

MEETING MINUTES

January,7 2026 REGULAR MEETING
BOARD OF DIRECTORS OF THE HELOTES PARK TERRACE HOMEOWNERS
ASSOCIATION, INC.
A Texas Non-Profit Corporation

- Call meeting to order:
 - Time: 12:57 pm
 - Present: Sara Lovell, Twyla Hulskotter, Robert Ressetar
 - Absent: Guest:

- Minutes
 - Meeting minutes from quarterly November meeting were approved.
 - Motion: Robert Second: Sara

- Monthly Financial Report
 - Treasurer previously provided November monthly reports via email.
 - Motion: Robert Second: Twyla
 - \$74.52 credit card charge, was for lighting will correct December and resent to BOD for approval via email.
 - Treasurer provided corrected December monthly financial reports via email after the January meeting was concluded. Approved December monthly financial reports via email.
 - Motion: Twyla Second: Robert

- Gate
 - Discuss and receive bids for possible electric and water near gate.
 - Redline Painting bid was proposed for the iron gate fence painting effort. BOD approved the bid to move forward on painting the fence.
 - Motion: Sara Second: Twyla
 - Homeowners having issues with syncing gate with vehicles. Will be addressed in the near future.

- ACC
 - 13425 Huisache Way complete

- Resale Cert
 - Mulberry Way complete

- Annual Billing
 - Late notices (postmarked after Jan 10) will be prepared and mailed by Jan 15. Twyla and Robert to meet on Jan 13 to prepare.

- Annual Meeting
 - Twyla will meet with Robert on Jan 13 to go over the steps for preparing for annual meeting in March 2026.
 - Annual meeting 30 day notice to be sent by Feb 21 2026 for March 24, 2026 meeting.
 - Twyla to contact school to reserve meeting venue.

- New Business

- Adjournment:
 - Time: 1:15 pm Motion: Twyla Second: Sara