

**Silver Cup Estates HOA Board of Directors Meeting**  
**Warrenton Police Dept – 333 Carriage House Lane**  
**Warrenton, VA 20186**  
**April 24, 2023**

**CALL TO ORDER:**

At 7:06 PM, the meeting was called to order by Vice President Holland. There were 6 homeowners from SCEHOA present (including board members) representing Lots 3, 6, 32, 48, and 49.

The following board members were present:

Kim Acres - President  
Rich Holland - Vice President (VP)  
Travis Rogers - Secretary  
James Brown - At Large

**OPEN FORUM:**

No new comments from attending homeowners.

**MINUTES FROM PREVIOUS MEETING:**

Minutes from the Board of Directors' meeting on January 30, 2023, were presented for approval. Since there were no corrections, VP Holland accepted the minutes as written.

**CSM Management Update from VP Holland:**

- Taxes for 2022 have been filed by CSM.
- 31 of 55 homeowners currently have an active account on Vine.

**Financial Report:**

The financial report ending March 31, 2023, was presented by VP Holland.

- There are 48 homeowners who have paid all their 2023 assessments.
- There are 4 homeowners that owe all or part of their first half 2023 assessments.
- As of March 31, 2023, there is \$24,222.15 in the Association checking account.
- As of March 31, 2023, there is \$1,393.75 in Accounts Receivable.

VP Holland motioned to approve the Financial Report. Secretary Rogers seconded. The motion carried unanimously.

**Committee Reports:**

VP Holland presented the Architectural Control Committee (ACC) report. Two applications received & approved.

**Unfinished Business:**

- Chase Ryan's fence has been moved off of common area and relocated to the property line.
- Warrant in Debt (WID) for two homeowners were both paid prior to the scheduled court date.

- Taxes for 2022 have been filed by CSM.
- GFL has not yet updated the contract. Fees are still the same.

**New Business:**

- Three homeowners are past due on their 1<sup>st</sup> half 2023 assessment. Late fees were assessed effective April 4, 2023, and a 30-day past due statement has been sent to the homeowners.
- VP Holland motioned to approve reimbursement to himself for DPOR Renewal and two WIDs filed against previous past due homeowners. Secretary Rogers seconded. The motion carried unanimously.
- VP Holland motioned to approve reimbursement to Secretary Rogers for renewal of the SCE website domain. President Acres seconded. The motion carried unanimously.
- A Community Yard Sale is scheduled for Saturday, June 10<sup>th</sup>, 2023, between 8:00 AM and 2:00 PM.
- VP Holland to schedule May 6<sup>th</sup> 2024, BoD meeting at WPD.
- Next scheduled BoD meeting will be on August 21, 2023, at WPD.

There being no other business, a motion passed to adjourn the meeting at 7:22 PM.