

Silver Cup Estates HOA Board of Directors Meeting
Warrenton Police Dept – 333 Carriage House Lane
Warrenton, VA 20186
August 5, 2024

CALL TO ORDER:

At 7:00 PM, the meeting was called to order by President Acres. There were 8 homeowners from SCEHOA present (including board members) representing Lots 3, 5, 6, 27, 32, and 48.

The following board members were present:

Kim Acres	- President
Rich Holland	- Vice President (VP)
Michelle Smiley	- Treasurer
James Brown	- At Large

OPEN FORUM:

- There was no open forum business to discuss.

MINUTES FROM PREVIOUS MEETING:

Minutes from the Board of Directors' meeting on May 6, 2024, were presented for approval. James Brown motioned to accept; Michelle Smiley seconded. The motion was carried unanimously.

FINANCIAL REPORT:

The financial report was presented by Treasurer Smiley.

- As of June 30, 2024, there is \$17,729.02 in the Association checking account. The checking account balance at August 2, 2024 is \$24,147.30. There is \$1072.50 in Prepaids as of Aug 2, 2024.
- There are 17 homeowners that owe all or part of the 2nd half of the 2024 assessment as of Aug 2, 2024. Four of the 17 homeowners paid late fees for the 1st half of the 2024 dues.
- There is \$4,927.25 in Accounts Receivable as of August 2, 2024

There being no objections, the financial report was accepted as written.

CSM MANAGEMENT UPDATE FROM VP HOLLAND:

- VP Holland confirmed CSM sent the second half statements of the HOA Assessments to all homeowners.
- CSM sent out the FINAL NOTICE OF DELINQUENCY to three homeowners on June 3, 2024, that had not paid their 1st half of the 2024 HOA dues. Two subsequently paid within 30 days of the notice.
- No payment was received from one homeowner. A Warrant in Debt (WID) was processed on July 9, 2024, and delivered to the homeowner. Additionally, a copy of the WID was mailed to the homeowner. The homeowner paid most of the amount owed and VP Holland cancelled the WID with the Fauquier General District Court. A current statement was e-mailed to the homeowner and VP Holland explained the additional charges still owed

COMMITTEE REPORTS:

- No new ACC requests.
- No Neighborhood Watch incidents reported.

UNFINISHED BUSINESS:

- OGC/SCE community Yard Sale was held on June 15, 2024.
- State Corporation Commission (SCC) License Renewal processed August 1, 2024.
- RA Renewal processed August 1, 2024.
- The BoD approved a quote from Miller Tree Service, Inc., to clean up dead trees in common areas, trim up dead branches on trees and trim the Entrance sign area trees. Work was completed satisfactorily.

NEW BUSINESS:

- VP Holland will get with GFL Environmental and Nationwide Vendors to get new 2025 contracts.
- The Board was given the proposed letter to homeowners and Proxy Form for upcoming Annual and BoD meeting for review.
- Secretary Rogers to renew the <https://silvercupestates.org/> website hosting.
- The next Annual and BoD meeting is confirmed for November 18, 2024.
- A 2025 budget meeting is scheduled for October 28th, 2024, at VP Holland's home.
- VP Holland will schedule August 4th or 11th BoD Meeting with Warrenton Police Department.

There being no other business, a motion passed to adjourn the meeting at 7:20 PM.