

**Silver Cup Estates HOA Board of Directors Meeting
Warrenton Police Dept – 333 Carriage House Lane
Warrenton, VA 20186
January 30, 2023**

CALL TO ORDER:

At 7:02 P.M. the meeting was called to order by President Acres. There were 7 homeowners from SCEHOA present (including board members) representing Lots 3, 6, 27, 32, 48, and 49.

The following board members were present:

Kim Acres - President
Rich Holland - Vice President
Travis Rogers - Secretary
Michelle Smiley - Treasurer
James Brown - Member at Large

No representative from CSM was present.

OPEN FORUM:

The request was made by a homeowner to not complain about Silver Cup Estates on public social media. It can be seen by others and only serves to bring down the reputation and appeal of our neighborhood. If a complaint needs to be aired, the HOA meetings are the proper avenue. All homeowners are invited to attend.

MINUTES FROM PREVIOUS MEETING:

Minutes from the Board of Directors meetings for October 24, 2022, were presented for approval. President Acres accepted minutes as written.

Management Report:

- First half 2023 assessments went out to homeowners in January.
- Three Letters of Delinquency were sent out by CSM.

Financial Report:

The financial report ending December 31, 2022, was presented by Treasurer Smiley. President Acres motioned to accept; VP Holland seconded. The motion carried unanimously.

Committee Reports:

Architectural Control Committee (ACC) report was briefed by VP Holland. One application received & approved.

Unfinished Business:

- No response or update regarding Lot 35 fence relocation. Board will send another email inquiry.
- Treasurer Smiley reported she has been unable to locate an approved organization to perform the required financial audit. Due to SCE being a smaller neighborhood, all auditors have said it would not be profitable to take us on as clients. If unable to find auditor, it will be formally documented as such.
- Warrant in Debt filed for one homeowner. Sheriff delivered WID and homeowner has since paid.
- There is still no new contract with GFL. Based on word that they have raised their rates, Board has decided to continue working without a contract so long as the old rate is honored. The February 2023 invoice was still at the old rate. Once an invoice is received with a higher rate, the Board will negotiate a new contract. Depending on the rate, this may result in a discussion and vote on available options.

New Business:

- Two homeowners are still unpaid on 2022 dues. A Final Notice of Delinquency was sent by CSM, with a Warrant in Debt to be filed if still unpaid by 2/10.
- The Board approved to reimburse VP Holland \$148.48 for the cost of personally filing the WID, a new roll of stamps for the Board, and a new combination lock for the SCE A-frame sign. President Acres motioned to accept; Treasurer Smiley seconded. The motion carried unanimously.
- VP Holland stated he would schedule future Board of Directors meeting for 2/5/2024 in order to get on the calendar and have the WPD meeting room reserved. Next BoD meeting is scheduled for 4/24/2023.

- VP Holland coordinated 2022 taxes to be prepared by CSM for \$395.
- VP Holland received an email for the Board to take a survey for the Department of Professional and Occupational Regulation. After repeated attempts to communicate, the survey still has not been received.
- SCE website domain will be renewed in February. VP Holland motioned to reimburse Secretary Rogers for renewal fees, President Acres seconded. The motion carried unanimously.

There being no other business, a motion was passed to adjourn the meeting at 7:36 P.M.