

Helotes Park Terrace Homeowners Association, Inc.
P.O. Box 1400, Helotes, TX 78023

February 13, 2024 Special Meeting Minutes

Date: Tuesday, February 13, 2024
Call to Order: 6:00 p.m.
Location: Zoom video/audio call-in

Presentation of Proposal by Barry Tomlinson, President and Ted Skekel, VP/Treasurer

- Board reviewed its proposal to amend Article 5, Section 5.7 of the Association Bylaws to change the number of members necessary to establish a quorum for Board elections from “a majority” (greater than 50 percent of all members) to 35 percent of all members. An overview detailing the proposal was mailed to all homeowners via first-class mail on October 24, 2023, and notification of this meeting was sent to all homeowners on January 13, 2024, as well as posted on the reader board at the mailboxes. The Board also set up a table at the neighborhood entry on February 8th to gather proxies and make themselves available to further inform homeowners of this proposal in advance of the meeting.
- The Board discussed that for many years running the annual meeting of the full association has typically had 25-30 homeowners/members in attendance, consistently failing to establish a quorum which then causes additional action by the Board to undertake the solicitation and gather of proxies and the conduct of a special meeting to complete the annual election process. The Board is proposing this change to allow a more efficient and effective voting procedure. The Board noted that, to be elected, all candidates must still receive greater than 50 percent of the actual votes cast.
- During the meeting a quorum was not reached, with 16 members in attendance and several via proxy. 15 of the 16 in attendance indicated approval of the proposal. Therefore, the meeting was recessed an additional proxies were gathered within the required 24 hours, for a total of 29 proxies. Quorum was attained with 45 and the proposal was passed, and is effective immediately.
- As a result Article 5, Section 5.7 of the Association Bylaws is amended from “...a quorum of a majority of members of the Association authorized to vote...” to read “...a quorum of at least 35% of members of the Association authorized to vote...”.

Floor: No additional business was discussed at this meeting.

Adjournment:

7:15pm

Ted motion to adjourn meeting

Leslie second the motion.