMISSION MEETING
RAINBOW ROOM, PICKSTOWN, SD
MARCH 19, 2018

The meeting was called to order at 6:30 P.M. Present were Pam Hawk, Lee Strivens, Richard Crabtree and Ron Mabie. Others present were Craig & Larrane Hibbs, Mike & Ilene Jansen, Dave Daggett and Sandra Gabrenja.

Hawk announced that the Public Hearing, to Rezone Lot 1A (CSI Building) of Lot 1 of Block 5, that was scheduled for tonight was cancelled on March 12, 2018 since it violated the 15 day notice requirement. The meeting tonight is to schedule a new hearing date.

The agenda for this meeting was read. A motion was made by Strivens and seconded by Mabie to approve the agenda. All voted aye, motion carried.

The minutes from the June 14, 2017 meeting were read. Mabie read the fourth paragraph of a City letter to the Planning & Zoning Board (sic), dated December 29, 2017, that stated "The city asked that when you approve your minutes of the June 12 meeting you edit to explain that President Altenburg was out of town for a Visitation and did not decline to attend. However he was advised by an attorney that they (board members) should not attend P & Z meetings." Mabie pointed out that this was a Public Hearing which the Board of Trustees could and should attend and that Altenburg didn't state that he had a previous engagement. Craig Hibbs (who was on the Commission at that time) stated that Altenburg couldn't attend and asked why that was even mentioned at all as it wasn't pertinent. Mabie responded that it was pertinent because there were many questions asked that could have answered but were left unanswered and as a result the hearing was delayed. It was decided to leave that section as is and include a copy of the letter as an addendum. Strivens and Hibbs would be added as those who made the motions for adjournment. A motion was made by Strivens and seconded by Crabtree to approve the minutes. All voted aye, motion carried. No meetings have been held since then.

Hawk asked how the tabled item, A Zoning Procedure and Timeline Checklist for Rezoning Request Applications and Variance Applications, should be addressed. Crabtree asked what it was and Mabie explained that the City had proposed this procedure and asked for our approval. It was decided to leave this item tabled.

Hawk opened a discussion for clarification of the Commission's meeting requirements. Mabie explained that since the Board tried to dissolve the Commission that meetings are now held as needed or as called by the Board per the revised ordinance. Daggett suggested that we should meet every three months. Mabie told him to bring it up to the Board, as that was an ordinance issue. Daggett said that he would at their next meeting, March 21, 2018.

Discussed dates for the Public Hearing to Rezone Lot 1A of Lot 1 of Block 5 from Public to Commercial and set it for April 23, 2018 at 6:30 P.M. Hawk will so inform the Finance Officer.

New member Richard Crabtree was welcomed to the Commission and a history of the recent resignations and appointments was given by Mabie. Josh Kazcor's resignation was accepted by the Board of Trustees at their July 12, 2017 meeting as he had moved out of town. Crabtree was appointed at that meeting to replace him. Craig Hibbs resigned at the August 16, 2017 Board meeting due to a conflict with serving on both the Board and the Commission at the same time. Jeremiah Freidel was appointed at the Board's September 13, 2017 meeting and resigned effective March 5, 2018 due to a conflict of interest. Hawk said she would talk to him about staying on the Commission and abstaining when that came up for vote.

A motion was made by Hawk and seconded by Crabtree that the meeting be adjourned. All voted aye, motion carried.

The next scheduled meeting will be the Public Hearing to Rezone Lot 1A of Lot 1 of Block 5 which is scheduled for April 23, 2018 at 6:30 P.M. The meeting was adjourned at 7:10 P.M.

Respectfully submitted,
Ron Mabie, Secretary