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POLICY: ADMISSION

AIM

The aim of this policy document is to promote and facilitate the admission of learners from any race to the school. It reflects the democratic principles of the National Education Department to comply with its constitutional responsibility to ensure learners' access to quality education.

FUNDAMENTAL PRINCIPLES

The right to basic education and to equal access to educational institutions is not only contained in the Constitution, it is also included in the Education Bill that has been adopted by the Legislature. Subject to the stipulations no learner may be refused access to a school on grounds of race, gender, origin (ethnic or social), and religion, belief, colour, and culture, provable inability to pay school fees, language or age.

COMPULSORY ATTENDANCE

- According to this Act and any applicable act, every parent should let every learner that he or she is responsible for, attend a school from the first school day of the year such learner reaches the age of seven years, until the last school day of the year in which such a learner reaches the age of fifteen or the ninth grade, whichever occurs first.
- The Minister of Education determines through notice in the Government Gazette the ages of compulsory school attendance for learners with special educational needs.
- Each member of the Executive Council cannot comply with the sub-sections, due to a lack of space at the date of the implementation of this Act, he or she should take steps to correct any such lack of space as soon as possible, and he or she should report to the Minister annually regarding the progress with this action.
- If a learner who is subject to compulsory school attendance, according to the sub-sections, is not enrolled at a school or fails to attend one, the head of the department can:
 - investigates the circumstances regarding the learner's absence from school; ○ take applicable steps to correct the matter;
 - at failing to effect such correction, direct a written notice to the parent of the learner demanding compliance with the sub-sections.
- According to this Act and any other applicable act:
- Any parent who fails to comply with the sub-sections without sound reason and after a written notice from the head of the department, is guilty of an offence and at being
 - found guilty, subject to a fine or prison sentence for a period of no more than six months;

or

MOVEMENT OF LEARNERS BETWEEN SCHOOLS

Principals and central registration offices should ensure that preference is given to learners from the school's feeding area. Transfer of learners from other schools should only be done if valid reasons are supplied for such transfers.

DOCUMENTS REQUIRED FOR ADMISSION

All documents, including ID's, birth certificates, transfer cards, reports, etc., should be checked and verified carefully before admission to a school is affected.

AGE OF LEARNERS

- **GRADE ONE:** A learner should not be admitted to a primary school unless he or she should reach the age of seven in the year of admission.
- If the school holds the view that a learner is under the school age and no documentary proof of the contrary can be submitted, the principal may in consultation with the district office refuse the relevant learner admission to the school, while attention should be given to the official channels through which proper documentation can be obtained.
- Learners of school age who have been out of school for a period of time, or who have not been attending school at all, or who are above the age for the specific grade, should be brought to the attention of the circuit manager.
- Persons of 16 years and older who have never before attended school and who want to be admitted for the first time, should obtain permission from the head of education (or the person authorized by him or her), before they may be admitted to a school.


LEARNERS WITH SPECIAL EDUCATIONAL NEEDS

Learners with special educational needs (LSEN) should be admitted to the LSEN class only when they have been recommended for such class by an educational resource centre, and only after thorough and valid evaluation.

FEEDING AREAS

- Learners who live in the natural feeding area of the school should be given preference.
- If a learner lives within school A's natural feeding area and that school's capacity has already been exceeded, such learner should be admitted to the next school nearest to him or her.
- The home address as on the municipal water and electricity account of the parents who live within the natural feeding area of the school is regarded as the permanent residential address, only if the school has accommodation for the child. An electricity and water account can also be requested as proof of residence.

This policy has been adopted:

EDUCATORS: 
A. Nadabulig.

PRINCIPAL: 

DATE: 30.11.2022