HELOTES PARK TERRACE HOMEOWNERS ASSOCIATION, INC. IMPROVEMENT REQUEST FORM

In accordance with the recorded covenants, conditions and restrictions of the Association, and in order to protect each individual for owner's rights and values, it is required that any lot owner who is considering improvement of his deeded property to include, but not be limited to patio covers, decks, outside buildings, fencing building add-ons, etc., submit the following to the Architectural Control Committee prior to initiating work on the planned improvements:

<u>as</u> per Architectural Bulletin December 10, 2001

If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from his property. Any homeowner considering and exterior improvement to his property is urged to review the recorded deed restrictions prior to initial request.

Owner Name:			
Address:			
	Work Phone:		
Briefly describe the improvements which you propose:			
Who will do the actual work on this improvement?			
Location of improvement (check actual areas that apply): Front of dwelling Roof of dwelling Garage	ing Side of dwelling Patio		
☐ Electric ☐ Glass ☐ Other (explain	Stucco Paint – Color Siding – Wood		
I understand that the Architectural Control Committee will days of receipt and contact me in writing regarding their de improvement without written approval from the Architectur that all construction will meet with City codes and that the approvals do not override the city codes but rather, are interested in the control of the city codes but rather approvals do not override the city codes but rather.	cision. I agree not to begin property ral Control Committee. I understand Architectural Control Committee		
Homeowner Signature/ Date			
Construction Start Date/Completion Date			
RETURN COMPLETED FORM TO:	Date:		
Helotes Park Terrace Homeowners Association, Inc.			
Architectural Control Committee	Received By:		
P.O. Box 1400	Forwarded To ACC:		
Helotes, TX 78023	Approved By ACC:		
	Denied By:		
ACC:	Defined by.		

Please submit two (2) complete sets of plans.

llowin	g documents/informa	tion must be included for your imp	provement to be considered:			
>	Completed Improvement Request Form					
>	Complete and detailed building plans and specifications					
>	Copy of survey site plan (should have been provided with closing papers					
>	Location of improvement on copy of site plan					
Atta	achments					
		Type of Improvement(s)				
	Antennae Deck Patio Cover Pool – in ground Storage Building	☐ Basketball goal/permanent ☐ Fencing ☐ Play structure ☐ Room addition	☐ Basketball goal/portable ☐ Patio ☐ Pool – above ground ☐ Spa/Hot tub			
Rec	commendations:					
Арр	proved:					
Disa	approved for the follo	wing reasons:	sons:			
Dire	ector, HPT HOA	Date				
Dire	ector, HPT HOA	Date				
— Dire	ector, HPT HOA	Date				