

**Silver Cup Estates HOA Board of Directors Meeting
Warrenton Police Dept – 333 Carriage House Lane
Warrenton, VA 20186
August 5, 2025**

CALL TO ORDER:

At 7:05 P.M. the meeting was called to order by President Holland. There were 5 homeowners from SCEHOA present (including board members) representing Lots 26, 27, 32, 48, and 49.

The following board members were present:

| | |
|-----------------|-------------------|
| Richard Holland | - President |
| Steve Toske | - Vice President |
| Michelle Smiley | - Treasurer |
| Travis Rogers | - Secretary |
| James Brown | - Member at Large |

OPEN FORUM:

- There was no open forum business to discuss.

MINUTES FROM PREVIOUS MEETING:

- Minutes from the Board of Directors' meeting on May 6, 2025, were presented for approval. There being no corrections, the Minutes were accepted by President Holland as written.

FINANCIAL REPORT:

The financials ending June 30, 2025, were presented by Treasurer Smiley.

- As of June 30, 2025, there is \$15,638.29 in the Association checking account. \$3,381.69 of this balance is for 2025 assessments paid in advance. The checking balance at August 1, 2025, is \$20,290.60
- There is \$3,284.19 of Prepaids as of June 30, 2025.
- There are 20 homeowners that owe part of their 2nd half of assessments as of August 1, 2025. One of the 20 homeowners owe 1st half of assessment and late fees.

- There is \$6,645.50 in Accounts Receivable as of August 1, 2025.

MANAGEMENT REPORT:

- CSM Sent out the 2nd half of the 2025 Association's Assessment on approximately July 10, 2025.

COMMITTEE REPORT:

ACC Report:

- There were four new ACC requests. Three were approved, and one is on hold pending additional information from the homeowner.

Neighborhood Watch Report:

- No Neighborhood Watch incidents reported.

UNFINISHED BUSINESS:

- The HOA Website hosting at GoDaddy is due for renewal on September 20th, 2025. Due to annual price increases, President Holland suggested paying for three years to lock in the rate with unanimous agreement from the Board.
- Renewed the contract with the Registered Agent and submitted the State Corporation Commission license renewal that was due August 2025. Renewal cost was \$25.00. President Holland requested reimbursement form approval.
- The OGC/SCE community Yard Sale was held on June 15, 2024.

NEW BUSINESS:

- Action without a meeting was completed June 19, 2025, to accept a contract from Miller Tree Service Inc to remove a fallen tree along Timberfence Parkway.
- President Holland will coordinate with vendors (A-1 Landscaping and Nationwide) to get new 2026 contracts.
- Reviewed letter to homeowners' and Proxy Form for upcoming Annual and BoD meeting.
- Budget meeting was scheduled for October 28, 2025.
- The next Annual and BoD Meeting will be held on November 18, 2025.
- President Holland will schedule Tuesday, August 11, 2026, for the BoD Meeting at WPD.

There being no other business, a motion was passed to adjourn the meeting at 7:22 P.M.

DRAFT