

McCrorry Elementary School

605 East 5th Street

McCrorry, AR 72101

I, _____, am requesting _____ personal day(s) for my child, _____. I understand that the principal must approve the request.

Signature of Parent/Guardian _____

Date of Request _____ Day(s) being requested _____

Personal Days may only be granted by the principal of the school. Students failing to meet the guidelines established by the school policies will be denied. A request form must be completed and submitted to the principal two days in advance of the day(s) requested. Students granted personal days will still be counted absent. The absence(s) will be excused and the student must complete the missed work according to the school's makeup work policy.

Approved _____ Denied _____

Principal's Signature _____ Date _____