


☐

I'm not robot


reCAPTCHA

I'm not robot!

Da form 3161

Da form 3161 pdf download.

REQUEST FOR ISSUE OR TURN IN			1. DATE	2. NAME	3. SIGNATURE	4. ADDRESS
ISSUE TO:			5. TYPE OF REQUEST	6. REASON	7. PRIORITY	8. COMMENTS/REMARKS
ISSUED BY:			9. SPECIAL INSTRUCTIONS	10. DATE	11. BY	12. DATE
ISSUED FOR:			13. TYPE OF REQUEST	14. REASON	15. PRIORITY	16. COMMENTS/REMARKS
17. NAME	18. ADDRESS	19. CITY	20. STATE	21. ZIP	22. PHONE	23. FAX
24. NAME	25. ADDRESS	26. CITY	27. STATE	28. ZIP	29. PHONE	30. FAX
31. NAME	32. ADDRESS	33. CITY	34. STATE	35. ZIP	36. PHONE	37. FAX
38. NAME	39. ADDRESS	40. CITY	41. STATE	42. ZIP	43. PHONE	44. FAX
45. NAME	46. ADDRESS	47. CITY	48. STATE	49. ZIP	50. PHONE	51. FAX
52. NAME	53. ADDRESS	54. CITY	55. STATE	56. ZIP	57. PHONE	58. FAX
59. NAME	60. ADDRESS	61. CITY	62. STATE	63. ZIP	64. PHONE	65. FAX
66. NAME	67. ADDRESS	68. CITY	69. STATE	70. ZIP	71. PHONE	72. FAX
73. NAME	74. ADDRESS	75. CITY	76. STATE	77. ZIP	78. PHONE	79. FAX
80. NAME	81. ADDRESS	82. CITY	83. STATE	84. ZIP	85. PHONE	86. FAX
87. NAME	88. ADDRESS	89. CITY	90. STATE	91. ZIP	92. PHONE	93. FAX
94. NAME	95. ADDRESS	96. CITY	97. STATE	98. ZIP	99. PHONE	100. FAX
101. NAME	102. ADDRESS	103. CITY	104. STATE	105. ZIP	106. PHONE	107. FAX
108. NAME	109. ADDRESS	110. CITY	111. STATE	112. ZIP	113. PHONE	114. FAX
115. NAME	116. ADDRESS	117. CITY	118. STATE	119. ZIP	120. PHONE	121. FAX
122. NAME	123. ADDRESS	124. CITY	125. STATE	126. ZIP	127. PHONE	128. FAX
129. NAME	130. ADDRESS	131. CITY	132. STATE	133. ZIP	134. PHONE	135. FAX
136. NAME	137. ADDRESS	138. CITY	139. STATE	140. ZIP	141. PHONE	142. FAX
143. NAME	144. ADDRESS	145. CITY	146. STATE	147. ZIP	148. PHONE	149. FAX
150. NAME	151. ADDRESS	152. CITY	153. STATE	154. ZIP	155. PHONE	156. FAX
157. NAME	158. ADDRESS	159. CITY	160. STATE	161. ZIP	162. PHONE	163. FAX
164. NAME	165. ADDRESS	166. CITY	167. STATE	168. ZIP	169. PHONE	170. FAX
171. NAME	172. ADDRESS	173. CITY	174. STATE	175. ZIP	176. PHONE	177. FAX
178. NAME	179. ADDRESS	180. CITY	181. STATE	182. ZIP	183. PHONE	184. FAX
185. NAME	186. ADDRESS	187. CITY	188. STATE	189. ZIP	190. PHONE	191. FAX
192. NAME	193. ADDRESS	194. CITY	195. STATE	196. ZIP	197. PHONE	198. FAX
199. NAME	200. ADDRESS	201. CITY	202. STATE	203. ZIP	204. PHONE	205. FAX
206. NAME	207. ADDRESS	208. CITY	209. STATE	210. ZIP	211. PHONE	212. FAX
213. NAME	214. ADDRESS	215. CITY	216. STATE	217. ZIP	218. PHONE	219. FAX
220. NAME	221. ADDRESS	222. CITY	223. STATE	224. ZIP	225. PHONE	226. FAX
227. NAME	228. ADDRESS	229. CITY	230. STATE	231. ZIP	232. PHONE	233. FAX
234. NAME	235. ADDRESS	236. CITY	237. STATE	238. ZIP	239. PHONE	240. FAX
241. NAME	242. ADDRESS	243. CITY	244. STATE	245. ZIP	246. PHONE	247. FAX
248. NAME	249. ADDRESS	250. CITY	251. STATE	252. ZIP	253. PHONE	254. FAX
255. NAME	256. ADDRESS	257. CITY	258. STATE	259. ZIP	260. PHONE	261. FAX
262. NAME	263. ADDRESS	264. CITY	265. STATE	266. ZIP	267. PHONE	268. FAX
269. NAME	270. ADDRESS	271. CITY	272. STATE	273. ZIP	274. PHONE	275. FAX
276. NAME	277. ADDRESS	278. CITY	279. STATE	280. ZIP	281. PHONE	282. FAX
283. NAME	284. ADDRESS	285. CITY	286. STATE	287. ZIP	288. PHONE	289. FAX
290. NAME	291. ADDRESS	292. CITY	293. STATE	294. ZIP	295. PHONE	296. FAX
297. NAME	298. ADDRESS	299. CITY	300. STATE	301. ZIP	302. PHONE	303. FAX
304. NAME	305. ADDRESS	306. CITY	307. STATE	308. ZIP	309. PHONE	310. FAX
311. NAME	312. ADDRESS	313. CITY	314. STATE	315. ZIP	316. PHONE	317. FAX
318. NAME	319. ADDRESS	320. CITY	321. STATE	322. ZIP	323. PHONE	324. FAX
325. NAME	326. ADDRESS	327. CITY	328. STATE	329. ZIP	330. PHONE	331. FAX
332. NAME	333. ADDRESS	334. CITY	335. STATE	336. ZIP	337. PHONE	338. FAX
339. NAME	340. ADDRESS	341. CITY	342. STATE	3		

Da form 3161 codes. Da form 3161 code f. Da form 3161 continuation sheet. Da form 3161 example. Da form 3161 example filled out. Da form 3161 army. Da form 3161 used for. Da form 3161-1. Da form 3161 pdf. Da form 3161 temporary hand receipt. Da form 3161 filled out. Da form 3161 turn in example. Da form 3161 fillable excel. Da form 3161 supply action codes.

The DA Form 3161 is a one page document with a well designed layout. There is actually nothing difficult in filling out the form. However, it is important for users to study and understand the procedures and instructions guiding the form in order to avoid common mistakes while filling it out. The following instructions should be as a guide while filling out the DA Form 3161. 1. The first thing to do on the receipt of this blank form is to check the appropriate box that corresponds to the use of the DA Form 3161. Remember that there are two main uses of the form which is the turn in and the issue. Having identified what the form will be used for, tick either the issue or the turn in box at the top of the form. 2. The next thing is to supply all the information surrounding the request. The information include the details of the sender and the requester, date material required, request number, voucher number, name of manufacturer, model, priority, model number, accounting/ funding data, serial number, publication and job order number. 3. Remember to identify the request number and the voucher number as they are not the same and enter them on boxes 1 and 2 respectively. 4. Boxes 3 all through 9 identifies and capture where the materials are being sent to, the date they materials are required, authorizations and priority of all the materials to be turned in or issued. 5. The largest box on the sheet is box 12. The essence of box 12 is to verify all the specific information that is obtained about the items that will be turned in or disbursed. 6. In filling out box 12, it is important to note that you must provide the information on item number, quantities, descriptions, stock number, prices codes and cost of each of the individual items being turned in or issued. 7. A careful look at the bottom of the form shows a grand total. It is important to state here that after filling out the quantities on the box, all the numbered quantities as well as the total must be added and the total entered in the appropriate box at the bottom of box 12. 8. It is also important to fill out other information required at the verify of the form. This information include the issue/ turn in quantity requested accompanied with the date and the name of the requester, the issue quantity supply action column also accompanied by the date and the name of the person involved and the received quantity in supply column which is also accompanied by the date. The name of the person involved. 9. In all, it is expected that the DA Form 3161 must be signed by the authorizing party and with all other supply chain officers that are involved in the process, signing off the turn in or the issuance of the item supplies in the form. 10. This is a fairly easy process when compared to some other military forms. 1.

[illegible]

It is advisable to ensure that a record of the DA Form 3161 is kept for the purpose of record keeping. The purpose of this is to have a back up and assure that all items involved all through the supply chain is accounted for and issued properly. 2.It is important for the customer to acknowledge the receipt of the supplies by ensuring that the "Supply Action" of the form is completed, entering the date, name, signature and the rank which should be clearly written. 3. The DA Form 3161 must be completed with accurate information. Effort must be made to ensure that whatever information entered on the form is real and accurate as any discrepancy could result in credibility damage. Official websites use .mil A .mil website belongs to an official government organization in the United States.

[illegible]

Secure .mil websites use HTTPS A lock (A locked padlock) or https:// means you've safely connected to the .gov website. Share sensitive information only on official, secure websites. Official websites use .mil A .mil website belongs to an official government organization in the United States. Secure .mil websites use HTTPS A lock (A locked padlock) or https:// means you've safely connected to the .gov website. Share sensitive information only on official, secure websites.