**Minutes**

**Meeting of the North East Community Marina Authority**

Wednesday November 20, 2024

7:00 Pm

**Northeast Community Marina Authority**

**Marina Building**

11950 East Lake Road

North East, PA 16428

* Call To Order *7:00 Pm*
* Pledge Of Allegiance
* Roll Call *Present are Eric Urbanowicz, Amy Burniston, Tim Truitt, Ed Mascharka, and Mike Dunlavey*
* Adopt agenda with any changes *Rearranged Items below new business Motion Tim second Mike, Approved unanimous.*
* Approval of minutes from the September 21st and Special Meeting Sept 28th  *Motion Tim, second Mike, Approved unanimous*
* Public Comment: Please limit to 3 minutes, all comments can be submitted in writing, Questions must be submitted in writing. *Jay C. McConaughy spoke to agenda not being posted.*
* Treasurer Report *Balance in account is 71,305.46 and Liabilities are still due for insurance, legal, and audit approximately 40,000.00. Motion Tim, second Amy, Approved unanimous.*
* Staff Reports (N.A.)
* Executive Committee Report *Amy reported 4 actions approved by committee, Payments for food for volunteers, Newspaper required ads, Lock smith rekey, and Approve Jim Gorzynski CPA to do bookwork for Authority. No other actions to report*
* Old Business

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| * Logo to be placed on Hold *Discussion by Amy to wait. Motion Ed, second Tim to table it for later date to be determined. Approved unanimous.*
* Extension Approved for Marina operations in 2025 *Eric Sated we already approved and contract is signed.*
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* New Business
1. Discuss Informational Session with new board member Mike Dunlavey. *Eric discussed meeting Nov 14th Mike thanked board for bring him up to speed.*
2. Discussion of Path forward for 2025 Amy wrapped #6,8,9, into this discussion. *Eric started discussion with a little history, Board members all discussed issues, Electric estimates $600,000 to 900,000 for upgrade.*
3. Proposals for Bait Shop, Maintenance, and Operations and Vote. *Eric asked for a synopsis from Secretary. All board members given the 3 received proposals by deadline date, no others came in. Discussions about 3 proposals resulting in tabling till leases could be generated by Solicitor. Motion to table by mike, second by Ed, Approved unanimous.*
4. Discussion of Marina Fees for 2025 slips. *Discussions ensued about costs around Erie County. Suggestions were heard from all. Motion to Approve fees at $1200.00 for single slip and $ 2000.00 for double by Tim, seconded by Mike, Approved unanimous.*
5. Discussion of Firm Proposal for Strategic Business Plan. *Amy made motion to advertise, second Tim, Approved unanimous. Ed to get samples of Requests for Proposals from area leaders to be used for bids.*
6. Discussion on new electric estimates. *Moved and reported in # 2*
7. Discuss Informational Session with new board member Mike Dunlavey. *Eric discussed meeting Nov 14th Mike thanked board for bring him up to speed.*
8. Discussion on restaurant space rental for 2025. *Discussion was brief, everyone had good ideas, Motion by Ed to advertise for lease of space, second by Mike, approved unanimous.*
9. Discussion on renting office space upstairs. *Tim explained the lack of interest in offices of shared space especially with out a restaurant. Motion to table by Ed, Second by Tim, Motion tabled till later date*
* Board Member comments
* Adjournment*. Motion by Mike, second by Tim Approved unanimous 8:20 PM*

(N/A: Not Applicable at this time.)