

Silver Cup Estates HOA Board of Directors Meeting
7447 Silver Cup Dr
Warrenton, VA 20186
May 5, 2026

CALL TO ORDER:

At 7:00 P.M. the meeting was called to order by President Holland. There were 4 homeowners from SCEHOA present (including board members) representing Lots 27, 32, 48, and 49.

The following board members were present:

Richard Holland	- President
Michelle Smiley	- Treasurer
Travis Rogers	- Secretary
James Brown	- Member at Large

OPEN FORUM:

- There was no open forum business to discuss.

MINUTES FROM PREVIOUS MEETING:

- Minutes from the Board of Directors' meeting on February 17, 2026, were presented for approval. There being no corrections, the Minutes were accepted by President Holland as written.

FINANCIAL REPORT:

The financials ending May 5, 2026, were presented by Treasurer Smiley.

- As of April 30, 2026, there is \$21,823.34 in the Association checking account. \$3,168.08 of this balance is for the second half of 2026 assessments paid in advance plus \$5 paid ahead for 2027. As of May 5, 2026, there is \$18,926.23 in the Association checking account.
- There is \$990.00 of Prepays as of May 5, 2026.
- There is 1 homeowner that owes part of their 1st half of the 2026 assessments as of May 5, 2026.

- There is \$350.00 in Accounts Receivable as of May 5, 2026.

MANAGEMENT REPORT:

- There was one homeowner that owed the 2nd half of the 2025 assessment in addition to the first half of the 2026 HOA assessment. The homeowner was sent a first and second past due notice along with a “FINAL NOTICE OF DELINQUENCY” for the 2025 assessment. The homeowner paid their 2025 assessment on March 4, 2026. On April 15, 2026, the homeowner paid in full the first half of the HOA assessment.
- On March 13, 2026, CSM sent 1st Past Due Notices to two other homeowners who had not paid their 1st half of the 2026 HOA Assessment.
- On April 15, 2026, one homeowner paid their HOA past due assessment.
- On April 23rd, 2026, a 2nd Past Due Notice was sent to the last homeowners that still owed the first half of the 2026 assessment. If they do not become current, a “FINAL NOTICE OF DELINQUENCY” will be sent with an additional late fee for the 1st half of the 2026 assessment. If payment is still not made, then legal action will be taken.

COMMITTEE REPORT:

ACC Report:

- One homeowner submitted for a shed installation and was approved on March 2, 2026.

Neighborhood Watch Report:

- No Neighborhood Watch incidents reported.

UNFINISHED BUSINESS:

- The Virginia Department of Professional and Occupational Regulations (DPOR) license was renewed and now expires April 2027.
- CSM completed the SCE 2025 Taxes.

NEW BUSINESS:

- President Holland will contact the Registered Agent (RA) to renew their contract and submit the State Corporation Commission (SSC) License due August 2026.

- The 2026 annual OGC & Silver Cup community yard sale is scheduled for Saturday, June 6, 2026, from 8:00 am – 2:00 pm (RAIN or SHINE).
- The next BoD meeting will be on August 11, 2026. If WPD is unavailable due to AC being replaced, the meeting will take place at President Holland's house.
- President Holland will schedule May 10, 2027, for a BoD Meeting at the WPD.

There being no other business, a motion was passed to adjourn the meeting at 7:15 P.M.

DRAFT